

Zotero

23 May 2022, 09:30

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Session outline

Part 1 – Collecting references

Part 2 - Creating bibliographies

Part 3 – Collaborating & other features

Part 4 – Any Questions?

Zotero

Zotero pros and cons

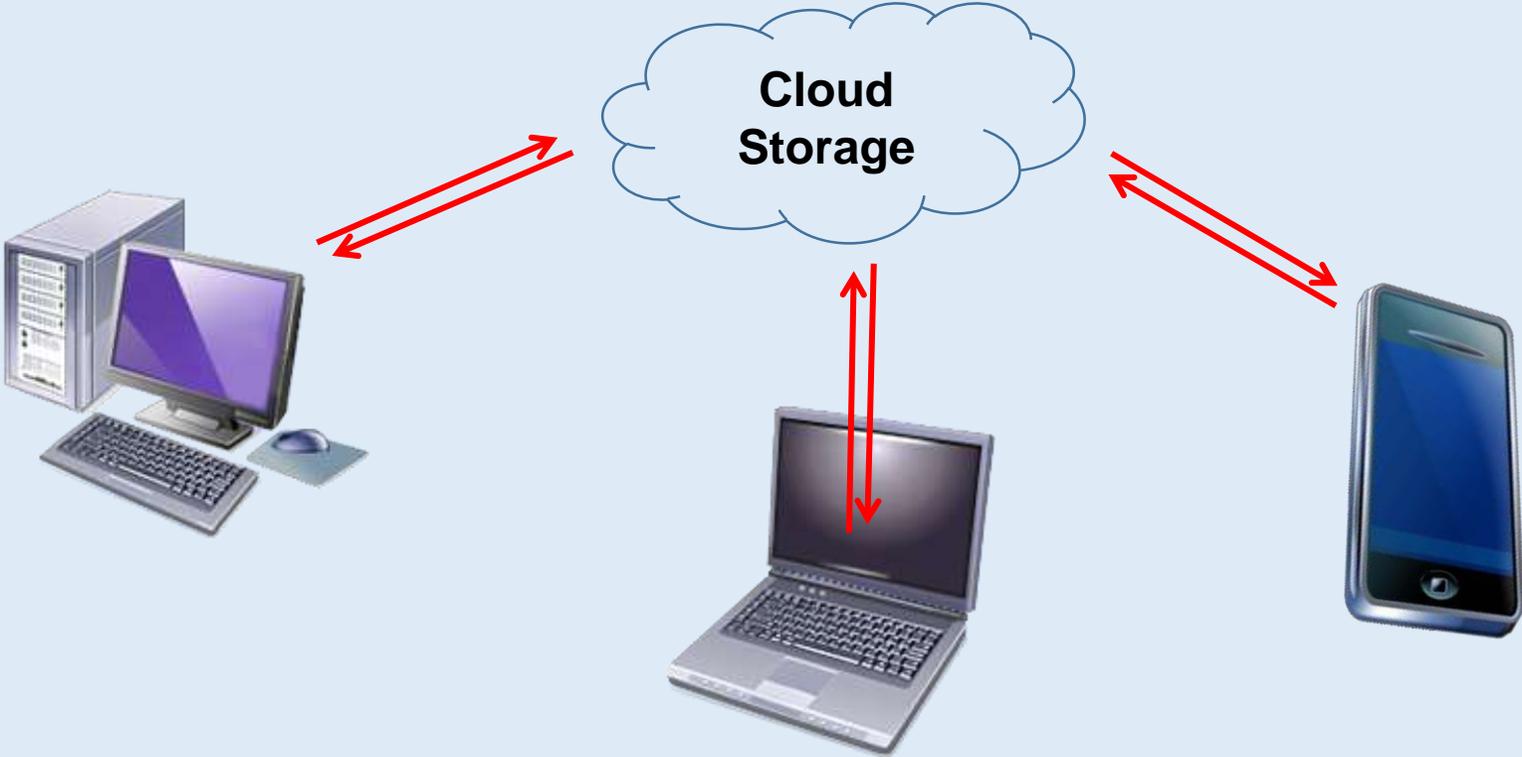
Pros

- Online and offline access to your Library from multiple devices
- Free for a basic account
- Available for Windows, Mac and Linux
- Compatible with MS Word, Google Docs, Libre Office and Open Office

Cons

- Does not work with Pages
- Subscription required if you need to store more than 300MB of data

Zotero cloud storage



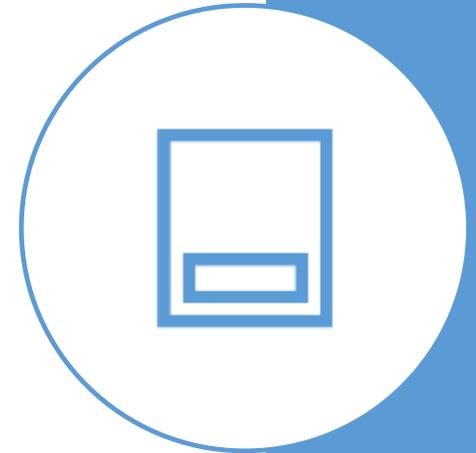
Free or pay for account

Storage

- Up to 300 MG -Free
- 2 GB - \$20 per year
- 6 GB - \$60 per year
- Unlimited - \$120 per year

Part 1: Getting references into Zotero

Editing and organising references



A quick tour of Zotero

Toolbar and menus

List of documents in selected folder or library

Bibliographic information about the currently selected document

Navigate collections and groups

Filter by tags

The screenshot shows the Zotero application window titled "My Library - Zotero". The interface is divided into several sections:

- Left Panel (Collections and Groups):** A tree view showing "My Library" with sub-collections like "2019-02-20-11-05-30-export", "C18", "Welsh History", and "Welsh Writing in English". Below it are "Group Libraries" including "Sharing with Bethan". At the bottom, a "Filter by tags" section lists tags like "17th century", "18TH century British history", and "18TH century Scottish history".
- Toolbar and Menus:** Located at the top, it includes a menu bar (File, Edit, View, Tools, Help) and a toolbar with various icons for document management.
- Central Panel (List of Documents):** A table listing documents with columns for "Title" and "Creator". The selected document is "Cartographies of culture: new geographies of Welsh writing in English" by Davies.
- Right Panel (Bibliographic Information):** A detailed view of the selected document, showing fields such as "Item Type Book", "Title", "Author", "Series", "Date", "Publisher", "ISBN", and "Language".

Options for adding references to Zotero



Data capture (databases, catalogues, web pages)



Add PDF files (Zotero will find matching bibliographic details for articles downloaded from databases)



Standard identifier (ISBN, DOI, etc.)



Manual entry



Import text files (.RIS/.BIB)

Web capture from databases/catalogues (e.g. Hist Abs)

SOLO - Oxford Collection x E Result List: spanish civil v x Brepolis: BBIH x E Result List: spanish civil v x

web.b.ebscohost.com/ehost/resultsadvanced?vid=2&sid=92aed711-e025-465e-8c2d-a1b5e2e606a6%40sessionmgr103&bquery=(spanish+civ

New Search Cited References CLIO Notes Indexes Sign In Folder Preferences Languages Help

Searching: Historical Abstracts Choose Databases

spanish civil war Select a Field (optional) Search Clear

AND jew* Select a Field (optional)

AND Select a Field (optional)

Basic Search Advanced Search Search History

Refine Results

Current Search

Boolean/Phrase:

spanish civil war AND jew*

Limit To

Linked Full Text

References Available

Peer Reviewed

Search Results: 1 - 20 of 47

1. **Becoming Brigadistas: Jewish Volunteers in the Spanish Civil War.**

By: Rein, Raanan; Ofer, Inbal
Historical Period: 1936 to 1939
Nearly two hundred men arrived in Spain to defend the Second Spanish Republic...

Subjects: PALESTINE; SPAIN

Find it Oxford

Zotero Item Selector

Select which items you'd like to add to your library:

- Becoming Brigadistas: Jewish Volunteers from Palestine in the Spanish Civil War
- A Belated Inclusion: Jewish Volunteers in the Spanish Civil War
- LAS REPERCUSIONES DE LA GUERRA CIVIL ESPAÑOLA EN EL MUNDO JUDÍO
- POLONAIS D'ORIGINE JUIVE VOLONTAIRES DE LA GUERRE CIVILE EN ESPAGNE 1936-1939.
- BALKAN JEWISH VOLUNTEERS IN THE SPANISH CIVIL WAR.
- JUDEN IM SPANISCHEN KRIEG 1936-1939.
- TUSSEN WERELDREVOLUTIE EN JOODSE IDENTITEIT: JODEN UIT BELGIË IN DE SPAANSE BUI
- POLACY POCHODZENIA ZYDOWSKIEGO JAKO OCHOTNICZY W WOJNIE DOMOWEJ W HISZPANI
- RED DEVILS": THE BOTWIN COMPANY IN THE SPANISH CIVIL WAR.
- AMERICAN-JEWISH REACTIONS TO THE SPANISH CIVIL WAR.
- I TEORICI DELLO STERMINIO: LE ORIGINI DELLA VIOLENZA NELLA GUERRA CIVILE SPAGNO

Select All Deselect All Cancel OK

To add items to Zotero from a results list in a database or catalogue

1. Click on the folder icon near to (or within) the address bar
2. This will open a pop up menu listing all the items on the page
3. Tick the items you wish to add to Zotero and click OK

Web capture from databases/catalogues (e.g. SOLO)

The screenshot shows the SOLO search interface with a search query for "dog behaviour". A Zotero Item Selector dialog box is open, listing search results. A red circle highlights a folder icon in the browser's address bar, and a red arrow points from it to the dialog box. Another red arrow points from the dialog box to a search result.

