#### **Library Welcome**

#### **Andy Kernot**

Subject Consultant for Geography, Social Policy, Internet Studies and Public Policy



#### **Bodleian Libraries (1)**

- > 26 Libraries
- ➤ 13 million print books
- > 2.7 million ebooks
- > 136,000 ejournal titles
- > 1,645 databases

https://www.bodleian.ox.ac.uk/libraries#/





# Libraries (2)



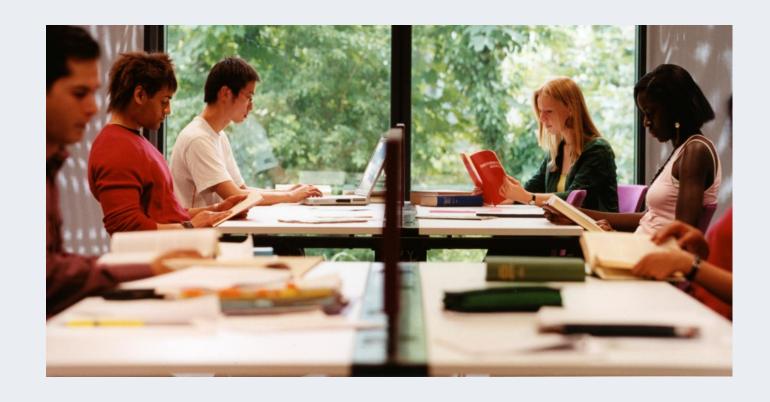
**Legal Deposit** 



**College Libraries** 



### **Bodleian Social Science Library (1)**



Core research and teaching collections for Social Sciences



#### **Bodleian Social Science Library (2)**



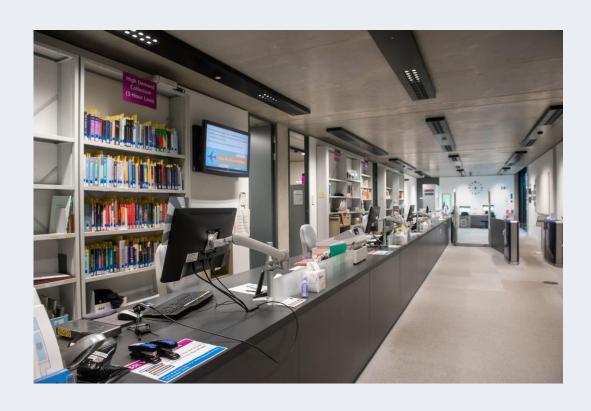
#### Term time Opening Hours

(weeks 0-9)

**Monday – Friday** 09:00 – 22:00 **Saturday** 10:00 – 18:00 **Sunday** 11:00 – 19.00



#### **Bodleian Social Science Library (3)**



#### **Services**

- Main enquiry point with efficient and friendly staff
- ➤ Wide range of study spaces
- > PCs and WiFi
- > Printing, Copying and scanning
- Subject Consultants available for research appointments



#### **Bodleian Social Science Library (4)**

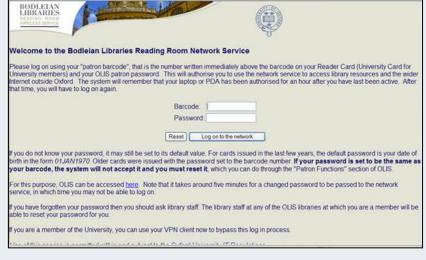


#### **Borrowing**

- Up to 20 books (Taught Postgraduates)
- Up to 30 books (research postgraduates)
- Automatic renewal up to 112 days (16 weeks) – unless someone places a hold

# Logging in to Services – Library PCs and Wifi (1)





#### **Username:**

Barcode on your Bodleian card

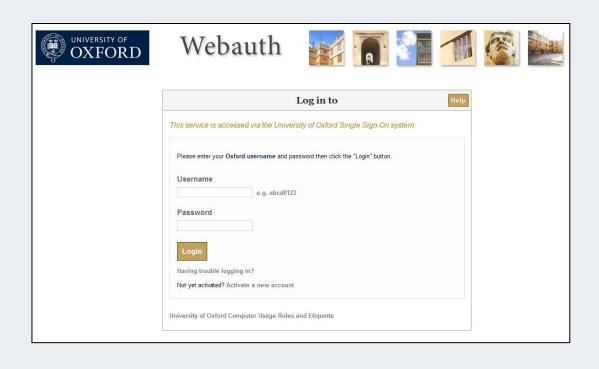
**Password:** Set your password at:

https://register.bodleian.ox.ac.uk/

Needs to be done before visiting the library



# Logging in to Services – Single Sign On (2)



# Issued to you by University IT Services

- For logging onto SOLO (library catalogue)
- For accessing online resources off-campus and your university email



