

# SAME Library Welcome

Helen Worrell

Archaeology and Anthropology Subject Librarian





### 26 libraries including:

Art (BAAAW) Library, Radcliffe Science Library, Old Bodleian Library etc.

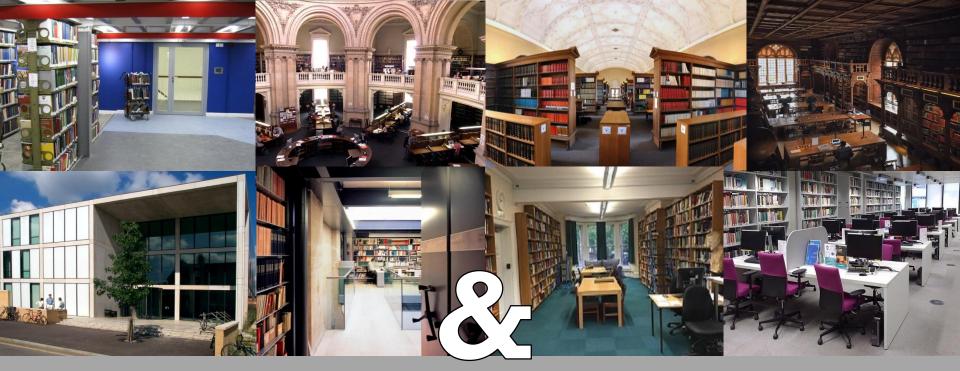
118,000 + e-journals

1.4 million e-books

1,500 databases

13 million print volumes (1,000 items added weekly)





Ebooks, bibliographic databases,



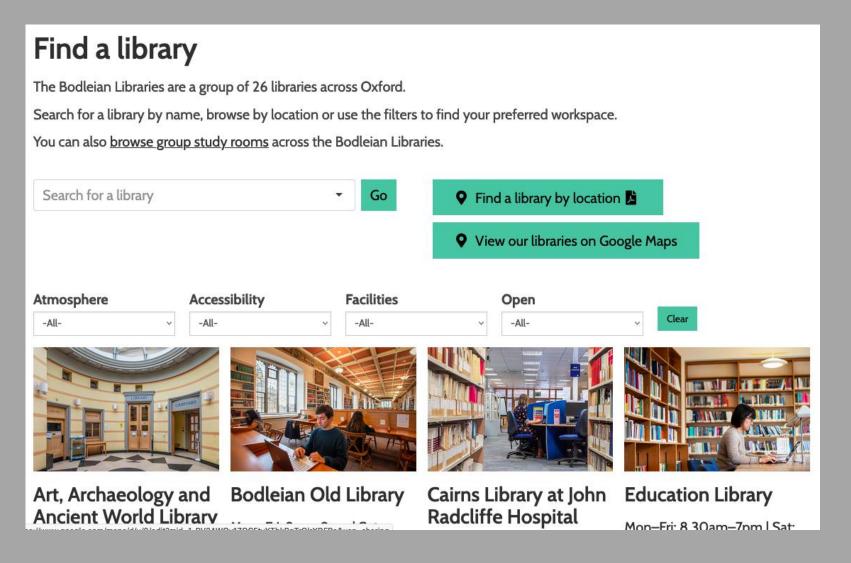
http://solo.bodleian.ox.ac.uk

### **Bodleian Libraries Offsite Storage**

In SOLO: 'Must request delivery'



### A variety of study spaces

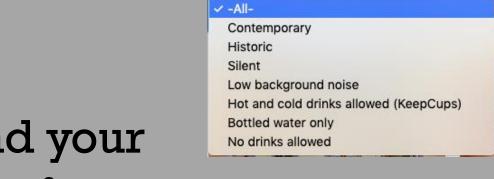


https://www.bodleian.ox.ac.uk/libraries

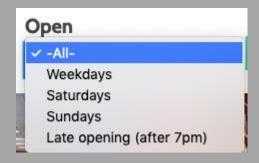
### A variety of study spaces

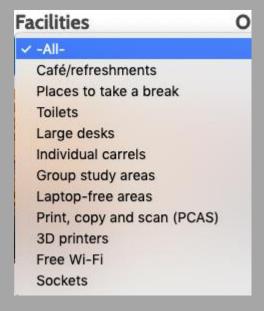


Find your perfect study space



**Atmosphere** 





Accessibility



Balfour Library

Radcliffe Science Library Social Science Library

# Key Libraries for Anthropology

# Borrowing: MSc and MPhil

| Loan period       | Loan limit | Maximum renewal period | Automatic renewals     |     |
|-------------------|------------|------------------------|------------------------|-----|
| Same Day<br>Loan  | 3 hours    | 3 items                | Can't be renewed       | No  |
| Short Loan        | 2 days     | 5 items                | 112 days (16<br>weeks) | Yes |
| <b>W</b> eek Loan | 7 days     | 20 items               | 112 days (16<br>weeks) | Yes |

# Borrowing: DPhil

| Loan period      | Loan limit | Maximum renewal period | Automatic renewals     |     |
|------------------|------------|------------------------|------------------------|-----|
| Same Day<br>Loan | 3 hours    | 3 items                | Can't be renewed       | No  |
| Short Loan       | 2 days     | 5 items                | 112 days (16<br>weeks) | Yes |
| Week Loan        | 7 days     | 30 items               | 112 days (16<br>weeks) | Yes |
| Long Loan        | 28 days    | 30 items               | 112 days (16<br>weeks) | Yes |

# Borrowing



- Automatic renewal upto 112 days (16 weeks)
- Remember your books may NOT renew
- ➤ Overdue books = Blocked from borrowing



# Social Science Library

### Term Time (wk 0-9) opening hours:

M-F: 9am-10pm / Sa:10am-6pm /

Su:11am-7pm

### **Subjects covered:**

Anthropology (inc Medical and Biological), Migration Studies, Forced Migration Studies, Geography.