SOLO: Search Oxford Libraries Online

Not secure | solo.bodleian.ox.ac.uk/primo-explore/search?query=any,contains,dog%20behaviour&tab=local&search_scope=LSCOP_...

SOLO SEARCH OXFORD LIBRARIES ONLINE

UNIVERSITY OF OXFORD

NEW SEARCH BROWSE MAP SEARCH HELP ...

dog behaviour

Sort & Filter Results

Sort by Relevance

Show only: Online Resources (125) Physical Items (309)

Library

Resource Type

Literary Form

Zotero Item Selector

Select which items you'd like to add to your library:

- Dog behaviour, evolution, and cognition [electronic resource] | Miklósi, Adam, author | Oxford University Press
- A guide to your dog's behaviour | Stevens, Terry, writer on dog behaviour | [1992?] | Lydd : Lydd and District Dog Training Club | 69 p. : ill. ; 30 cm
- Understanding your dog's behaviour | Heim, A. W. (Alice Winifred) | c1984 | Shepton Mallet : Open Book Publishers
- Understanding your dog's behaviour. | Heim, Alice Winifred, 1913-1992 | 1984 | Shepton Mallet |
- Problem dog : behaviour and misbehaviour | O'Farrell, Valerie |
- Collins good dog behaviour : an owner's guide | Bailey, Gwen | Blue Cross | 1998 | London : HarperCollins
- Meet your dog : the game-changing guide to understanding your dog's behaviour | Brophy, Kim, author |
- Know your dog : an owner's guide to dog behaviour | Fogle, Bruce | Ward, David, 1944-; Royal Society for the Prevention of Cruelty to Animals
- Better dog behaviour : understand the dynamics of human/dog relationships | Connolly, Debbie (Animal Behaviourist)
- Dog training & behaviour | Grinham, Geoff | 1994 | Marlborough : Crowood | 144 p. : ill. ; 24 cm |

Select All Deselect All Cancel OK

A guide to your dog's behaviour
Stevens, Terry, writer on dog behaviour
[1992?] | Lydd : Lydd and District Dog Training Club | 69 p. : ill. ; 30 cm
Find & Request >

To add items to Zotero from a results list in a database or catalogue

1. Click on the folder icon near to (or within) the address bar
2. This will open a drop down menu listing all the items on the page
3. Tick the items you wish to add to Zotero and click OK

SOLO – Amendments to edited collections

The screenshot shows the Zotero application window titled 'My Library - Zotero'. The interface includes a menu bar (File, Edit, View, Tools, Help), a toolbar, and a search bar. On the left, there is a 'My Library' tree view with folders like '2019-02-20-11-05-30-export', 'C18', 'Welsh History', and 'Sharing with Bethan'. The main pane displays a list of books with columns for Title, Creator, and a status icon. The book 'Writing Wales, from the Renaissance to Romanticism' by Mottram and Pr... is selected. The right pane shows the 'Info' tab for this book, with fields for Item Type (Book), Title, Author (Mottram, Stewart James), and Editor (tt, Sarah). A blue callout box with white text points to the 'Editor' option in the author dropdown menu, stating: 'Books added from library catalogues such as SOLO will always use the "author field". For edited collections change author to editor.'

Title	Creator
The duel: its rise and fall in early modern France	Billacois
The Emergence and Development of Statutory Process for the Compu...	Gadd
The invention of tradition	Hobsbawm and ...
The Journal of Welsh ecclesiastical history.	
The letters of Lewis, Richard, William and John Morris of Anglesey, (M...	Davies
The literary and historical legacy of Iolo Morgannwg 1826 - 1926	Löffler
Touche: the duel in literature	Leigh
Wales and the West	Constantine
'Walking Conundrums': Masquerades, Riddles, and National Identity i...	Chadwick
Welsh Ballads of the French Revolution, 1793-1815. By FFION MAIR JO...	Jenkins
Welsh environments in contemporary poetry: writing Wales in English	Jarvis
Welsh hymns and their tunes: their background and place in Welsh hi...	Luff
Welsh Indians and savage Scots: History, antiquarianism, and Indian l...	Lauzon
Welsh Indians and savage Scots: History, antiquarianism, and Indian l...	Lauzon
Welsh Women's Industrial Fiction 1880-1910	Bohata and Jones
Welsh-Indigenous Relationships in Nineteenth Century Patagonia: 'Fr...	Taylor
Women and poetry, 1660-1750	Prescott and Sh...
Women's writing from Wales before 1914	Aaron
Writing Wales, from the Renaissance to Romanticism	Mottram and Pr...
'You Should Love Your Country and Should Ever Strive to be Worthy o...	Grigg

Info Notes Tags Related

Item Type Book

Title Writing Wales, from the Renaissance to Romanticism

Author Mottram, Stewart James

Editor tt, Sarah

Contributor

Series Editor

Translator

Move Down

Place Farnham

Publisher Ashgate

Date 2012

of Pages xi+232

Language eng

ISBN 978-1-4094-4509-8

Short Title

URL

Accessed

Archive

Loc. in Archive

Library Catalog solo.bodleian.ox.ac.uk

Call Number M12.E08716, PR149.W3 W75 WRI 2012

Rights

SOLO – amendments to book chapters

The screenshot shows a library management interface with a list of items and a detailed view of a selected item. The interface is divided into three main sections: a left sidebar for navigation, a central list of items, and a right-hand pane for item details.

Left Sidebar: Contains a tree view of the library structure, including "My Library" (with folders like Dogs, export, Hypnosis and smoking, IL and teaching methods, Impact, Induction, LibGuides, Migraine, Mindfulness, red wine, Spanish Civil War, T Anthropology, Thesis, Duplicate Items, Unfiled Items, Trash) and "Group Libraries" (with folders like Anthropology buddies, T Anthropology, IATUL Library, iSkills at Oxford).

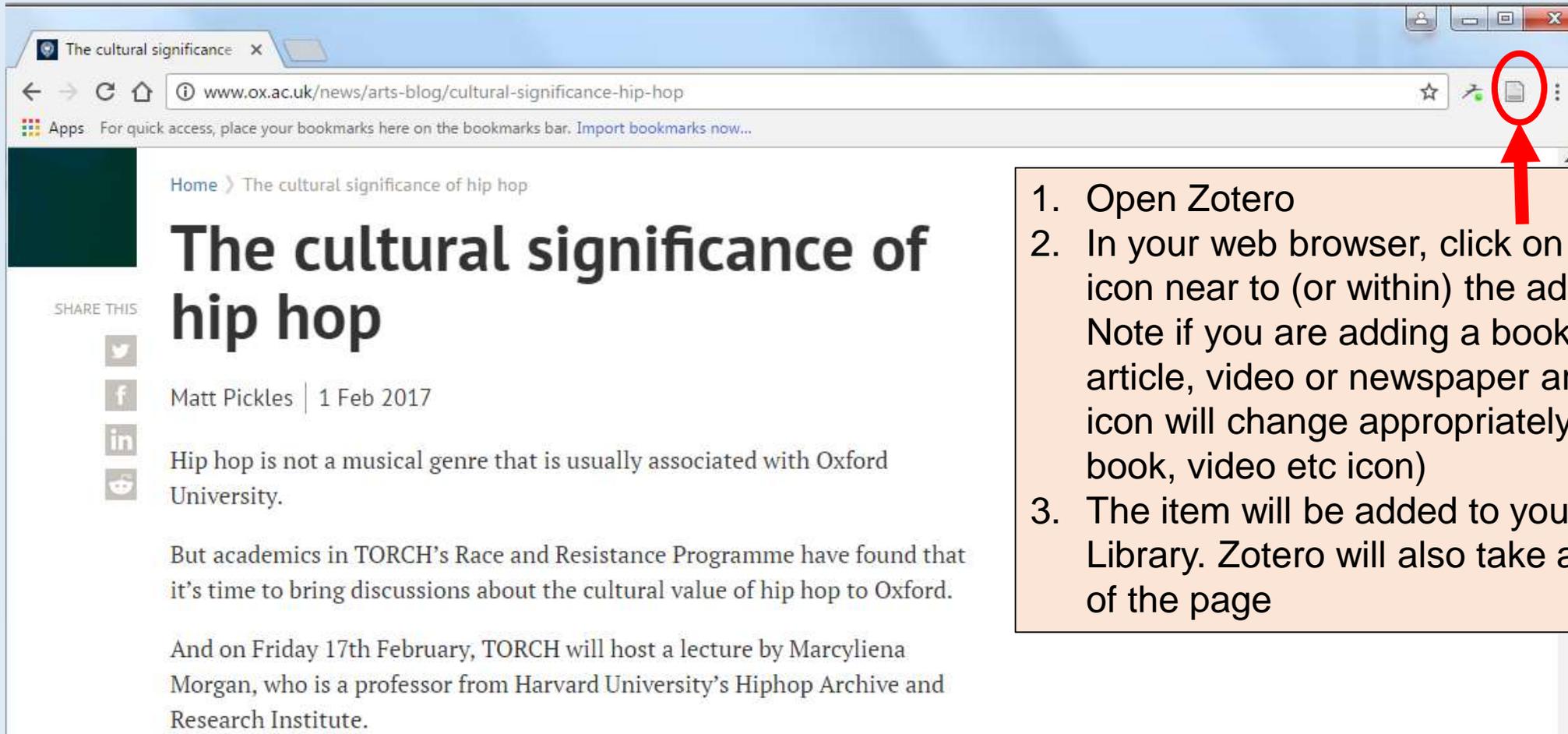
Central List: A table with columns for "Creator" and "Date Added". The list includes entries such as "Motttram and Prescott", "Preston", "O'Riordan", "Jump", "Moradiellos García", "Rein and Ofer", "Baxell", "Jackson", "Nelson", "Oxford Women and Ho", "Hunt", "Aylmer et al.", "University of Oxford. Food St...", "Vossler and Sheidlower", "Tallis", "Parry and Duncan", "Meredith", "MacClancy", "Carritt", and "Brooks".

