

Referencing: EndNote

Social Sciences Databases

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Exporting references from EBSCO to EndNote

EBSCO

EBSCO provides access to full text academic journals covering the major areas of academic research.

Accessing EBSCO

EBSCO can be accessed by searching for 'EBSCOhost' in SOLO (<http://solo.bodleian.ox.ac.uk/>) and then following the **Online access** link. The database can also be found through Databases A-Z (<https://libguides.bodleian.ox.ac.uk/az.php>). As EBSCO is a subscription database, you will need to use your Oxford Single Sign On (SSO) credentials to use it.

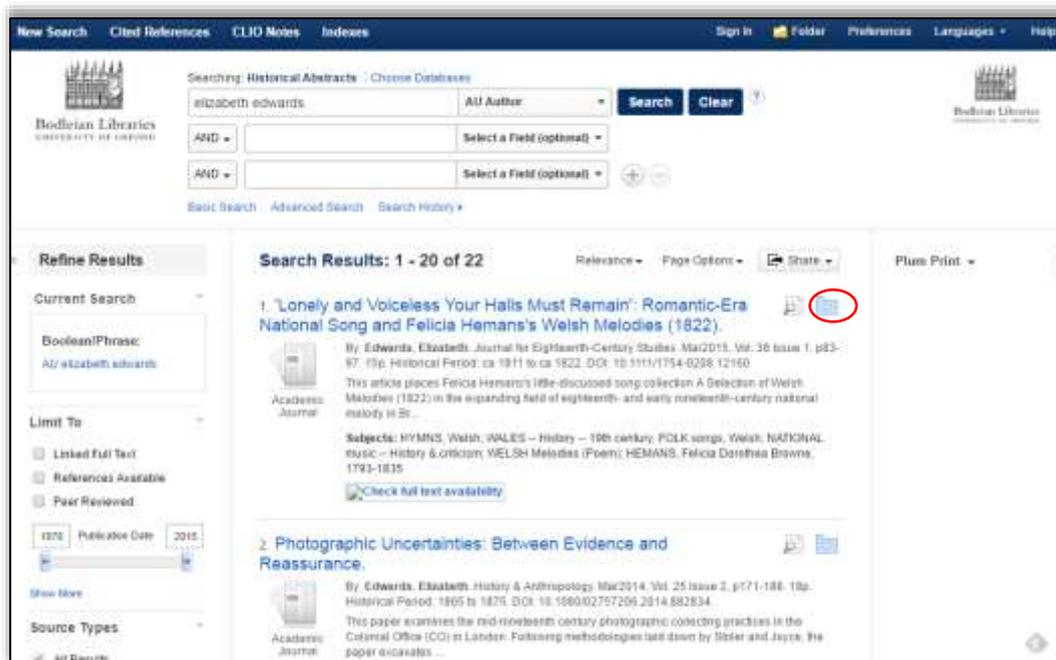
Running a Basic Search

When you enter EBSCO, you will land on the **Choose Databases** page. Tick the database (or databases) you want and click **Continue** at the top or bottom of the page.

Enter your search terms in the search box and use the search options as appropriate. Click **Search** to get a list of search results.

