# Welcome to the Bodleian Libraries!

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1) The Bodleian Libraries support education and research, within a situated tradition of knowledge generation



# 2) How the Bodleian Libraries will support your research

October 7: Pathways in to the Bodleian Libraries

October 18: Digitally mediated ways of finding and managing information

October 29: REES collections at the Bodleian Libraries



# The Bodleian Libraries: where to start?

- Subject guides
- 'Getting started' page
- ➤ Bodleian Libraries Welcome Video
- > 'How to' guides
- > iSkills

https://www.bodleian.ox.ac.uk/



# **Subject Guide – Slavonic and East European Studies**



https://libguides.bodleian.ox.ac.uk/rees/home



## Logging in to Services – Single Sign On





Issued to you by University IT Services

- For logging onto SOLO (library catalogue)
- For accessing online resources off-campus and your university email



### **Bodleian Social Science Library**



### **Term-time Opening Hours**

(weeks 0-9)

Monday – Friday 09:00 – 22:00 Saturday 10:00 – 18:00 Sunday 11:00 – 19:00



### **Bodleian Social Science Library**



#### **Services**

- ➤ Main enquiry point is the Reader Services Desk
- ➤ Wide range of study spaces
- > PCs and WiFi
- > Printing, copying and free scanning
- Subject consultants available for research appointments



# Logging in to Services – Library PCs and Bodleian Libraries Wi-Fi





#### **Username:**

Barcode on your University card

Password: Set your password at:

https://register.bodleian.ox.ac.uk/

## Printing, Copying, Scanning - PCAS



- Account set up automatically
- ➤ Use Bodleian Libraries username/password
- > On first use link university card to account
- Top up using credit/debit card at <a href="https://pcas.bodleian.ox.ac.uk">https://pcas.bodleian.ox.ac.uk</a> (or select icon on library PCs)
- Remember scanning is FREE!



### **Borrowing:**



- Up to 20 books for one week across the Bodleian Libraries
- Automatic renewal up to 112 days (16 weeks)
- Remember you may not be able to renew a loan



#### **Bodleian Libraries for REES:**

- The Taylor Institution Library
- The History Faculty Library in the Radcliffe Camera
- The Nizami Ganjavi Library
- The Bodleian Map Room



## College libraries for REES:

 The Russian and Eurasian Studies Centre Library at St. Antony's

(Contact Richard Ramage, richard.ramage@sant.ox.ac.uk)

Nuffield College Library

(Register via <a href="https://tinyurl.com/nuffieldexternalregistration">https://tinyurl.com/nuffieldexternalregistration</a>)





#### Repairing homes and supporting communities in eastern Ukraine

DONATE





## **Key ORLO functionality**

- See **live availability** for books in libraries
- Click through easily to read online material
- May include content such as links to videos and websites
- Access also through your departmental Canvas site



#### SOLO

Search and discovery tool for the major collections of Oxford University's libraries