Right-hand Pane: Shows the details for a selected item. The "Item Type" is set to "Book Section". The "Title" is "'No rebellious jarring noise': expressions of". The "Author" is "Jenkins, Bethan". The "Editor" is "Motttram, Stewart" and "Prescott, Sarah". The "Abstract" is "Writing Wales, from the Renaissance to Romanticism." Other fields include "Series", "Series Number", "Volume", "# of Volumes", "Edition", "Place: Farnham", "Publisher: Ashgate", "Date: 2012", "Pages: 45-67", "Language: eng", "ISBN: 978-1-4094-4509-8", "Short Title", and "URL".

Callout Boxes:

- "Change 'Item Type' to 'Book section'" points to the "Item Type" dropdown menu.
- "Enter the chapter title by hand" points to the "Title" text input field.
- "Add the name of the chapter author(s). Make sure that the book editor(s) are listed as editor(s)" points to the "Author" and "Editor" fields.
- "Add page numbers" points to the "Pages" field.

Web capture: web pages



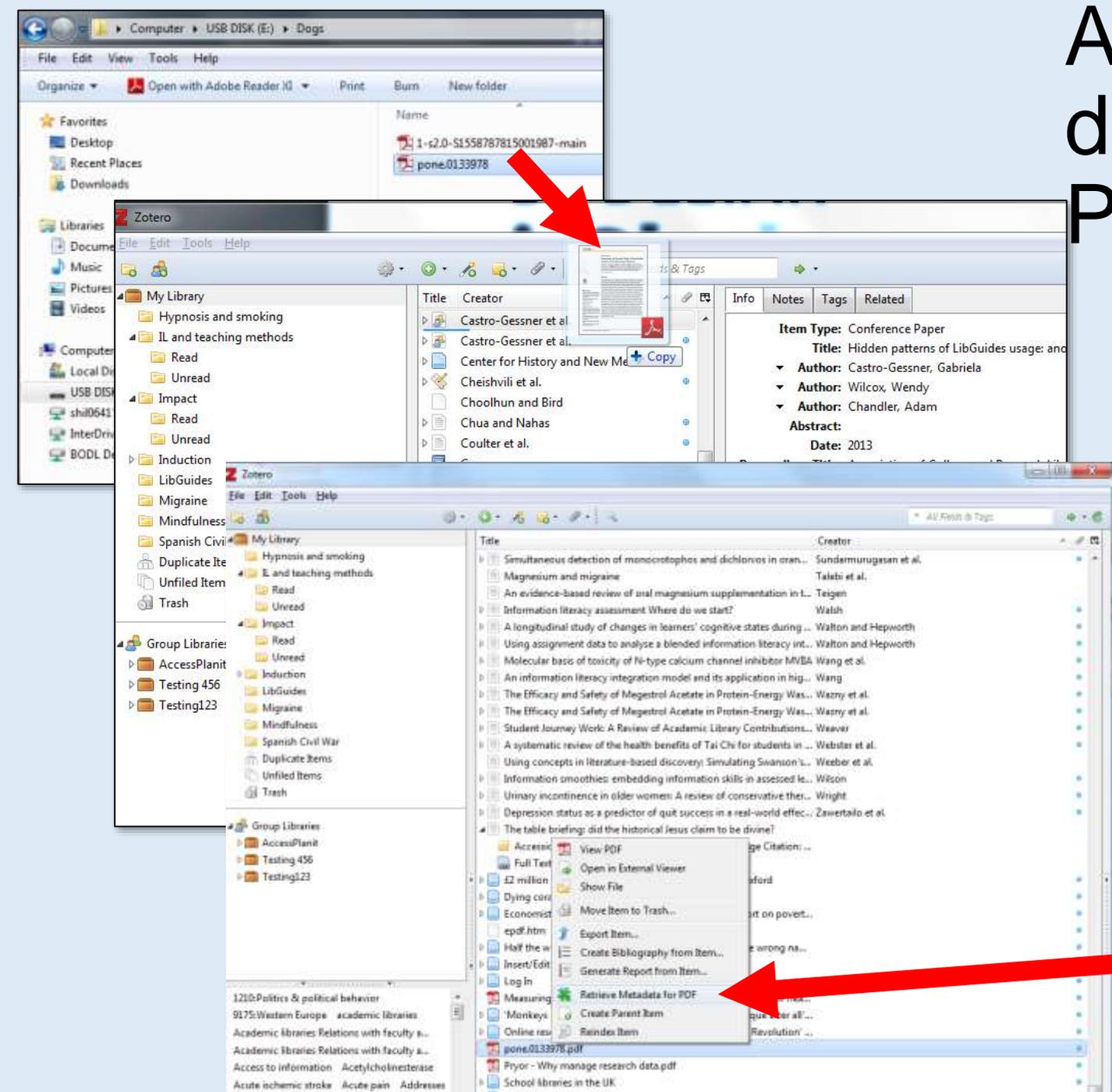
The screenshot shows a web browser window with the address bar containing the URL www.ox.ac.uk/news/arts-blog/cultural-significance-hip-hop. The page title is "The cultural significance of hip hop" and the author is Matt Pickles, dated 1 Feb 2017. The main text discusses the cultural value of hip hop in Oxford and mentions a lecture by Marcyliena Morgan.

1. Open Zotero
2. In your web browser, click on the page icon near to (or within) the address bar. Note if you are adding a book, journal article, video or newspaper article the icon will change appropriately (e.g. to a book, video etc icon)
3. The item will be added to your Zotero Library. Zotero will also take a snapshot of the page

Adding references by dragging and dropping PDF files

You can add references to Zotero by dragging and dropping PDFs into your Library. Zotero will “find” matching bibliographic details for pdf journal articles downloaded from databases. It will not find details for other PDFs (e.g. book chapters, reports and documents or photocopied/scanned items).

1. Drag a PDF from your computer into the centre column of Zotero. (Make sure that you drop the pdf in-between items in your library rather than directly on top. If you drop the pdf on top it will be added to an existing reference!)
2. Find the pdf in your Zotero Library
3. **Right click** on it and choose “Retrieve Metadata for PDF”
4. Zotero will then find matching bibliographic details.



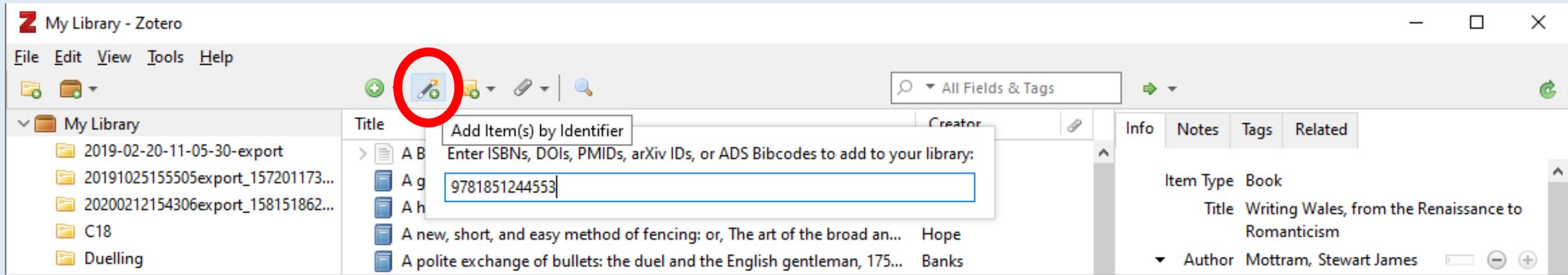
Adding a reference manually

The screenshot shows the Zotero application window titled "My Library - Zotero". The "Add" button (a green plus sign) in the toolbar is circled in red. A context menu is open, showing various reference types. The "More" option is selected, and a sub-menu is displayed with "Conference Paper" highlighted. A blue callout box with the text "Choose the correct reference type" points to the "Conference Paper" option. On the right side, the "Info" tab of the item's metadata form is visible, showing fields for "Item Type", "Title", "Author", "Abstract", "Publication", "Place", "Edition", "Date", "Section", "Pages", "Language", "Short Title", "ISSN", "URL", "Accessed", "Archive", "Loc. in Archive", "Library Catalog", "Call Number", "Rights", "Extra", "Date Added", and "Modified". A blue callout box with the text "Fill in as much of the form as possible" points to the metadata form. The "Item Type" is set to "Newspaper Article", and the "Title" is "Marijuana issue sent to a joint committee". The "Author" is "(full name)", "Publication" is "Toronto Star", "Place" is "Toronto", "Date" is "14 June 1996", "Section" is "3", and "Pages" is "3". The "Date Added" is "02/02/2017 16:59:34" and "Modified" is "02/02/2017 17:10:08".