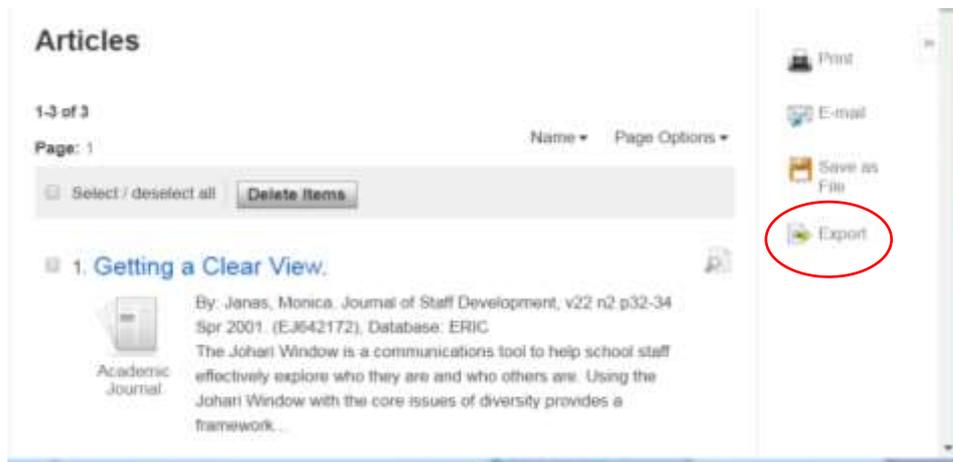
Selecting and Exporting Records

1. Select the references that you would like to export to EndNote by clicking on the folder icon on the right of the item. The icon changes from blue to yellow.

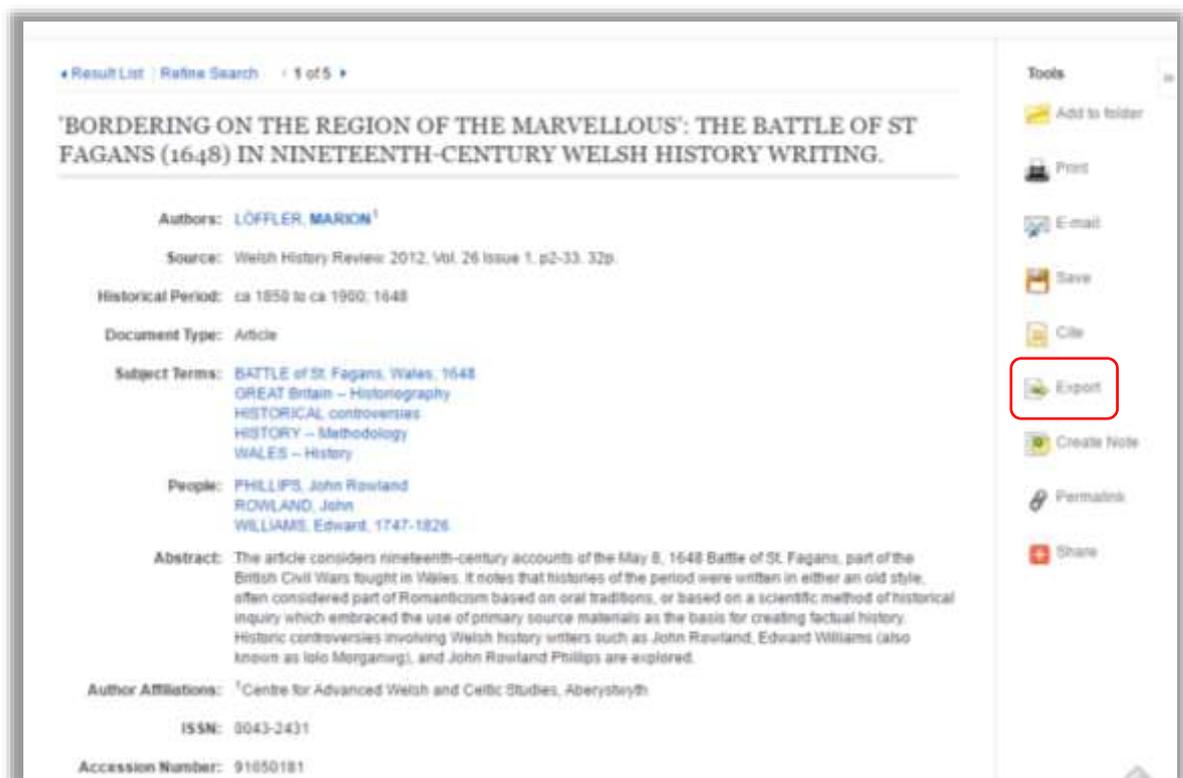


2. Once you have chosen all the items you want, Click on **Go to Folder View** on the right of the page, which will provide a list of the items you have chosen.