### Printing, Copying, Scanning - PCAS



- Account set up automatically
- Use Bodleian Libraries username/password
- On first use link university card to account
- https://www.bodleian.ox.ac.uk/services/pcas
- ➤ Top up using credit/debit card at <a href="https://pcas.bodleian.ox.ac.uk/user">https://pcas.bodleian.ox.ac.uk/user</a> (or select icon on library PCs)



#### **ORLO** (1)

readinglists.bodleian.ox.ac.uk



OXFORD READING LISTS ONLINE





# Key ORLO functionality (2)

- See **live availability** for books in libraries
- Click through easily to read online material
- May include content such as links to videos and websites
- **Filter** options, e.g. by week of term, reference type
- Add reading importance tags
- Functions such as Save as Favourites, private note, personal tags
- Quick Cite and Mark as Done options
- Access also through your departmental Canvas site



# **SOLO (1)**

Search and discovery tool for the major collections of Oxford University's libraries

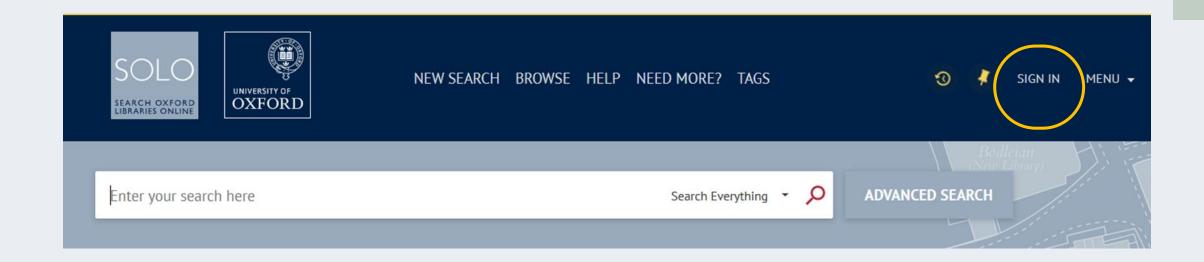
solo.bodleian.ox.ac.uk



LIBRARIES ONLINE



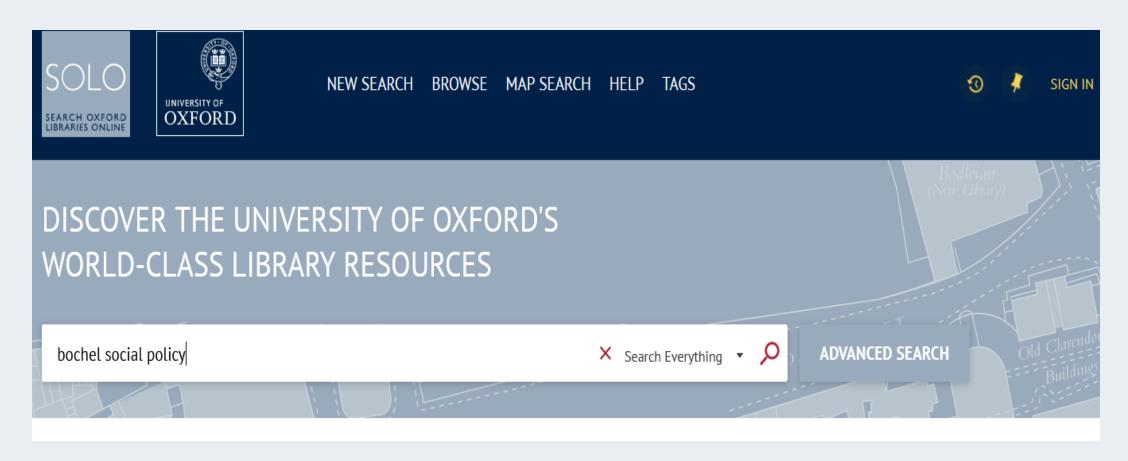
# SOLO – Sign in (2)