# Social Science Library Services



- Main enquiry point with efficient and friendly staff
- Wide range of study spaces
- ➤ PCs and WiFi
- ➤ Printing, Copying and scanning
- ➤ Subject Consultants

# Radcliffe Science Library



Opening in Reuben College soon (next to Natural History Museum)

See website for updates:

https://www.bodleian.ox.ac.uk/libraries
/rsl



# Balfour Library

### Term Time (wk 1-8) opening hours:

M-F: 12.30pm-4.00pm only

(last entry 3.45)

### **Subjects covered:**

Archaeology and anthropology

Museology

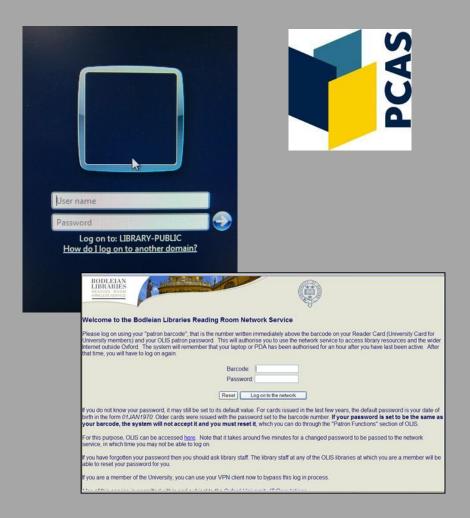
Material culture including art and traditional music

limited seating for Balfour Library material only

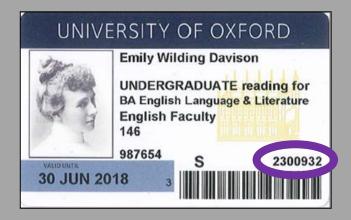
https://www.prm.ox.ac.uk/balfour

### Passwords





Your **username** is the 7-digit number on your University card.



Set your password @

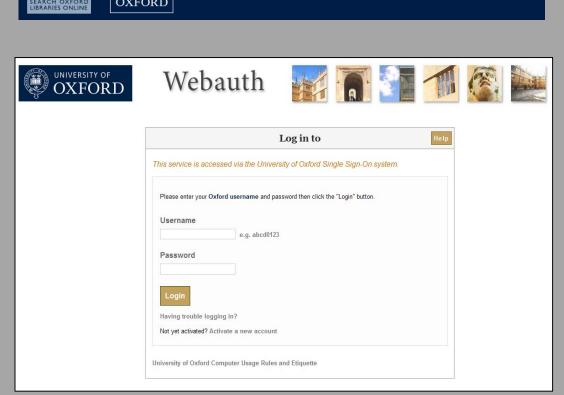
https://register.bodleian.ox.ac.uk/

# Used to connect to Reader PCs and wireless network

# Oxford Single Sign-On (SSO)

Use your **Single Sign On** (SSO) (issued by IT Services) to:-

- l. login to **SOLO** (the catalogue)
- 2. and MyAccount (renew books; order stack requests)
- 3. access online resources off-campus
- 4. Order free chapter scans



Remember to logout when using public access PCs

# Printing, Copying and Scanning

- > Account set up automatically
- Use Bodleian Libraries username/password
- > On first use link university card to account
- ➤ Top up using credit/debit card at <a href="https://pcas.bodleian.ox.ac.uk">https://pcas.bodleian.ox.ac.uk</a> (or select icon on library PCs)
- Remember scanning is FREE!



### Using SOLO





NEW SEARCH BROWSE HELP NEED MORE?



Worrell, Helen -

LIVE CHAT

Enter your search here

# Renew, reserve, save, cite, access

#### SOLO updated

- SOLO has been updated. Let us know what you think here
- The update means that your old favourites, searches, and loan history are no longer accessible, but you can create new ones in the updated SOLO
- To learn more about the updated SOLO, click on the help link at the top of the page



#### Getting Help

If you have any questions or need help making the most of the extensive electronic resources available to you then please:

- use our Live Chat service (via the tab on the right of this page)
- contact us via reader.services@bodleian.ox.ac.uk

#### Useful links

- > Bodleian Libraries Home Page
- > Subject & Research Guides
- > Find A Library
- > e-Journals A-Z | BrowZine
- > Databases A-Z
- > Special Collections Catalogues
- > Digital Bodleian
- > ORA (Oxford University Research Archive)
- > ORLO (Oxford Reading Lists Online)