3. In **Folder View** you need to tick the items you would like to export. Then select **Export**.



4. Alternatively, if you want just one item, go to the full details of the item and click on **Export** on the right.



5. Once in Export Manager, choose the first file format option: Direct Export in RIS Format (e.g. CITAVI, EasyBib, EndNote, ProCite, Reference Manager, Zotero) then click on Save.
6. Depending on the browser you are using and how it is set up, the file may automatically download into EndNote, or it may download as a file on your browser which you open for it to download automatically to EndNote.

7. Please note, if the file is not automatically opening in EndNote, you may need to tell your computer to open the file in EndNote. To do this:
- Go to the folder on your computer where the file was downloaded (most likely the downloads folder).
 - Right mouse click the downloaded file. EBSCO files are .ris files so the file name might look like **delivery.ris**.
 - Click **Open With** and **Choose default program**.
 - Choose **EndNote 20**.
 - if there is no application defined yet:
 - Click **Choose default program** and **Browse**.
 - Browse to the EndNote installation folder and select your EndNote 20 executable (e.g. C:\Program Files (x86)\EndNote 20\EndNote.exe').
 - Click **Open**.
 - Now any file with the extension .ris will be automatically opened in EndNote and the references imported.

Exporting References from ProQuest to EndNote

ProQuest

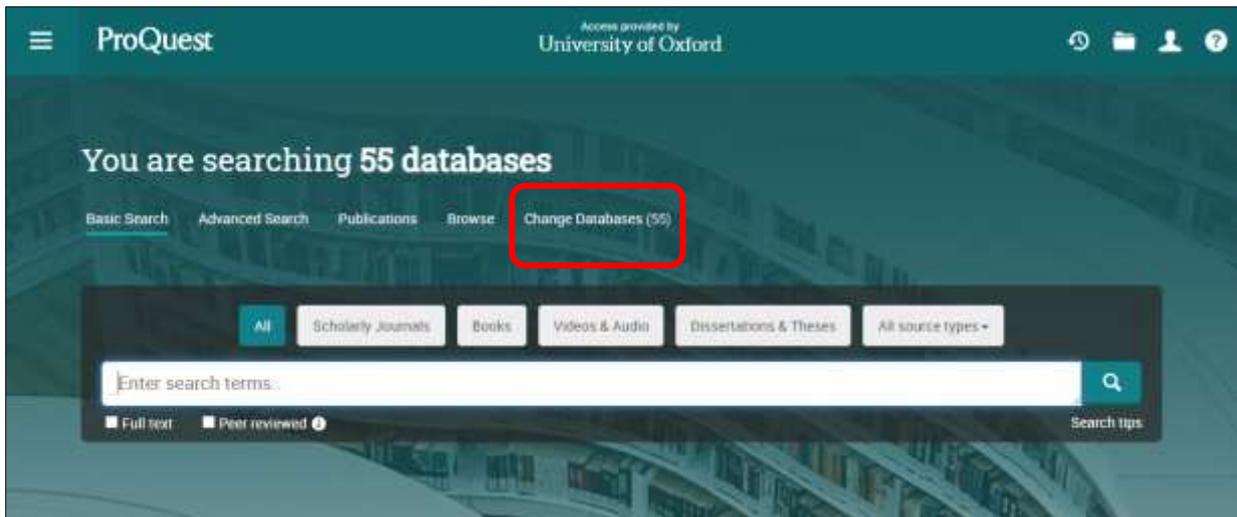
ProQuest provides access to databases of journal articles, newspapers, theses and books on a wide range of subjects and is particularly good for the Social Sciences.

Accessing ProQuest

Go to <http://search.proquest.com/> to search the full range of ProQuest Databases.

Running a basic search

The first thing to do is select databases related to your subject area before you submit a search. At the top of the search screen, click 'Change Databases'.



By default, all of the databases ProQuest provides access to will be selected. Click **View by subject** and tick the subject(s) that suit your research. Then click **Use selected databases**.