Sign into SOLO top right



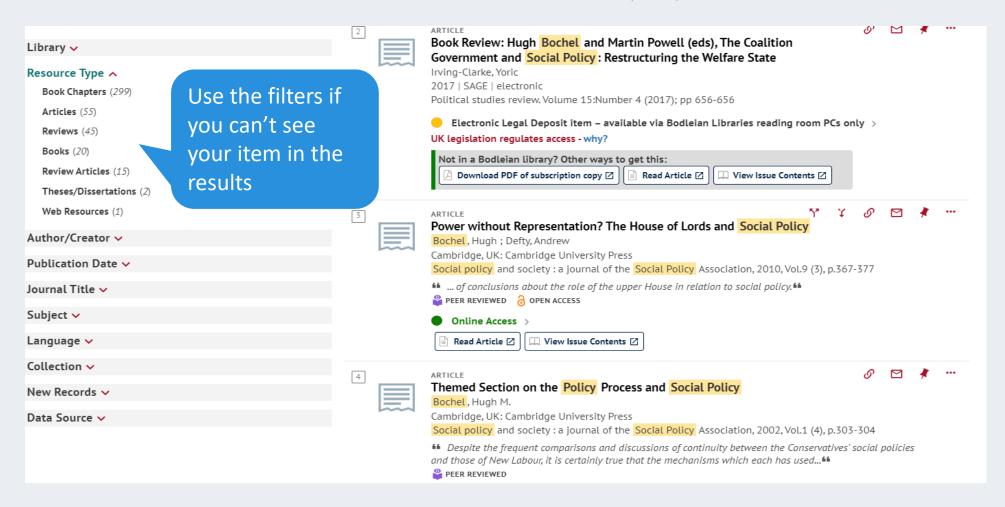
#### SOLO – Search for a title (3)



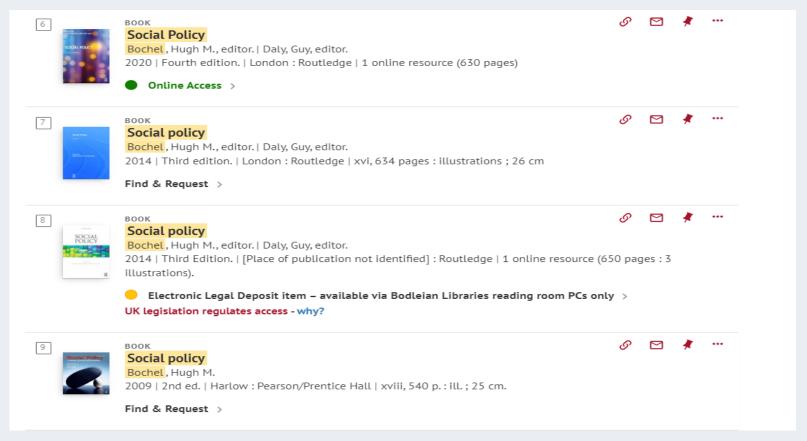
Enter keywords in the search bar and click the search icon



#### SOLO – Search for a title (4)



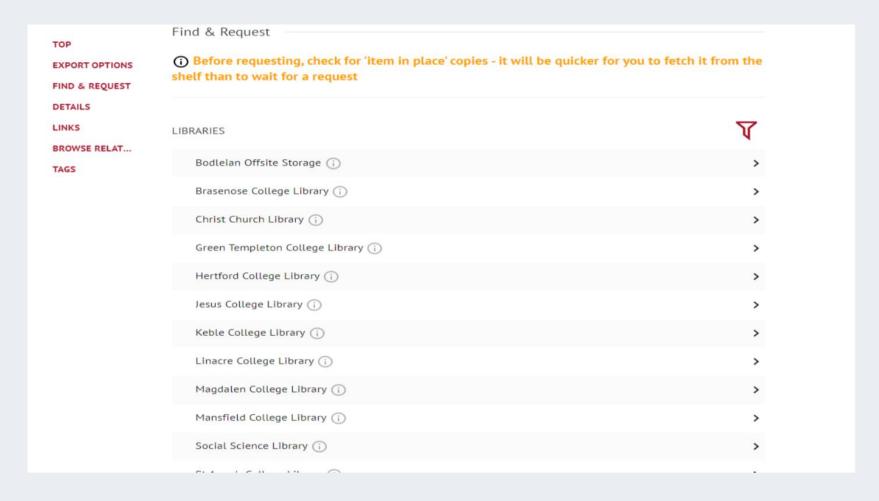
#### SOLO - Search for a title (5)