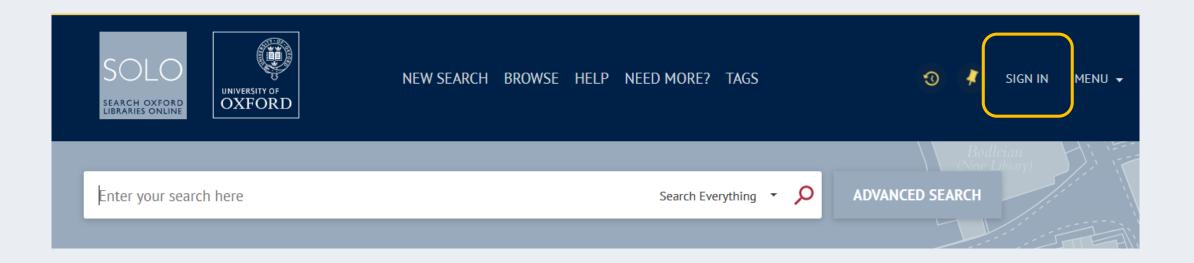
solo.bodleian.ox.ac.uk



SEARCH OXFORD LIBRARIES ONLINE



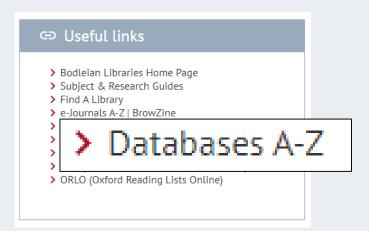
### SOLO – Sign in

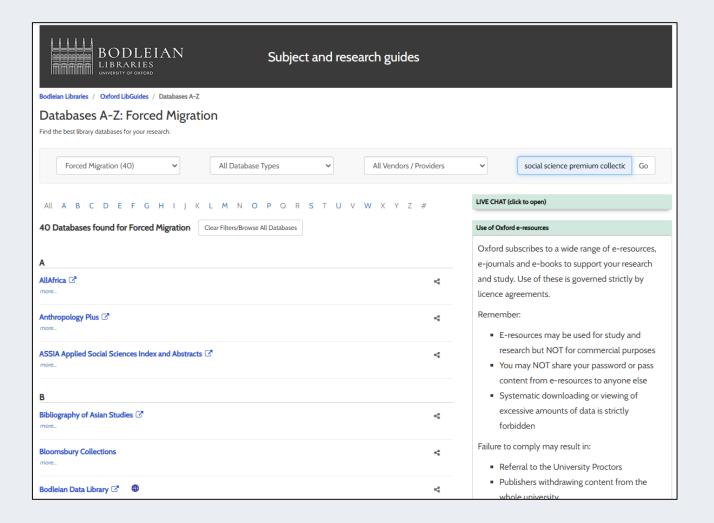


Sign into SOLO top right for personalised display



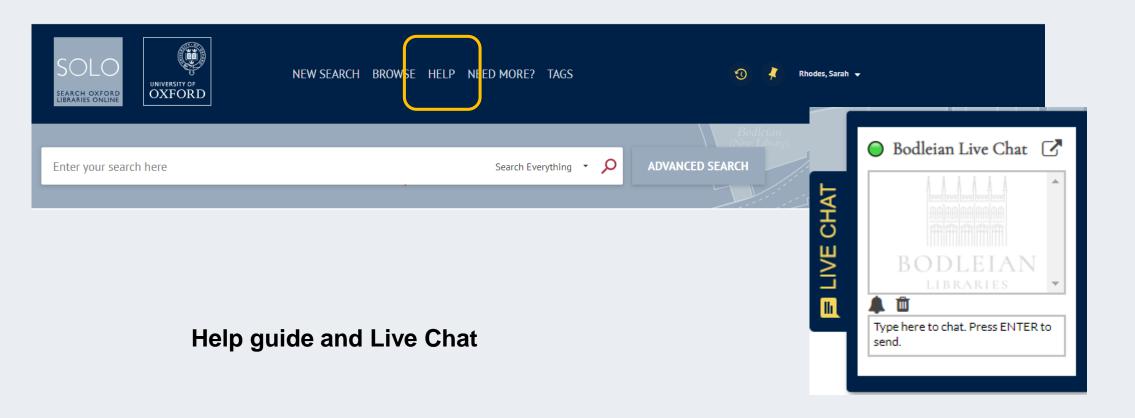
#### **SOLO - Databases A-Z**







# SOLO – Help



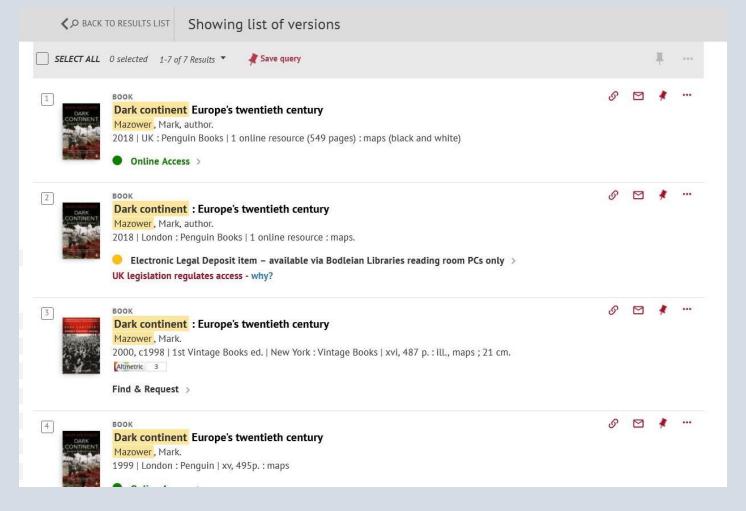