Choose the correct reference type

Fill in as much of the form as possible

Adding a reference using ISBN, DOI or PMID



Importing a RIS, BIB or TXT file

- Use for importing references from other reference managers (e.g. RefWorks, Endnote, Mendeley etc.)
 - To import references from databases which do not work with the Zotero web capture tool
1. In the database/reference manager
 - Export items as a “RIS”, “BIB” or “TXT” file
 - Save the file to your computer (e.g. to the downloads folder)
 2. In Zotero
 1. Click File / Import
 2. Browse to find the RIS/BIB/TXT file that you saved to your computer.

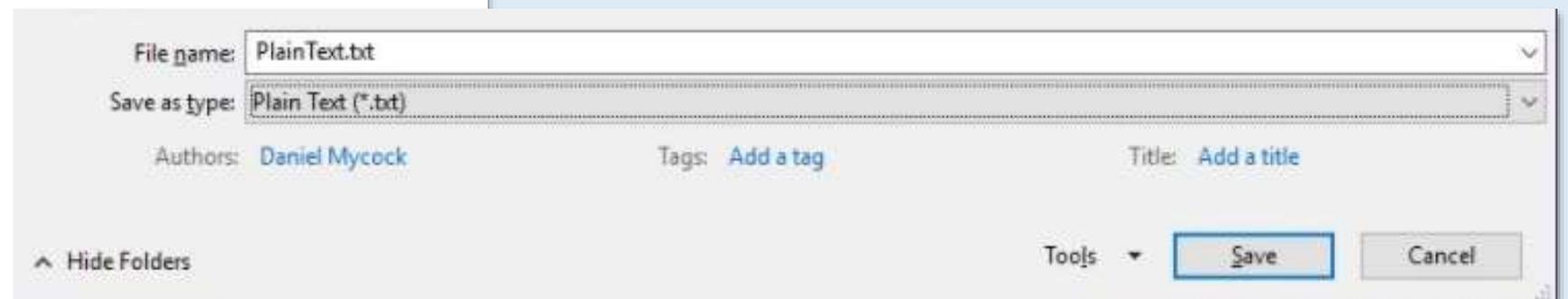
What are RIS and BIB files?

- An RIS or BIB file is a text file containing encoding that enables Zotero and other Reference Managers to read the data within:

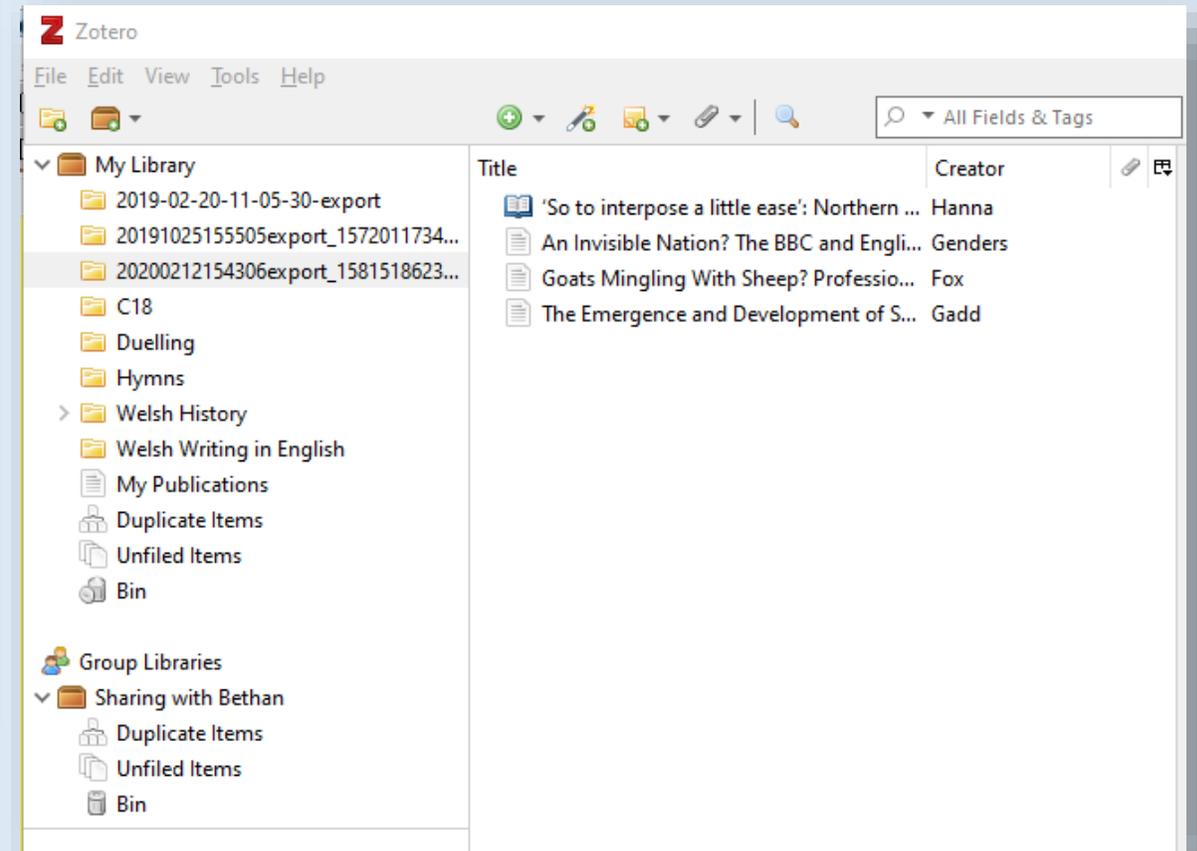
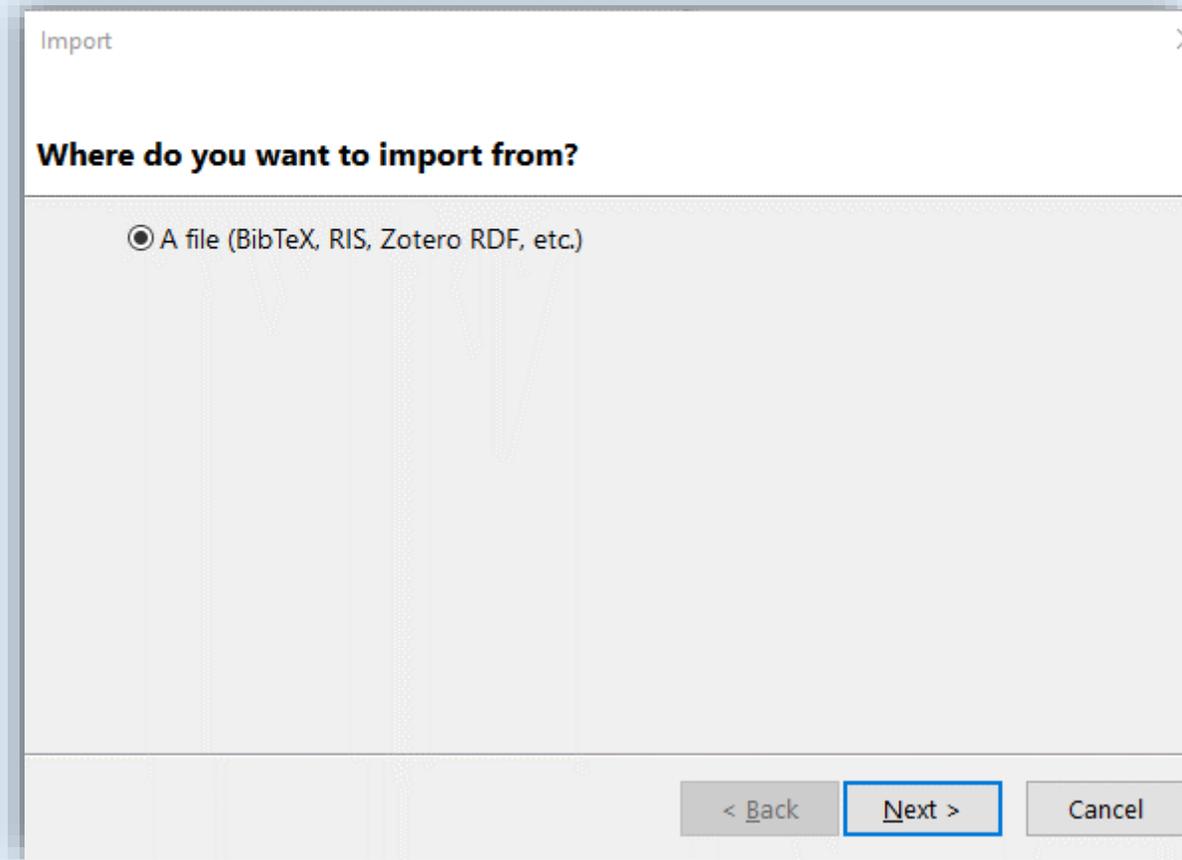
```
TY - RPRT
A1 - Esparza,J.
T1 - Report of a WHO workshop on the measurement and significance of neutralizing antibody to HIV and SIV,
London, 3-5 October 1988
Y1 - 1990
VL - 4
SP - 269
EP - 275
RP - Not In File
CY - San Francisco CA
PB - UC Berkeley
KW - HIV
KW - SIV
KW - AIDS
T3 - World Health Organisation Global Programme on AIDS
ER -

TY - CHAP
A1 - Franks,L.M.
T1 - Preface by an AIDS Victim
Y1 - 1991
VL - 10
SP - vii
EP - viii
RP - Not In File
T2 - Cancer, HIV and AIDS.
CY - Berkeley CA
PB - Berkeley Press
KW - HIV
KW - AIDS
M1 - 1
M2 - 1
SN - 0-679-40110-5
ER -
```