Click on **Online access** for ebooks, or **Find & Request** for print book availability

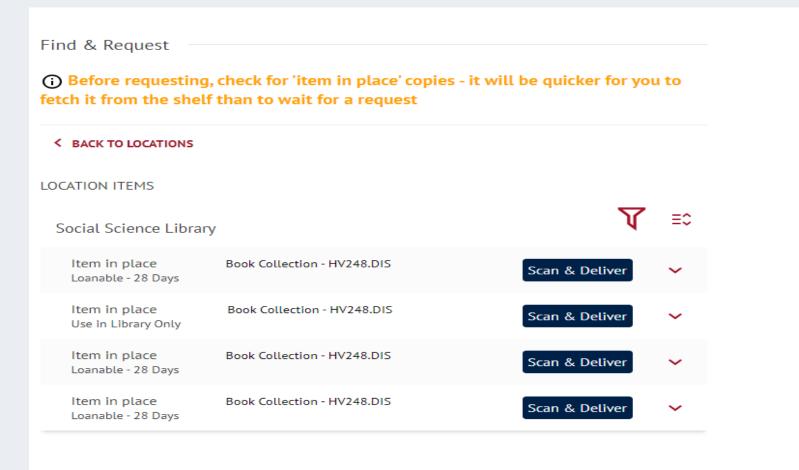


#### SOLO -Search for a title (6)

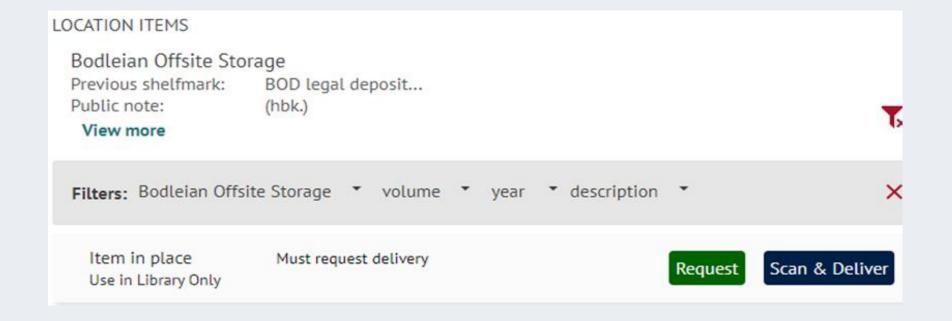




### SOLO - Print books (7)



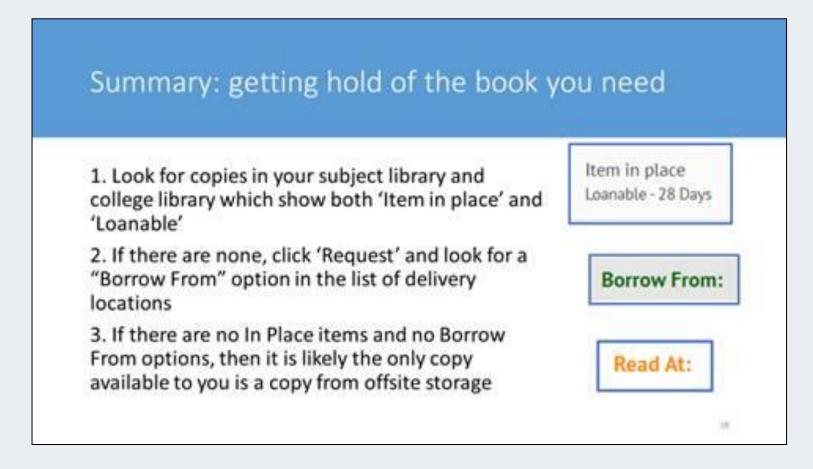
### SOLO – Offsite books (8)