#### **SOLO – Search for a title**





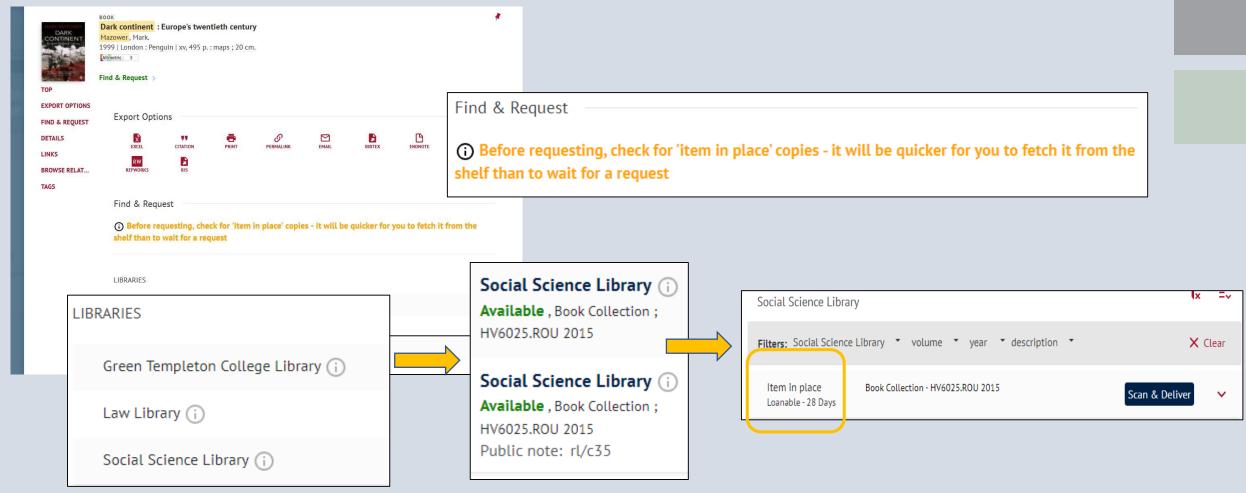
#### SOLO - See editions and formats



In the results screen, SOLO clusters print and online copies of the same title



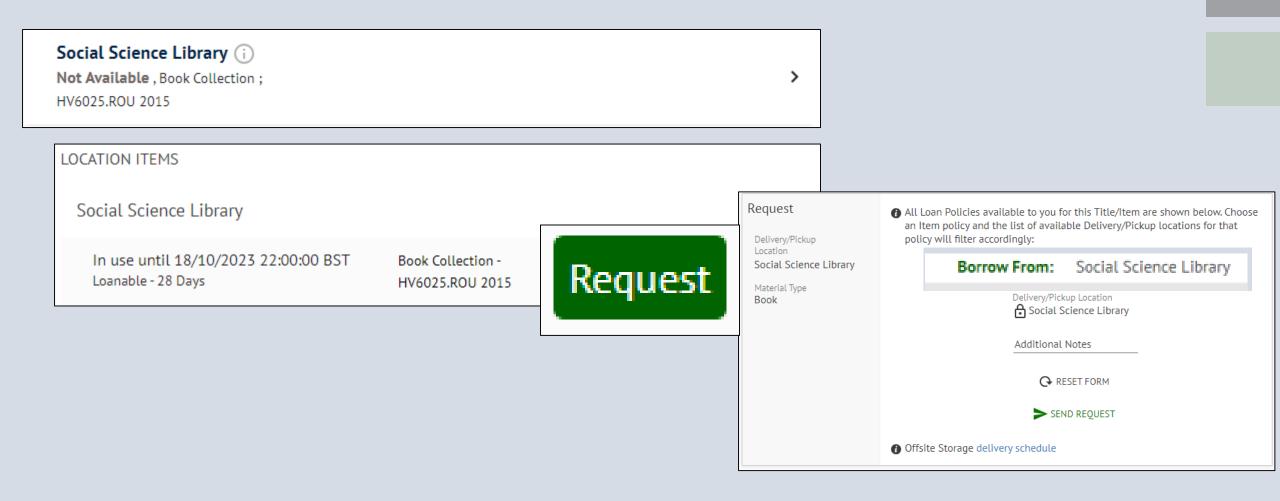
#### **SOLO – Print books**



Click Find & Request to see which libraries have a copy of the book



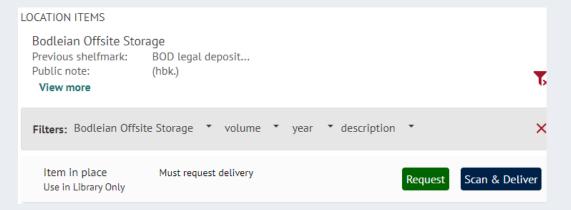
# SOLO - Placing requests for books when all on loan