### http://solo.bodleian.ox.ac.uk

### Using SOLO





NEW SEARCH BROWSE MAP SEARCH HELP





Helen Worrell •

### DISCOVER THE UNIVERSITY OF OXFORD'S WORLD-CLASS LIBRARY RESOURCES

anthropologists wider world

×

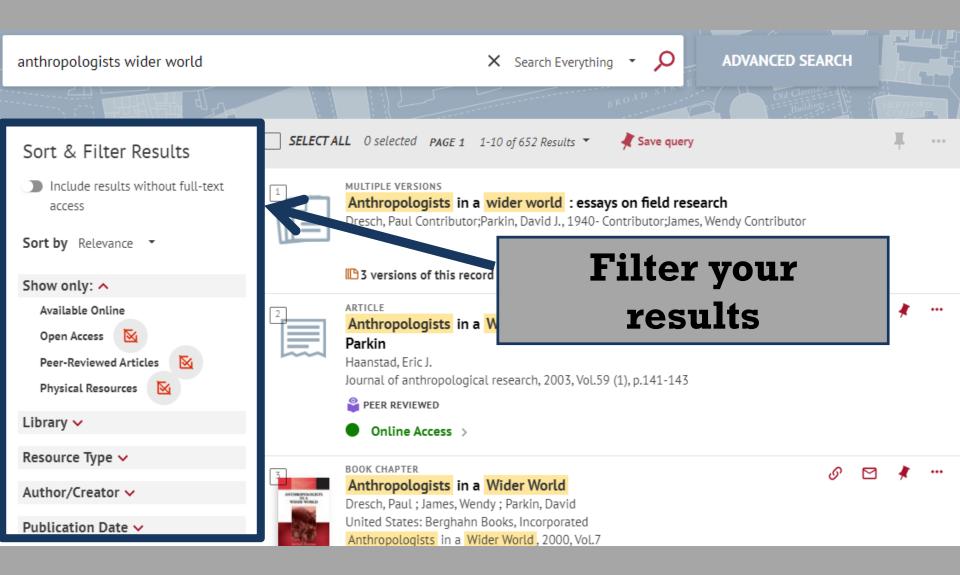
Search Everything 🔻



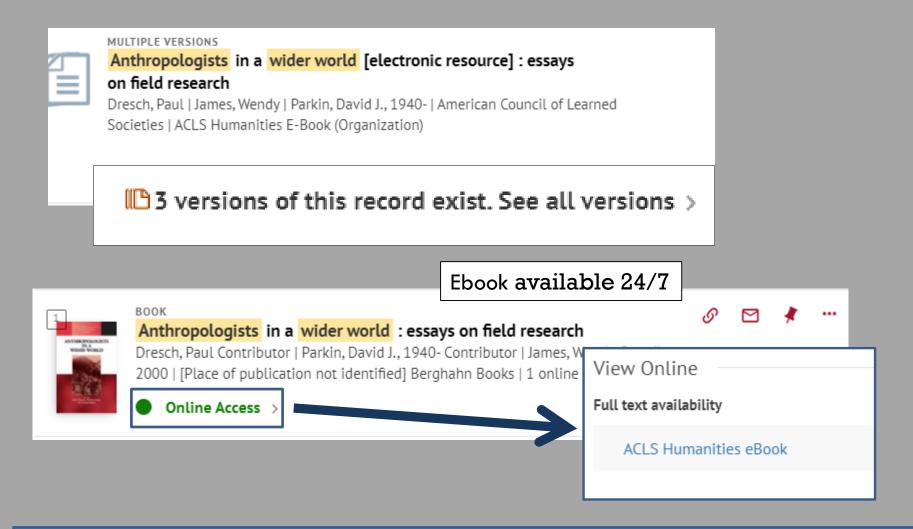
ADVANCED SEARCH

Enter keywords in search bar

### Using SOLO

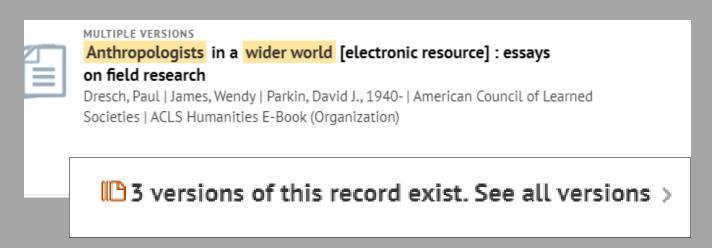


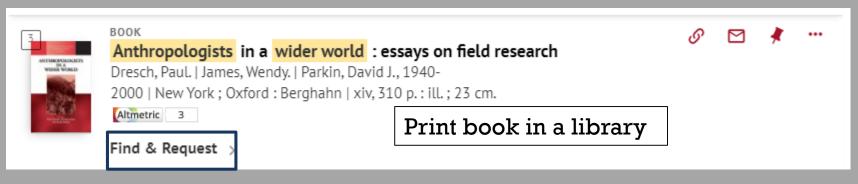
# Using SOLO: ebooks



In the results screen, SOLO clusters print and online copies of the same title

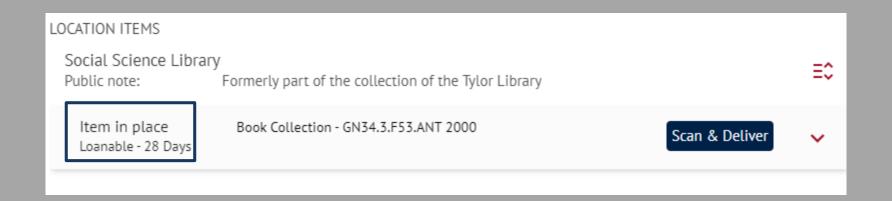
# Using SOLO: print books





Click find & request to see which libraries have a copy of the book

### Using SOLO: print books

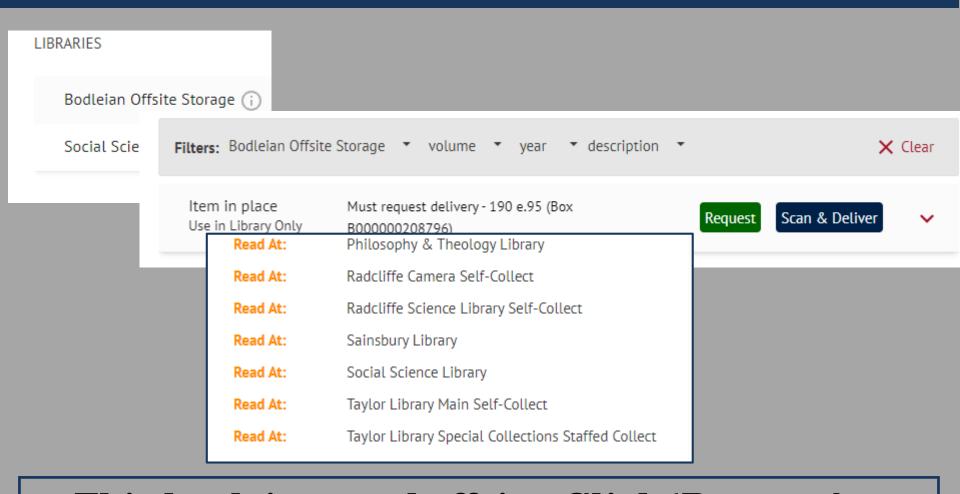


This book is available and on the shelf. Make a note of the shelf mark to help you find it.