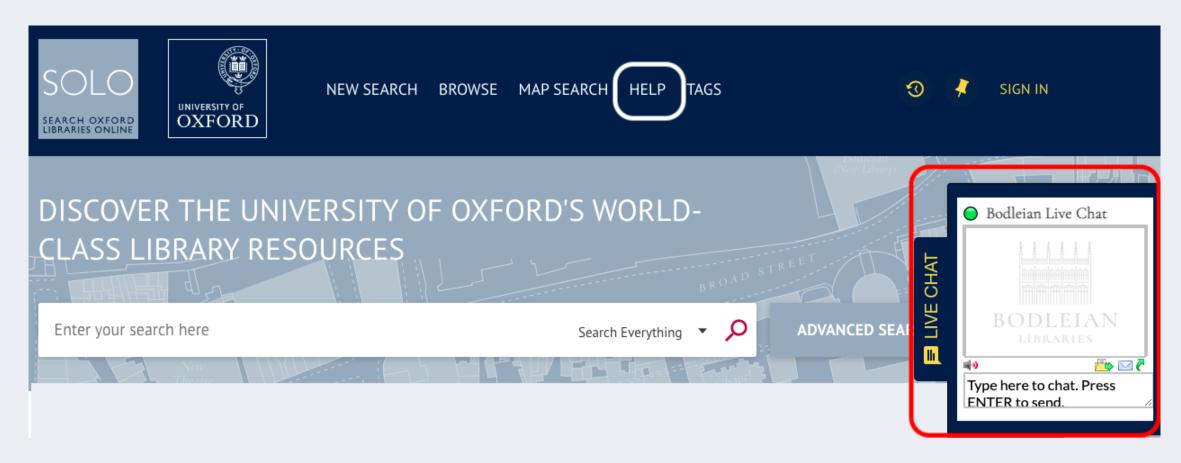
This book is stored offsite. Click 'Request' to order to a library or 'Scan & Deliver' to receive a PDF scan via email.



# SOLO – Summary: getting hold of the book you need (9)



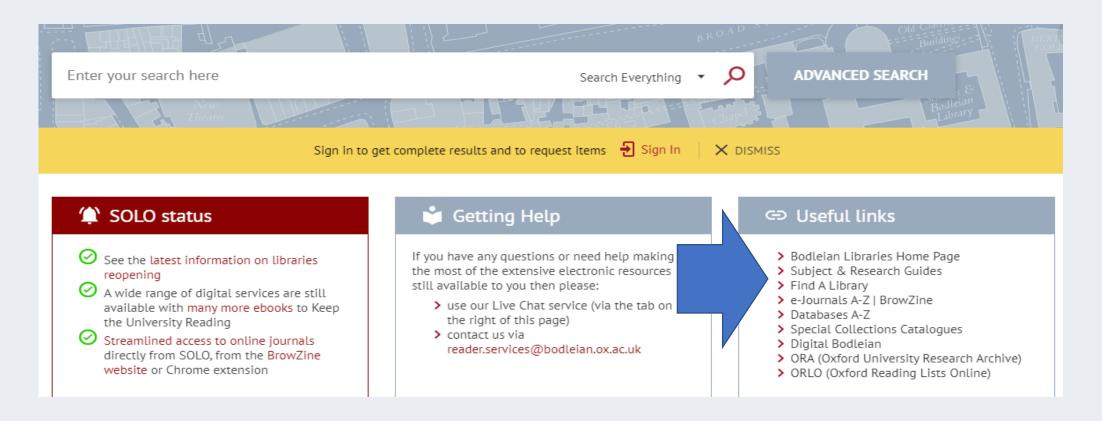
### SOLO – Help



**Help guide and Live Chat** 



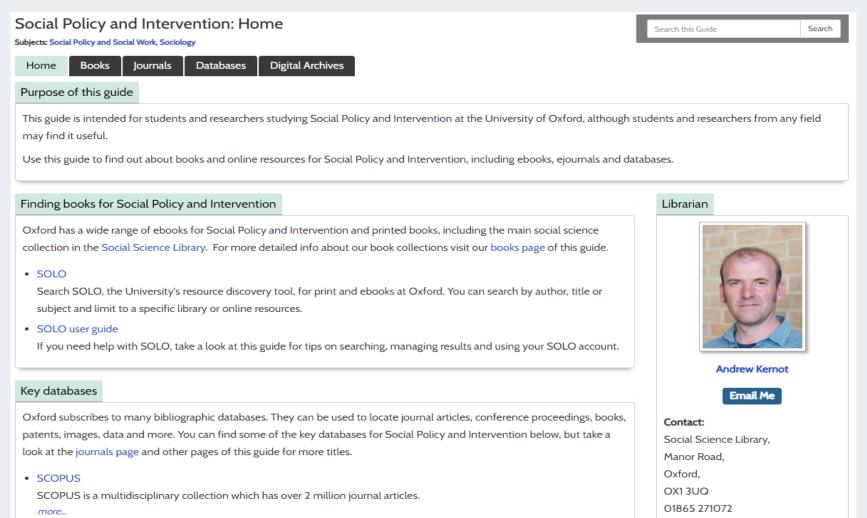
### SOLO - Help (2)