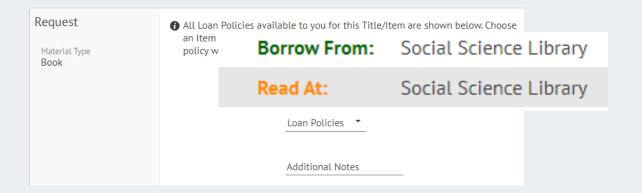




## Requesting from off-site storage







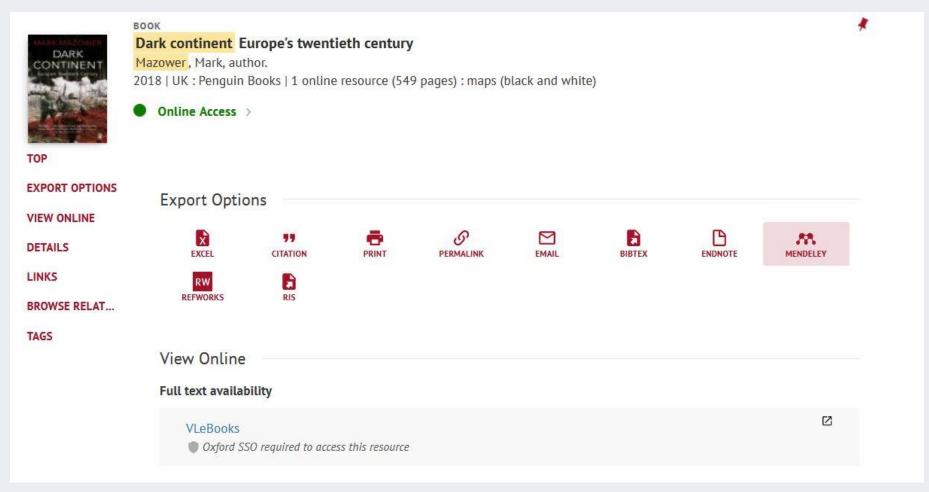
This book is stored offsite. Click 'Request' to order to a library or 'Scan & Deliver' to receive a PDF scan of a chapter via email. Most books will be reference only but occasionally you will have an option to borrow.



# SOLO – Summary: getting hold of the book you need

#### Summary: getting hold of the book you need Item in place 1. Look for copies in your subject library and Loanable - 28 Days college library which show both 'Item in place' and 'Loanable' 2. If there are none, click 'Request' and look for a "Borrow From" option in the list of delivery Borrow From: locations 3. If there are no In Place items and no Borrow From options, then it is likely the only copy Read At: available to you is a copy from offsite storage

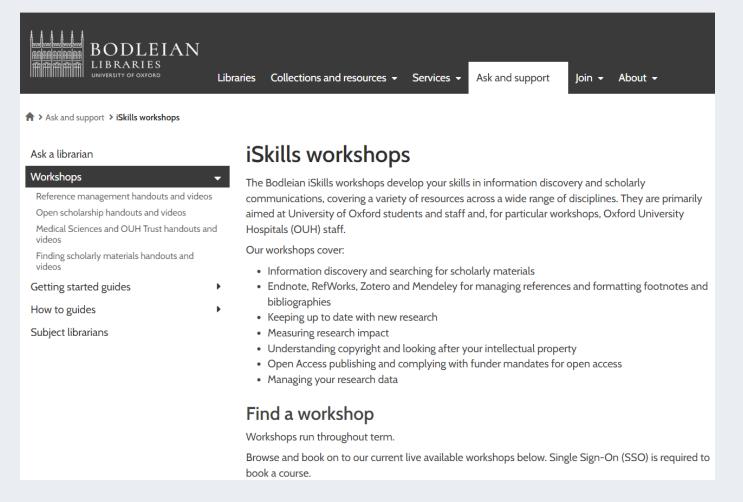
### SOLO - Ebooks



Accessing e-books in your results list



### iSkills Workshops for Postgraduates



https://www.bodleian.ox.ac.uk/ask/workshops#/





