Bodleian Social Science Library: Committee on Library Provision and Strategy
2.00pm, Friday 16 February 2024

SSL Large Discussion Room

DRAFT MINUTES

1.   Introductions and apologies

Academic members: Ariell Ahearn Ligham (SoGE, Chair), James Forder (Department of Economics), Joseph Mcauley (Centre for Socio-Legal Studies), Leila Ullrich (Centre for Criminology), Nick Owen (DPIR).

Student members: Charlotte Wargniez (Geography SEE), Clara Schurmann (Geography UG), Eva Kristinova (ODID Global Governance MSc), Iulia-Claudia Bragin (Economics MPhil), Larissa Greul (International Relations MPhil), Lea Anderson (Geography DPhil), Maura Newell (Geography NS&E), Nina Tomlin (DSPI CSP), Taylor Hendrickson (International Relations DPhil).

Library members: Aimee Burlakova (St Antony's College Library), Andrew Kernot (Social Science Library), Jo Gardner (Bodleian Social Science Librarian, Minutes, Louise Clarke (Head of Social Sciences Libraries), Sarah Rhodes (Social Science Library)

Apologies received: Adam Kluge (Criminology DPhil), Ann-Marie Debrah (Socio-Legal Studies), Brooke Weichel (Politics), Eleanor Peers (Social Science Library), Elizaveta Strelnikova (Criminology), Haohao Lei (Sociology), Helen Worrell (Social Sciences Libraries), Helena Lyng Olsen (Geography), Selcuk Beduk (DSPI), Shivangi Kaushik (ODID), Usha Kanagaratnam (ODID).

Committee members were reminded of their responsibilities under the policies for Conflict of Interest and Public Sector Equality.

2.   Minutes of the last meeting and matters arising

The minutes were agreed as a correct record.

Jo Gardner confirmed that the Manor Road Building Reconfiguration Project Brief had been approved and circulated to CLiPS members as a stakeholder group.

Andrew Kernot reported that the Blavatnik School declined a library welcome session for Master of Public Policy students, and he provides research consultations to these students on request.

Sarah Rhodes reported that the 16 January Reference Management session for ODID was a notable success, with 12 students attending and positive feedback received.

Andrew has responded to the written feedback the Geography NSEG students submitted on 10 November 2023.

3.   Social Science Library Report

3.1   Project to increase loanable books at the SSL

Jo reported that the SSL project to convert 'Library Use Only' books to loanable continues; library staff have recently converted just over 2,000 books published in 2013, and are now converting 1,841 books published in 2012. In response to query from James Forder, Jo confirmed that at least one printed copy of core reading list titles will remain 'Library Use Only'.

3.2   Subject support for Anthropology, Geography, African Studies, Russian and East European Studies, Internet Studies

The Committee received the subject support reports and commented favourably on the support provided in these areas. Ariell Ahearn noted that Geography NSEG course reading lists are not on ORLO, and she is following this up with the course leader. Andrew confirmed that post-2017 Geography MSc theses are now hosted on Canvas, and he is working with the administrator to list and describe them accurately.

4.   Bodleian Libraries Reports

4.1   Oxford Reading Lists Online: Implementing Leganto

The Committee received the paper about the upcoming project to change the underlying platform for ORLO from Talis Aspire to Ex Libris Leganto. Louise explained that the service will be uninterrupted for students. The new platform will work more seamlessly with the library management system and SOLO, as all are supplied by Ex Libris.

In response to a query from Ariell, Louise confirmed that training would be provided for staff who want it. Ariell also asked about advocacy, and Louise advised it would be best to focus on this after the migration.

4.2   Implementing Leganto for SSL-supported departments

Jo reported that Subject Librarians will send an update to the departments they support next week. This update will explain the background for the project, provide key project dates and confirm that all reading lists will migrate. The ORLO Team will demonstrate the new interface at 'Show and Tell' sessions at 2-3pm on Monday 11 March and 10-11am on Thursday 14 March. Key project dates and training dates and times are available on the online ORLO Guide at https://libguides.bodleian.ox.ac.uk/ORLO/Leganto

5.   Comments from student representatives:

Taylor Hendrickson reported frustration with the ongoing loss of access to e-legal deposit content. Jo encouraged all researchers to contact their Subject Librarian for advice on accessing alternative sources and workarounds.

Nicola Tomlin reported that some reading list items are unavailable for her course. The department may not have sent all reading lists to the library, and Jo will follow this up. *ACTION: Jo Gardner*

Iulia-Claudia Bragin asked if there was still a printer inside the library for Economics students to use with their departmental credit. Jo confirmed that this had been removed due to low use and students can access an alternative printer inside the Department of Economics.

Charlotte Wargniez asked if Geography SEE theses would be added to Canvas, and if it would be possible to identify those that have received a distinction. She also asked if the library could provide a bespoke literature review workshop for SEE students. Andrew will follow up both requests. *ACTION: Andrew Kernot*

Eva Kristinova asked about support for finding Slavonic Studies resources. Jo recommended Eleanor Peers, Subject Librarian for Slavonic and East European Studies.

Larissa Greul reported that the 29 January research skills workshop for Politics and International Relations students received positive feedback, and asked if the library could promote the Bodleian Data Service and other support services available for students/researchers interested in finding and using data. Jo will send an update to DPIR to disseminate. *ACTION: Jo Gardner*

Maura Newell reported high satisfaction with the recent information skills session, and ideally it would have been scheduled earlier. Maura passed on a request for training on using generative AI. Louise responded that library staff are evaluating AI tools to incorporate into search skills training. Library staff cannot set boundaries for using generative AI, and will aim to provide support in line with the University Centre for Teaching & Learning (CTL) guidance.

Ann-Marie Denbah sent her apologies; Jo has responded to her written feedback concerning the request system and online copies of 'Library Use Only' books.

6. **Comments from staff representatives:**

Joseph McAuley asked if readers could take borrowed chargers outside the library, how widely he should share the Manor Road Building Reconfiguration Project Brief and passed on a request for more study carrells. Jo confirmed that chargers can be borrowed for 1 day at a time and can be taken anywhere. Louise advised committee members to share the Project Brief with staff only, and noted the request for more study carrells.

7. **Items for Divisional CLiPS:**

None noted.

8. **Any other business and date of next meeting:**

None noted, Friday 24 May 2024, 2-3pm.