Useful links – Journals A-Z, Databases A-Z



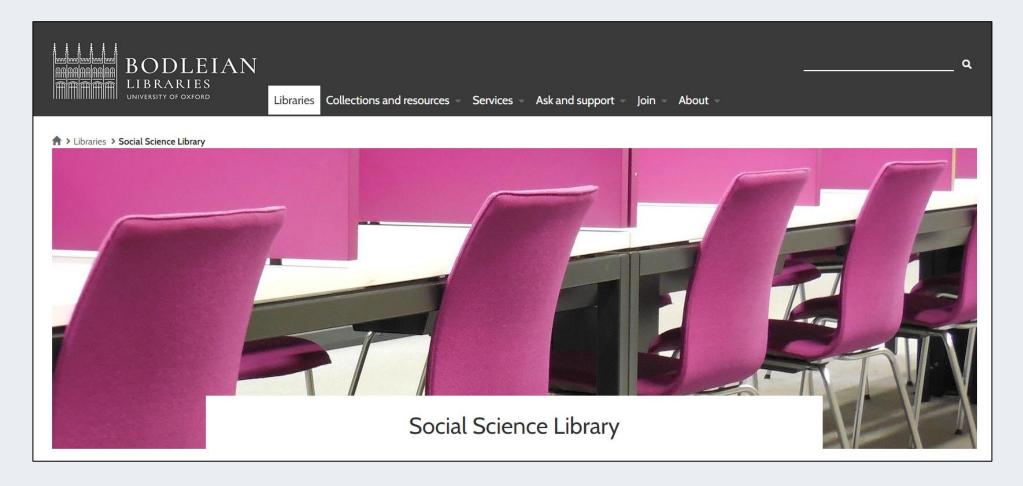
#### Subject Libguides – Social Policy & Intervention



https://libguides.bodleian.ox.ac.uk/social-policy



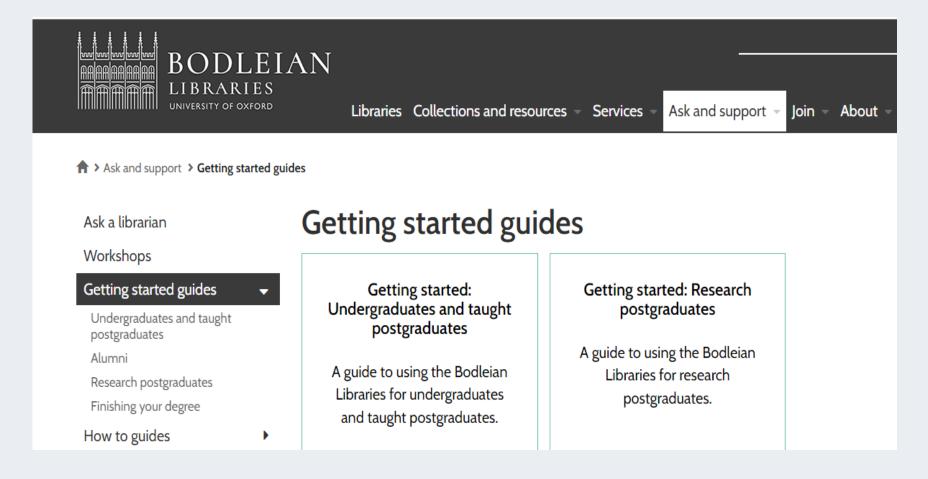
#### Social Science Library website



https://www.bodleian.ox.ac.uk/libraries/ssl



### Getting Started - Bodleian Libraries tips



https://www.bodleian.ox.ac.uk/ask/getting-started



#### Research Data Oxford



https://researchdata.ox.ac.uk/





https://www.bodleian.ox.ac.uk/ask/workshops#/

#### Workshops for Postgraduates & Researchers

#### **Topics covered:**

- Finding scholarly materials
- Reference management
- Keeping up to date
- Measuring research impact
- Copyright and intellectual property
- Open access publishing
- Managing research data



#### **Social Science Library Tours**

• Friday 11<sup>th</sup> October – 11-11.30