Make sure you save the file
as Type: Text File



File -> Import will bring up the import wizard to upload the file from your computer



Editing references

The screenshot shows the Zotero 'My Library' window. The left sidebar contains a tree view of folders, with 'Welsh History' expanded. The main pane displays a list of items with columns for Title, Creator, and a status icon. The item 'Saving Souls on a Shoestring: Welsh Circulating Schools in a Century of Change' by Paula Yates is selected. The right pane shows the 'Info' tab for this item, with fields for Item Type, Title, Author, Abstract, Publication, Volume, Issue, Pages, Date, Series, Series Title, Series Text, Journal Abbr, Language, DOI, ISSN, Short Title, URL, Accessed, Archive, Loc. in Archive, Library Catalog, and Call Number. Blue callout boxes provide instructions: 'Add personal notes' points to the 'Notes' tab; 'Add tags' points to the 'Tags' tab; 'Click in any field to edit' points to the 'Author' field; 'Select the item' points to the selected item in the list; and a larger callout at the bottom left explains that an arrow indicates more than one file is available for the entry.

My Library - Zotero

File Edit View Tools Help

My Library

2019-02-20-11-05-30-export
20191025155505export_157201173...
20200212154306export_158151862...
C18
Duelling
Hymns
Welsh History
Welsh Writing in English
My Publications
Duplicate Items
Unfiled Items
Bin

Group Libraries

18TH century Scottish history

Title	Creator
Pacifism, peace and modern Welsh writing: writing Wales in English	Peach
Panton MS 40	
Plans of harbours, bars, bays and roads in St. George's-channel. With ...	Morris
Political pamphlets and sermons from Wales: 1790-1806	Löffler
Religion and the Reformation	Williams
...	Jenkins
Saving Souls on a Shoestring: Welsh Circulating Schools in a Century ...	Yates
I imported this for Zotero workshop	
Yates - 2019 - Saving Souls on a Shoestring Welsh Circulating Sc.pdf	
Selections from the Dafydd ap Gwilym apocrypha	Dafydd ap Gwily...
'So to interpose a little ease': Northern Hermit-lit	Hanna
Studies in Welsh history: an urban history of Swansea, 1780-1855 [elec...	Miskell
Swordsmen: the martial ethos in the three kingdoms	Manning
T. J. Llewelyn Prichard: Poetry (Including Theatrical Poems), Publisher...	Adams
The Cambridge history of Welsh literature	Fulton and Evans
The duel in early modern England: civility, politeness, and honour	Peltonen
The duel: its rise and fall in early modern France	Billacois
The Emergence and Development of Statutory Process for the Compu...	Gadd
The invention of tradition	Hobsbawm and ...
The Journal of Welsh ecclesiastical history.	
The letters of Lewis, Richard, William and John Morris of Anglesey, (M...	Davies
The literary and historical legacy of Iolo Morganwg 1826 - 1926	Löffler
The Oxford handbook of British Romanticism	Duff
The Oxford Literary History of Wales Volume 2. Welsh Literature in We...	Chapman
The Schools of Defense in Elizabethan London	Anglin
The Teulu and the Poets of Medieval Wales	Jones

Info Notes Tags Related

Item Type Journal Article
Title Saving Souls on a Shoestring: Welsh Circulating Schools in a Century of Change
Author Yates, Paula
Abstract
Publication Studies in Church History
Volume 55
Issue
Pages 274-289
Date 2019
Series
Series Title
Series Text
Journal Abbr
Language
DOI 10.1017/stc.2018.32
ISSN 0424-2084
Short Title
URL http://dx.doi.org/10.1017/stc.2018.32
Accessed 25/10/2019
Archive Bibliography of British and Irish History
Loc. in Archive
Library Catalog Brepols Publishers
Call Number

Add personal notes

Add tags

Select the item

Click in any field to edit

Arrow indicates more than one file is available for the entry e.g. Personal notes; full text PDF; web snapshot.

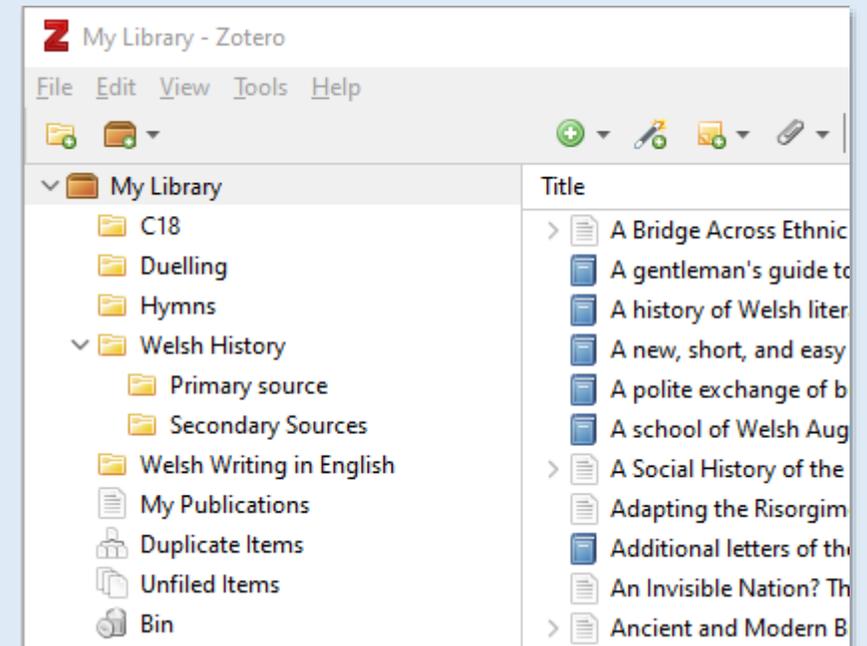
Organising references

You can create **Collections** (like folders) and/or use **Tags**



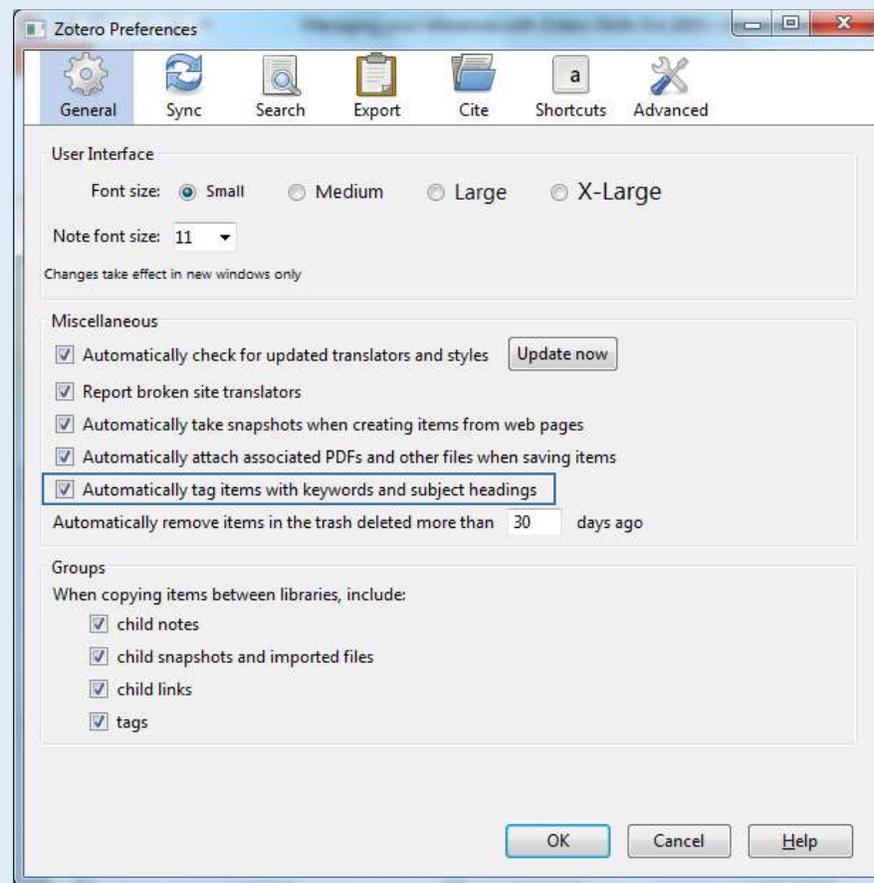
Collections allow you to organise your references hierarchically e.g. by project or essay.