Find & Request

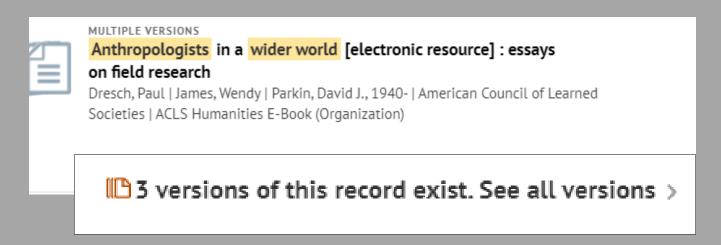
 Before requesting, check for 'item in place' copies - it will be quicker for you to fetch it from the shelf than to wait for a request

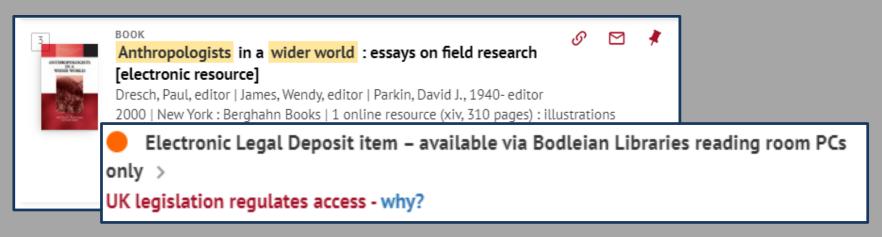
### Using SOLO: off-site storage



This book is stored offsite. Click 'Request' to order to a library or 'OffsiteScan' to receive a PDF scan of a chapter via email.

# Using SOLO: electronic Legal Deposit





Access in Bodleian Libraries reading rooms only

# Getting hold of the book you need

1. Look for copies in your subject library and college library which show both 'Item in place' and 'Loanable'

Item in place Loanable - 28 Days

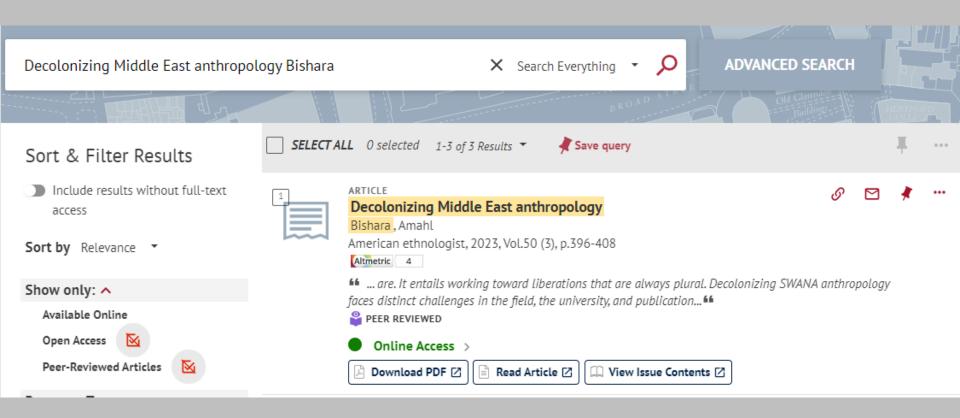
2. If there are none, click 'Request' and look for a "Borrow From" option in the list of delivery locations

