

Scan and Deliver terms of service



TERMS OF SERVICE

1. Charges: no charge during the coronavirus pandemic
2. Collections: Bodleian Libraries printed collections
3. Scans provided: Up to one chapter or article from a book or journal issue
4. Format: 300dpi PDF
5. Max number of scans per job; 50
6. Max number of requests per day per person: 1
7. Duration the file is available to access: 14 days
8. File retained by Bodleian Libraries: 28 days
9. Patrons:
 - a. Offsite closed stack service: all card holders
 - b. LibraryScan from library shelves: University members only
10. Turnaround time: 7 working days