Tags allow you to form ad-hoc collections *after* adding items to your library



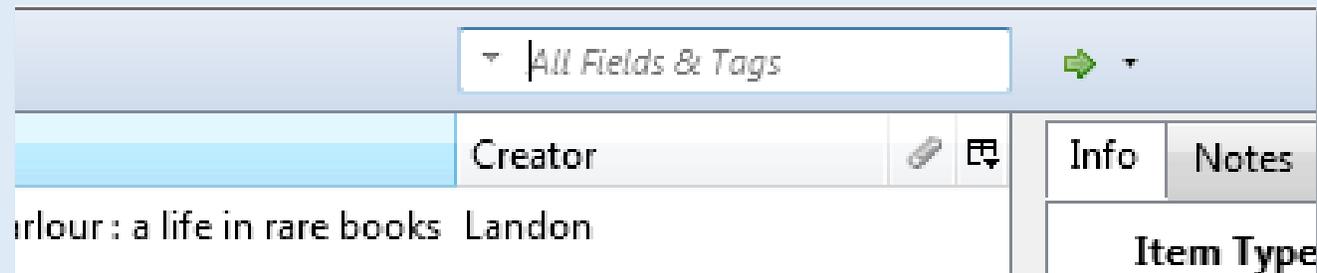
Switching off automatic tag import

- By default, Zotero imports tags from Library catalogues and databases
- Switch this off from the toolbar in Edit / Preferences



Searching your library

- You can search for documents in your Zotero library
- You can also filter your records within a folder
- You can add your own tags to records to make them easier to find



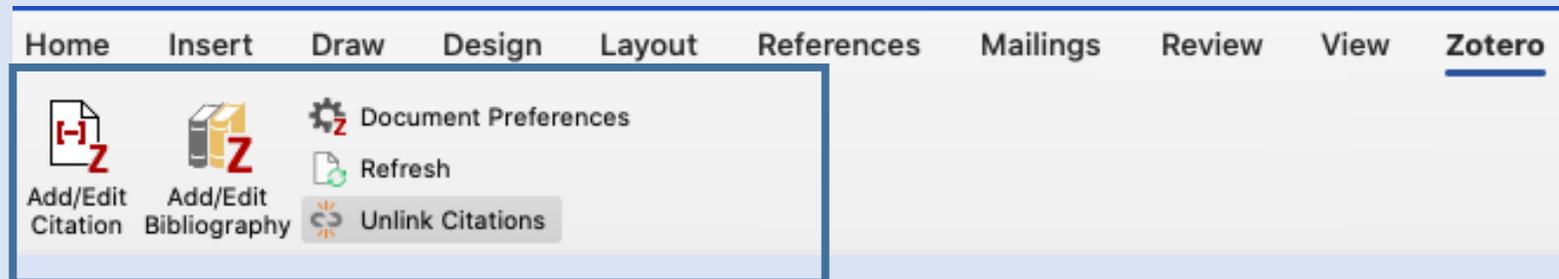
Part 2: Creating bibliographies

- Adding in-text citations & footnotes
- Inserting bibliographies and changing citation styles



Add citations to documents

- For essays/papers – use the Word or Libre Office/Open Office plug in. To install from:
 - Windows: Edit > Preferences > Cite.
 - Mac: Tools > Add-ons.
- Alternatively you can drag and drop references from Zotero into Word, email etc.



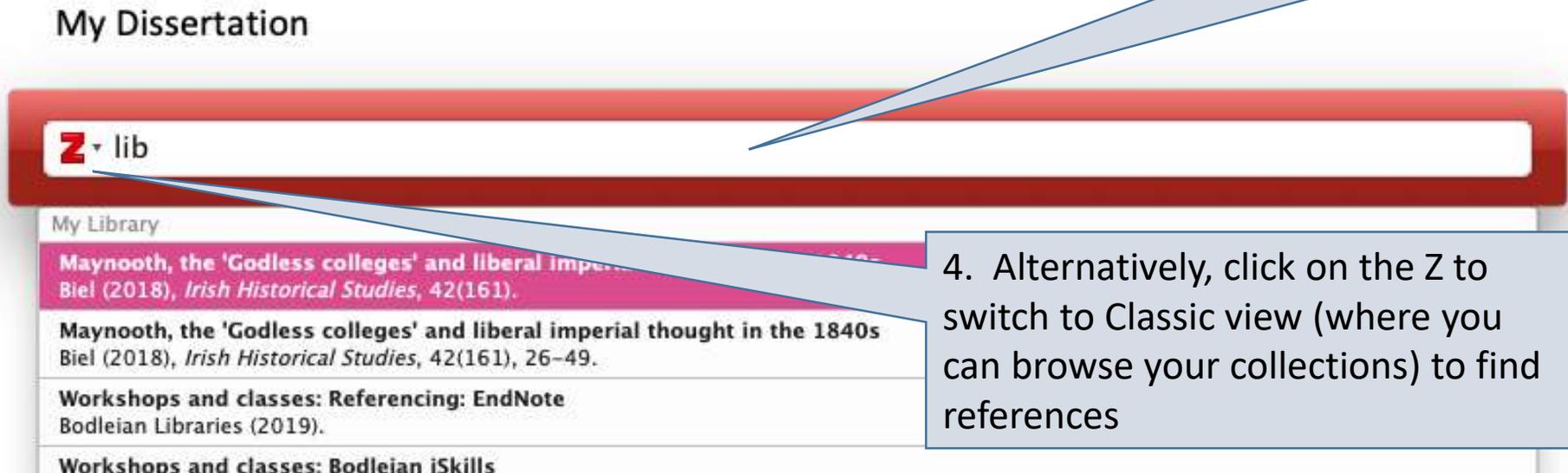
Inserting citations in Word



1. Click Zotero

2. Click Add/Edit Citation. The first time you do this you will be prompted to choose a citation style

3. Search for the appropriate reference by typing a keyword (e.g. author name, title keyword)



4. Alternatively, click on the Z to switch to Classic view (where you can browse your collections) to find references

Adding page numbers etc. to citations

The screenshot shows a citation management software interface. At the top, there is a horizontal ruler with page numbers from 1 to 18. Below the ruler, there is a vertical ruler on the left side with page numbers from 1 to 9. The main area contains a list of citations. One citation is highlighted with a red box and a blue callout box. The callout box contains the text: "Click on the citation. This will open up a dialogue where you can add pages numbers, prefix, suffix etc." Below the highlighted citation, a dialog box is open, showing the citation details and options for editing. The dialog box contains the following text: "Unlikely warriors : the British in the Spanish Civil War and the struggle against fascism." followed by "Baxell (2012)." and a form with fields for "Page" (set to 56), "Prefix", and "Suffix". There is also a checkbox for "Suppress Author" and a button labeled "Open in My Library".

Dkjf lkadj fldif lasdj lj a ¹ and now lets have something else

Jenkins, Bethan, "'No Rebellious Jarring Noise": Expressions of the 'Other' in Eighteenth-Century Welsh Writing' in *Writing Wales: from the Renaissance to Romanticism* ed. by Mot...

Z Baxell, 2012, p. 56

Unlikely warriors : the British in the Spanish Civil War and the struggle against fascism.
Baxell (2012).
Page
Prefix:
Suffix:
 Suppress Author

Adding a bibliography in Word

The screenshot shows the Microsoft Word interface with the References tab selected. The ribbon includes options for 'Add/Edit Citation', 'Add/Edit Bibliography', 'Document Preferences', 'Refresh', and 'Unlink Citations'. A callout box points to 'Document Preferences' with the text 'Switch citation style – document preference'. Another callout box points to the 'Add/Edit Citation' and 'Add/Edit Bibliography' buttons with the text: 'Insert list of cited items; add items to the bibliography which you have not cited; remove items which you have cited. You can also use edit to change the formatting of individual items. However, if you do this, the item will no longer be updated when you make changes to your Zotero Library.'

This is my essay. I am going to insert a reference here (Evans, 2007) and another one here (Cosgun Ögeyik, 2017). Perhaps another one here (McKeachie and Gibbs, 1999).

Bibliography
Cosgun Ögeyik, M. (2017) 'The effectiveness of PowerPoint presentation and conventional lecture on pedagogical content knowledge attainment', *Innovations in Education and Teaching International*, 54(5), pp. 503–510. doi:10.1080/14703297.2016.1250663.

Evans, E. (2007) *Rethinking and improving lecturing in history*. The Higher Education Academy. Available at: https://www.heacademy.ac.uk/system/files/br_evans_lecturing_2007xxxx.pdf (Accessed: 20 February 2019).

Creating a bibliography in Zotero

The screenshot shows the Zotero application window. On the left, the 'My Library' pane shows a tree view of folders. The 'Spanish Civil War' folder is selected and highlighted in blue. A context menu is open over this folder, listing several actions. A callout box points to the 'Spanish Civil War' folder with the text '1. RIGHT click on a folder'. Another callout box points to the 'Create Bibliography From Collection...' option in the context menu with the text '2. Choose 'Create Bibliography from Collection'. You will be prompted to choose a citation style and to save the bibliography to your computer'. The main pane displays a list of items from the selected collection, with columns for 'Title' and 'Creator'. The list includes titles such as 'Against Fascism - Jews who served in the International Brigade in the ...', 'Albion's Perfidy: The British Government and the Spanish Civil War', and 'Antifascistas: British and Irish volunteers in the Spanish Civil War: in ...'.