Borrow From:

3. If there are no In Place items and no Borrow From options, then it is likely the only copy available to you is a copy from offsite storage

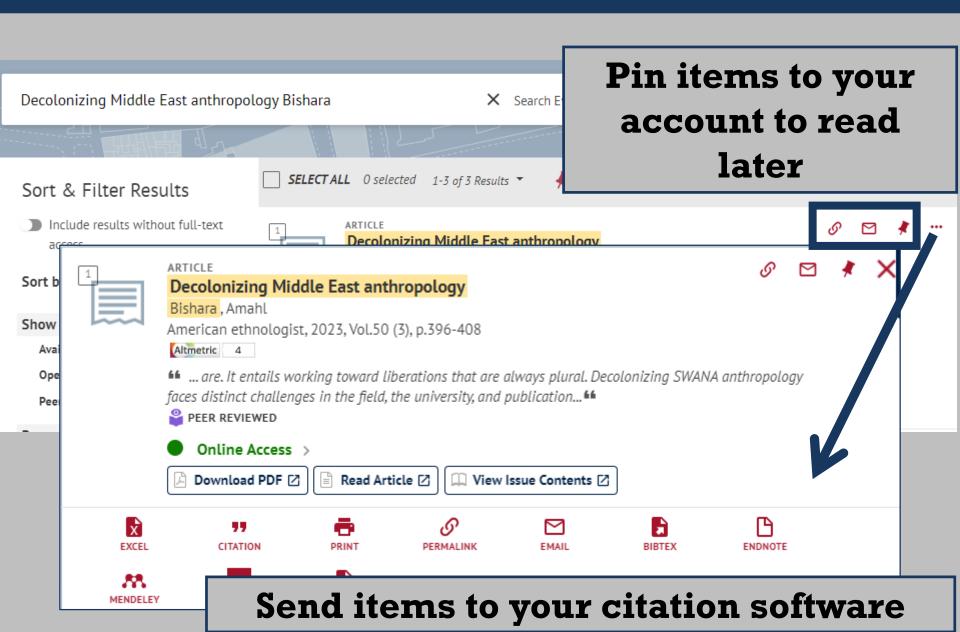
Read At:

# SOLO: journal articles

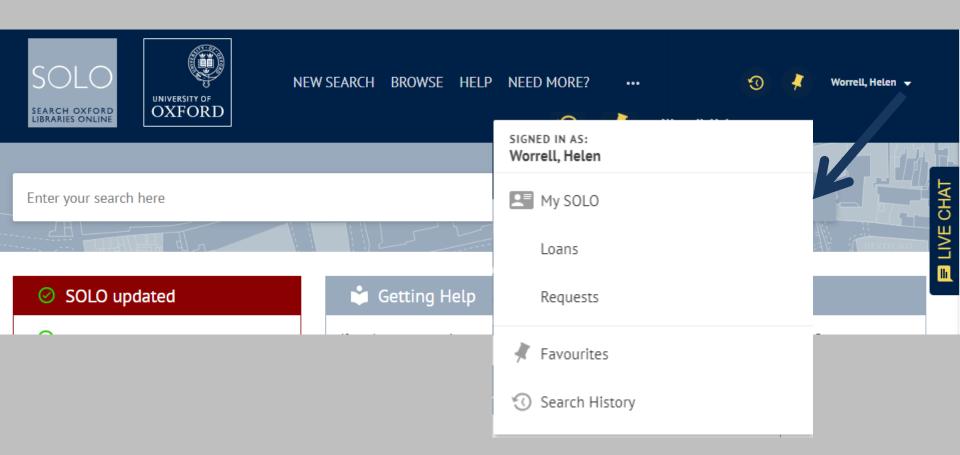


### Search for article keywords Look for green dot 'online access'

# SOLO: Useful tips



# SOLO: MySolo



My SOLO shows your loans, requests and more.

### SOLO shortcuts

Enter your search here

Search Everything



ADVANCED SEARCH



#### ELD access problems

It is not currently possible to access some recently-added Electronic Legal Deposit items

Access will be restored as soon as possible

We apologise for the inconvenience caused



#### Getting Help

If you have any questions or need help making the most of the extensive electronic resources still available to you then please:

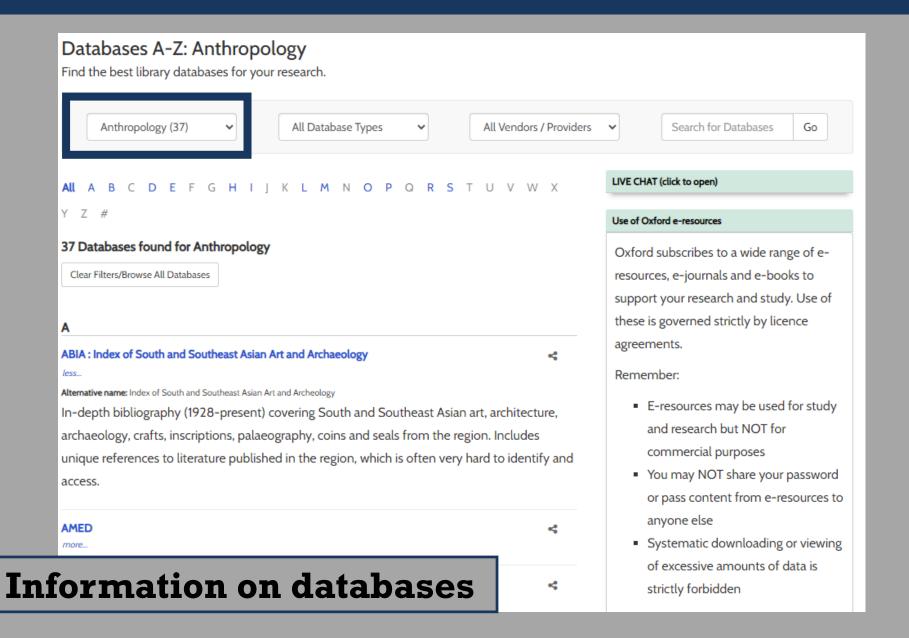
- > use our Live Chat service (via the tab on the right of this page)
- > contact us via reader.services@bodleian.ox.ac.uk