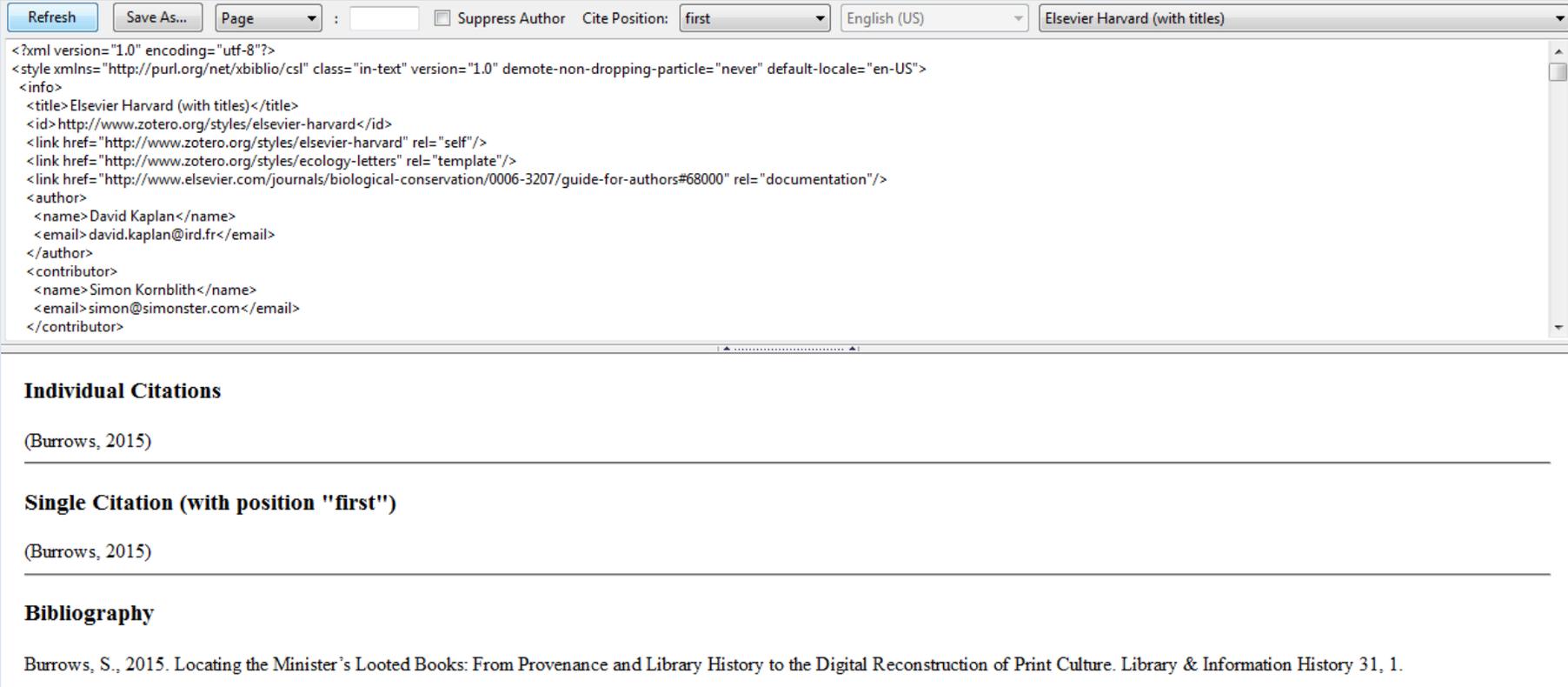
Title	Creator
Against Fascism - Jews who served in the International Brigade in the ...	Sugarman
Albion's Perfidy: The British Government and the Spanish Civil War	Moradiellos García
Antifascistas: British and Irish volunteers in the Spanish Civil War: in ...	Baxell et al.
Antifascistas: British and Irish volunteers in the Spanish Civil War: in ...	Baxell et al.
A Spanish Springtime: Aileen Palmer and the Spanish Civil War	Keene
Beyond the battlefield: testimony, memory and remembrance of a c...	Jackson
Blackshirts, Blueshirts, and the Spanish Civil War	Newsinger
Britain and the Spanish Civil War	Buchanan
... and the Spanish Civil War	Buchanan
... of the British battalion of the XVth Intern...	Rust
Connolly column: the story of the Irishmen who fought in the ranks ...	O'Riordan
Fighting the Good Fight": the Rev. Robert Martin Hilliard (1904-1937)	Corcoran
Geordie's Story: From Whithorn to Jaram...	
... in and Spani	
... strategy of	
... h Civil Wa	
... in the Briti	
... consciousness in 1930-	... Fergel
... and the Analysis of the ...	Searle
... ture: Narratives of the British Volunte...	Buchanan
... e Orwell and the Independent Labour Pa...	Hall
... aid to Republican Spain, 1936-39	
Laurie Lee in the International Brigades: Writer or Fighter?	Baxell

Getting more citation styles

- Download more citation styles from zotero.org/styles
- Right-click on a citation style of your choice and select **Save link to** download the style.
- Make sure Zotero Standalone is running. Then double-click the downloaded file to install the new style.

Editing a style

- Web based style editor - <http://editor.citationstyles.org/about/>
- Not easy but can be done



The screenshot shows the Citation Styles Editor interface. At the top, there are controls for 'Refresh', 'Save As...', 'Page', 'Suppress Author', 'Cite Position' (set to 'first'), 'English (US)', and 'Elsevier Harvard (with titles)'. Below these is a text area containing XML code for a citation style. The code includes metadata, a title, an ID, links to the style and template, and author/contributor information for David Kaplan and Simon Kornblith. Below the code, the preview area shows three citation styles: 'Individual Citations' with '(Burrows, 2015)', 'Single Citation (with position "first")' with '(Burrows, 2015)', and 'Bibliography' with a full citation: 'Burrows, S., 2015. Locating the Minister's Looted Books: From Provenance and Library History to the Digital Reconstruction of Print Culture. Library & Information History 31, 1.'

```
<?xml version="1.0" encoding="utf-8"?>
<style xmlns="http://purl.org/net/xbiblio/csl" class="in-text" version="1.0" demote-non-dropping-particle="never" default-locale="en-US">
  <info>
    <title>Elsevier Harvard (with titles)</title>
    <id>http://www.zotero.org/styles/elsevier-harvard</id>
    <link href="http://www.zotero.org/styles/elsevier-harvard" rel="self"/>
    <link href="http://www.zotero.org/styles/ecology-letters" rel="template"/>
    <link href="http://www.elsevier.com/journals/biological-conservation/0006-3207/guide-for-authors#68000" rel="documentation"/>
  </info>
  <author>
    <name>David Kaplan</name>
    <email>david.kaplan@ird.fr</email>
  </author>
  <contributor>
    <name>Simon Kornblith</name>
    <email>simon@simonster.com</email>
  </contributor>
</style>
```

Individual Citations

(Burrows, 2015)

Single Citation (with position "first")

(Burrows, 2015)

Bibliography

Burrows, S., 2015. Locating the Minister's Looted Books: From Provenance and Library History to the Digital Reconstruction of Print Culture. Library & Information History 31, 1.

Part 3: Other features

- Synchronising
- Zotero Groups

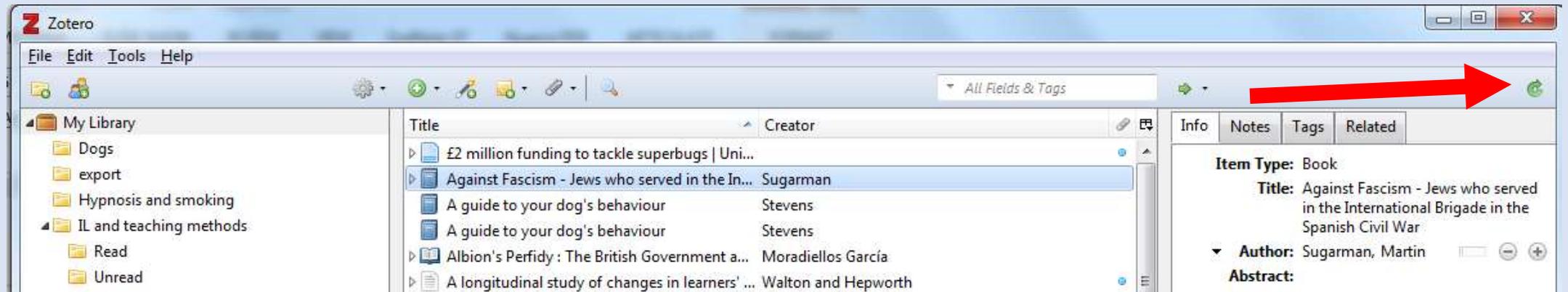


Your Zotero account

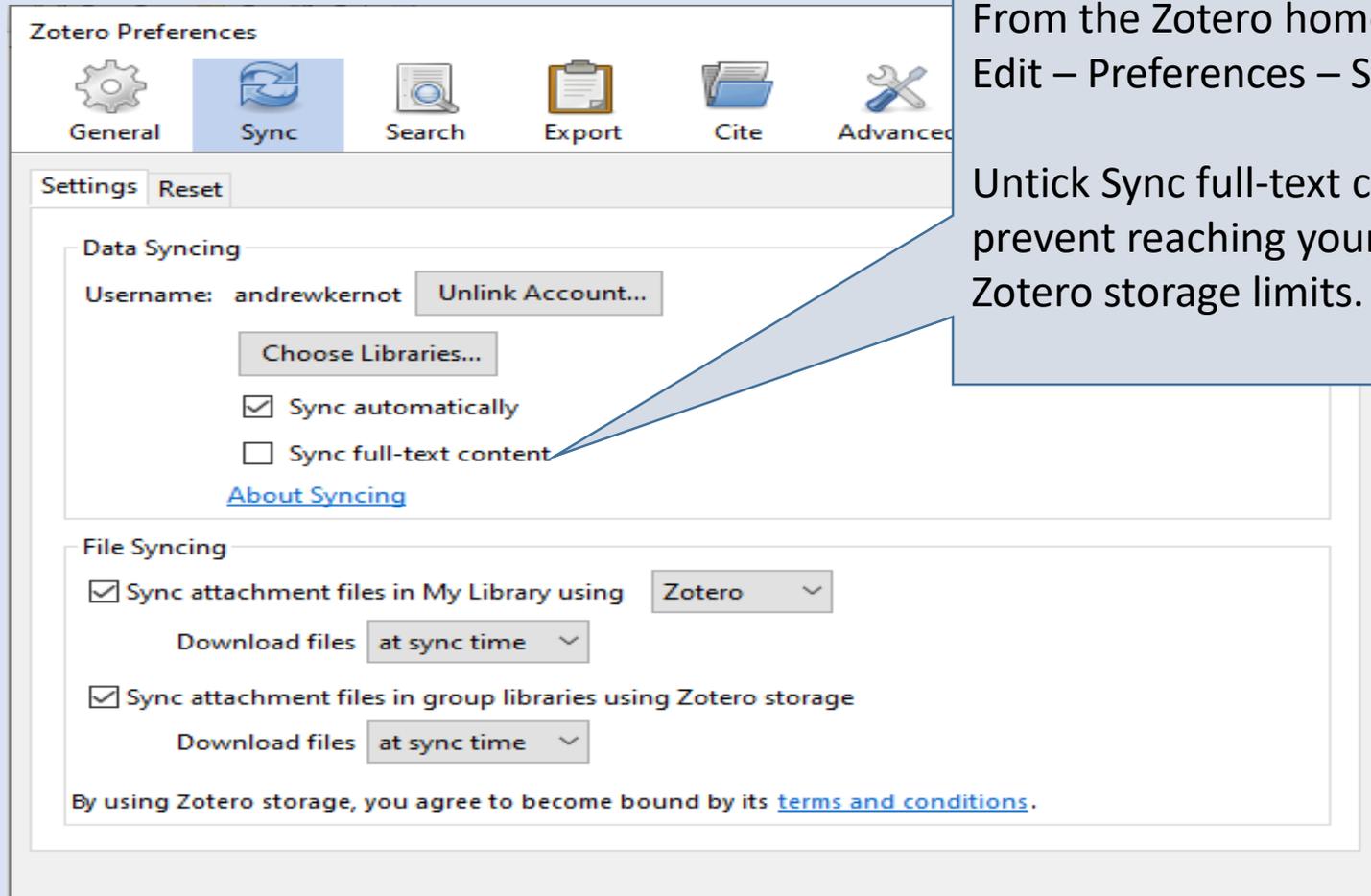
- Access and sync your library from anywhere (and from multiple computers)
- Create and join groups to share collections
- Access and share files in addition to references (but beware of copyright restrictions)

Syncing your library

- Connect Zotero to your account by following the steps under 1B on the handout
- Synchronise your account by clicking the sync icon 



How to stop PDF files syncing to your online account



From the Zotero homepage click on Edit – Preferences – Sync

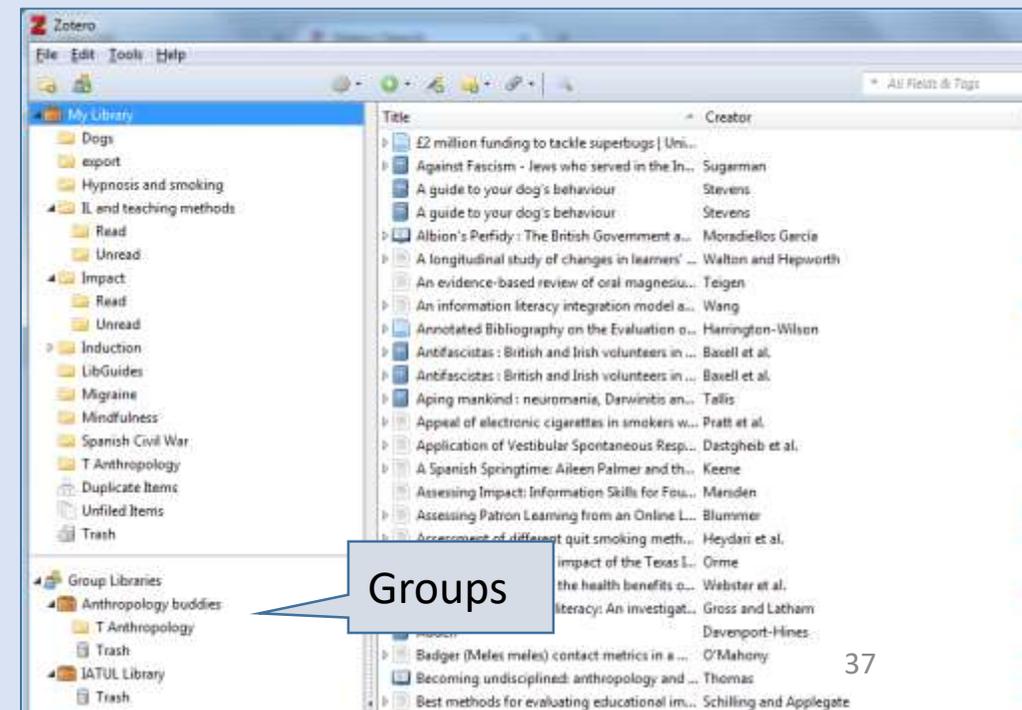
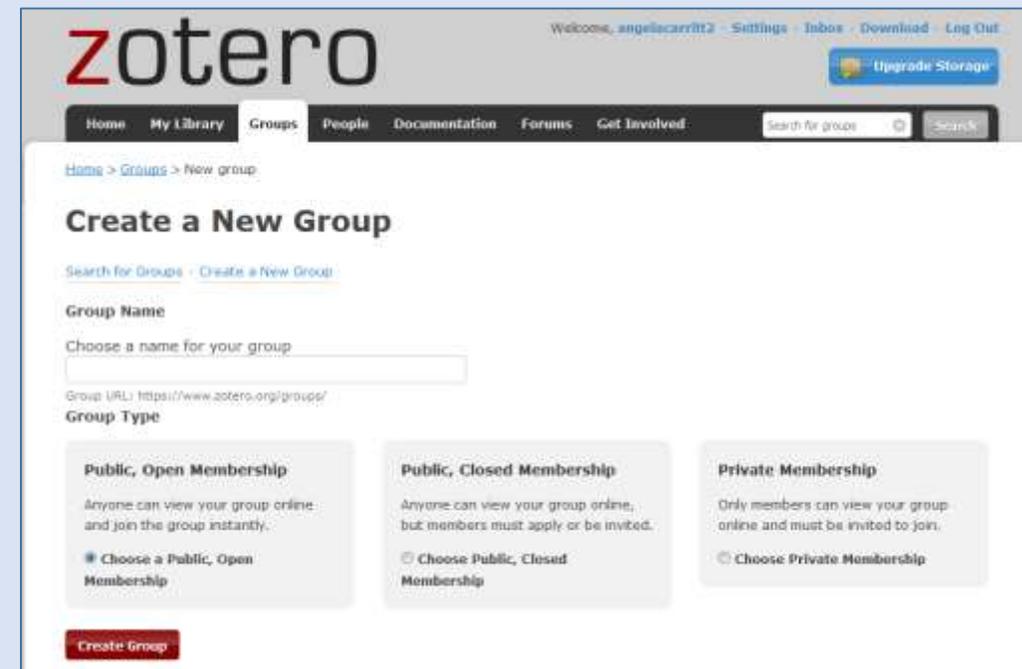
Untick Sync full-text content to help prevent reaching your free online Zotero storage limits.

Sharing references with others

- Collaborators must have a Zotero account
- Set up groups and define access rights on the Zotero web site

<https://www.zotero.org/groups/>

- Add and organise references for your groups in Zotero Standalone
- Don't forget to Sync after adding/editing references



Backing up your references

- Back up your references regularly
- Save to external hard drive or cloud storage (OneDrive)
- Instructions: https://www.zotero.org/support/zotero_data

Getting Help

- [zotero.org/support](https://www.zotero.org/support)
- Local managing references guide:
 - <http://libguides.bodleian.ox.ac.uk/reference-management>
- Email the Bodleian Libraries reference management team:
reference-management@bodleian.ox.ac.uk