#### Useful links

- > Bodleian Libraries Home Page
- Subject & Research Guides
- > e-Journals A-Z | BrowZine
- Databases A-Z
- Special Collections Catalogue
- Digital Bodleian
- > ORA (Oxford University Research Archive)
- > ORLO (Oxford Reading Lists Online)

### A-Z lists of all our e-journals and databases

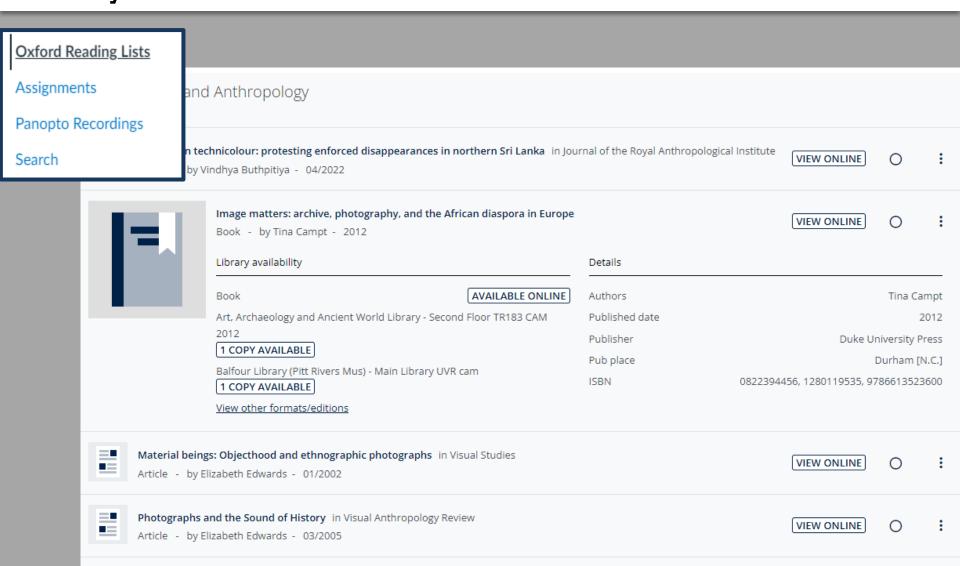
### Databases A-Z



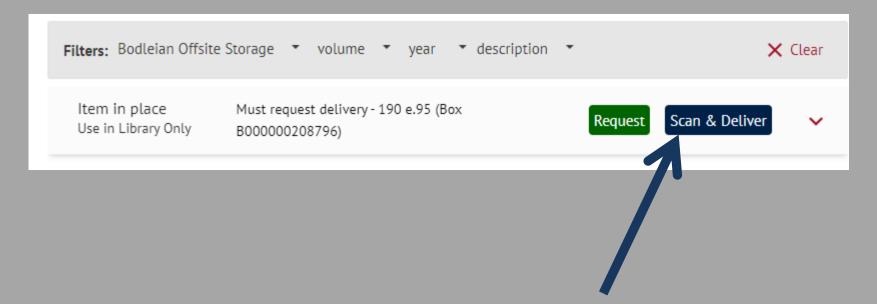
# e-Journals A-Z

|  |                           | SOLO Databases A  | A-Z Contact                                   |
|--|---------------------------|---|---|
| By Title By Subject  | By Citation               | Other Options   |   |
|  |                           |   |   |
|  |                           |   |   |
|  |                           |   |   |
| <u>0-9 A B C D E F G H I J K L</u>   | M N O P Q R S T U V W X   | Y Z Others  | <b>+</b>                                      |
|  |                           |   | Go  |
| Title: nature  | Starts wit                | th Ocontains OExact   |   |
|  |                           |   |   |
|  |                           |   |   |
|  |                           |   |   |
|  |                           |   |   |
| Total number of e-Journals: 158  | 8039                      |   |   |
| Switch to Detail View  |                           |   |   |
|  |                           |   |   |
| Showing page 4947 of 7903 page   | ges.                      | < << Previous !   | <u>                                      </u> |
| Journal title  |                           | ISSN  | Actions                                       |
| Nature   |                           | 0028-0836   | (i)   |
| Nature aging   |                           |   | T.  |
|  |                           | 2662-8465   | i   |
| Nature and human activities  |                           | 2662-8465<br>1342-0054  |   |
| Nature and Science of Sleep  |                           |   | i   |
|  | Divorce Laws in Egypt and | 1342-0054<br>1179-1608  | (i)   |
| Nature and Science of Sleep  |                           | 1342-0054<br>1179-1608  | (i)<br>(i)<br>(i)                             |
| Nature and Science of Sleep  Nature and Scope of Marriage and I  |                           | 1342-0054<br>1179-1608  | (i)<br>(i)<br>(i)                             |
| Nature and Science of Sleep  Nature and Scope of Marriage and I  The nature and utility of expeditions   |                           | 1342-0054<br>1179-1608<br>I Iraq [1976]   | (i)<br>(i)<br>(i)<br>(i)                      |
| Nature and Science of Sleep  Nature and Scope of Marriage and I  The nature and utility of expeditions  Nature Astronomy   | s to the coast of France  | 1342-0054<br>1179-1608<br>I Iraq [1976]<br>2397-3366<br>2772-4115                           | (i)<br>(i)<br>(i)<br>(i)<br>(i)               |
| Nature and Science of Sleep  Nature and Scope of Marriage and I The nature and utility of expeditions  Nature Astronomy  Nature-Based Solutions  | s to the coast of France  | 1342-0054<br>1179-1608<br>I Iraq [1976]<br>2397-3366<br>2772-4115                           | (i)<br>(i)<br>(i)<br>(i)<br>(i)<br>(i)        |
| Nature and Science of Sleep Nature and Scope of Marriage and I The nature and utility of expeditions Nature Astronomy Nature-Based Solutions Nature & Biologically Inspired Com                                  | s to the coast of France  | 1342-0054<br>1179-1608<br>Liraq [1976]<br>2397-3366<br>2772-4115                            | (i)<br>(i)<br>(i)<br>(i)<br>(i)<br>(i)<br>(i) |
| Nature and Science of Sleep  Nature and Scope of Marriage and I The nature and utility of expedition: Nature Astronomy  Nature-Based Solutions  Nature & Biologically Inspired Com Nature Biomedical Engineering | s to the coast of France  | 1342-0054<br>1179-1608<br>1 Iraq [1976]<br>2397-3366<br>2772-4115<br>1gress on<br>2157-846X | (i)<br>(i)<br>(i)<br>(i)<br>(i)<br>(i)<br>(i) |

**ORLO** (Oxford Reading Lists Online) provides **direct links** to online content and live **location** and **availability** information for books. It makes finding material easy giving you **more time** to study and learn.



### Scan & Deliver



Request a chapter or article in a print resource to be scanned and delivered to your email address 1 free request per day 7 working day turnaround

### Inter-library loans

### What is an interlibrary loan?

- Interlibrary loans provide you with access to materials not held within the Bodleian Libraries. These materials can include copies of articles or book chapters.
- Requests can be submitted through SOLO via the 'Need More?' link at the top of the screen.

### Further information

 Find further information at <u>bodleian.ox.ac.uk/services/borrow/inter-library-</u> loans

### Research Data Management

Data management plans

Funder requirements

Storage and backup Preservation and sharing

Personal and sensitive data

Tools, services, and training

### RDM: Sources for help



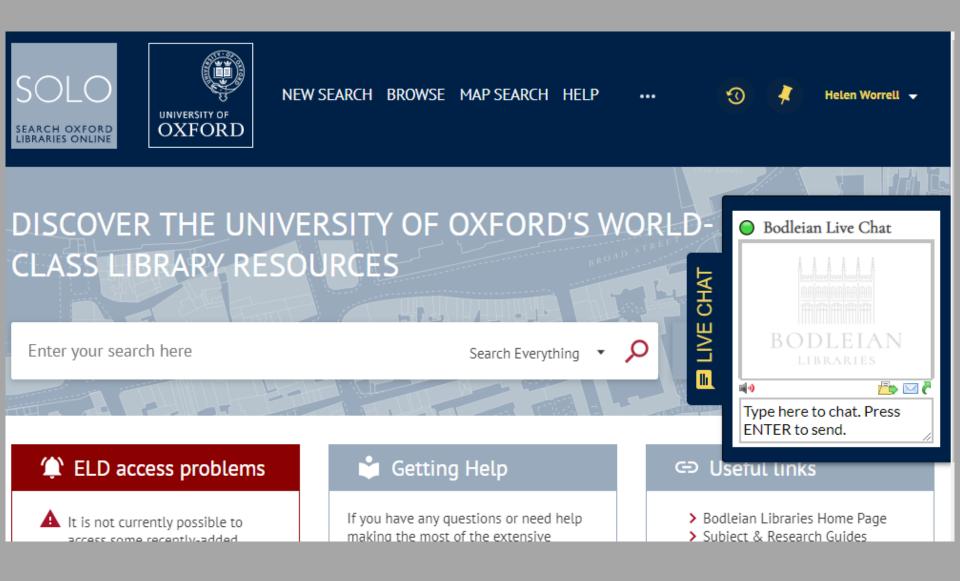
https://researchdata.ox.ac.uk researchdata@ox.ac.uk

### Open Access Oxford



- Improve visibility of your work
- Understand and comply with funder requirements

# Sources for help: Live chat



# Sources for help: Study Skills

### Study skills and training

Advice on academic good practice including avoiding plagiarism, managing your taking, referencing and revision. You can also consult your subject handbook and graduate supervisor for advice specific for your discipline.



Plagiarism

Learn how to avoid unintentional plagiarism and

Managing your workload

Tips for effective time management and essay

https://www.ox.ac.uk/students/academic/guidance/skills



### Learning Productivity and Study Skills Support

In this area, you can find resources to help with your learning productivity and study skills. You can ask questions and share tips. You can browse the content without joining or even logging in. But **join** if you want to ask questions and get notifications of upcoming events.



- Home
- Writing
- Organisation
- Session Recordings

- Reading
- **Referencing**
- Tools for Study
- ? Learn more

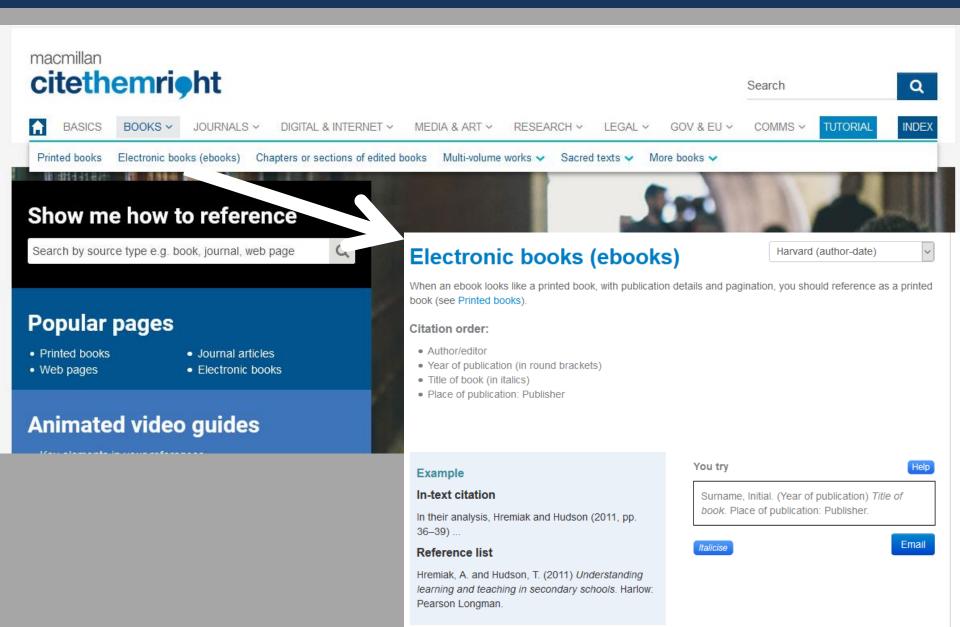
https://canvas.sbs.ox.ac.uk/courses/56

### Sources for help: Study Skills

- Free books, documents and videos on study skills.
- Nearly 300 resources!
- Topics include note taking, critical thinking and referencing.



# Sources for help: Cite them right



### Sources for help: iSkills workshops

### **Topics covered:**

- Information discovery and searching for scholarly materials
- Endnote, RefWorks, Zotero and Mendeley for managing references and formatting footnotes and bibliographies
- Keeping up to date with new research
- Measuring research impact
- Understanding copyright and looking after your intellectual property
- Open Access publishing and compliance
- Managing your research data

https://www.bodleian.ox.ac.uk/ask/workshops#/

### Sources for help: LibGuides

Bodleian Libraries / Oxford LibGuides / Subject and Research Guides / Home

Subject and Research Guides: Home



#### **Subject Guides**

Expert advice on resources for your subject area



#### **Getting Started**

Guides to getting started in the Bodleian Libraries



#### Guidance for researchers

Services, materials and tools for researchers in all disciplines



#### Workshops

Workshops to develop your skills in information discovery

https://libguides.bodleian.ox.ac.uk/oxford

Enter Search Words Search

#### Contact us

#### Subject Specific Enquiries

If you have a subject enquiry please contact your subject librarian.

#### General Enquiries

Email: reader.ser-

vices@bodleian.ox.ac.uk

Telephone: 01865 277162

**Post:** Main Enquiry Desk, Bodleian Library, Broad Street, Oxford OX1

3BG

#### Chat to a librarian

Live Chat is closed. Please email: reader.services@bodleian.ox.ac.uk

#### Follows us







# Disabled readers / readers with SpLDs

- If you have a disability or a Specific Learning Difficulty (e.g. dyslexia), you may be able to register for additional library support such as extended loans
- Please contact the Disability Librarian for further information

Tel. 01865 283861

Disability.librarian@bodleian.ox.ac.uk

http://libguides.bodleian.ox.ac.uk/disabled-

<u>readers</u>

http://www.bodleian.ox.ac.uk/using/disability

### Research Skills for Anthropology workshop

PRS students: Monday, Week 3 as part of your 'Fieldwork Essentials' class

Social Anthropology, VMMA: Wednesday Week 5, 2pm-3pm 64 Banbury Road

Medical Anthropology, CEA: Thursday Week 5, 11am-12pm 64 Banbury Road

### Any further questions....

Helen .Worrell @ Bodleian.ox.ac.uk

Referencing questions

New book requests

Make the best of SOLO

Finding literature on a topic

Buying resources for your reading list

Using alerts to keep up to date