ProQuest

Basic Search | Advanced Search | Publications | Browse | **Databases (32)**

Select Databases

Tip: ⚙️ Add database shortcuts, making it easier to select one or more favorite databases.

Select databases to search, then click **Use selected databases** to go to the search form.

Use selected databases

Brief view | Detailed view | View by name | **View by subject**

Select all Full Text Included

<input checked="" type="checkbox"/> The Arts databases	Search The Arts subject area
<input type="checkbox"/> Business databases	Search Business subject area
<input type="checkbox"/> Dissertations & Theses databases	Search Dissertations & Theses subject area
<input type="checkbox"/> Health & Medicine databases	Search Health & Medicine subject area
<input type="checkbox"/> History databases	Search History subject area
<input type="checkbox"/> Literature & Language databases	Search Literature & Language subject area
<input type="checkbox"/> News & Newspapers databases	Search News & Newspapers subject area
<input type="checkbox"/> Science & Technology databases	Search Science & Technology subject area
<input type="checkbox"/> Social Sciences databases	Search Social Sciences subject area

2. Select your subject area(s).

3. Click 'Use selected databases'.

1. Click 'View by subject'.

You will be taken back to the search screen. Enter your search query as normal.

ProQuest

ProQuest Dissertations & Theses Global: Health & Medicine

Basic Search | Advanced Search | Browse | About | Change databases

Enter search terms...

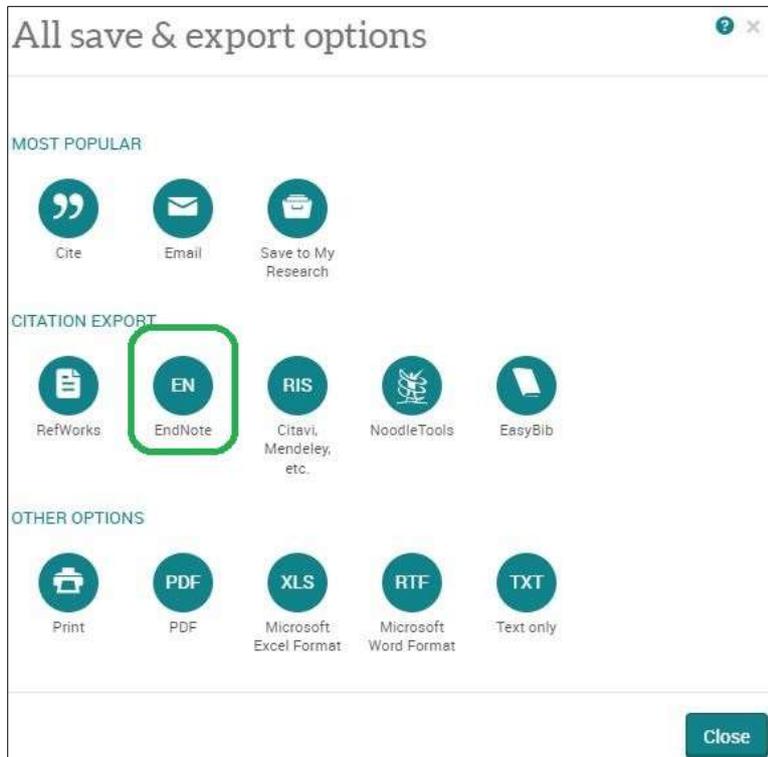
Full text Doctoral dissertations only

Search tips

Selecting and exporting references to EndNote

Select the references that you would like to export to EndNote by ticking the relevant boxes.

Click the **three-dot icon (All save options)** followed by **EndNote**.



If a dialogue box appears, click **Continue** at the bottom.

Export/Save

Items selected: **3** Deselect items when done

Output to: **RIS (works with EndNote, Citavi, etc.)**

Content: (where available) **Citation, abstract, indexing**

Bibliography: Include bibliographic citations at the end

Citation style: **APA 6th - American Psychological Association, 6th Editi**

Include: Recent searches
 Cover page/header
 Table of contents
 Document numbering

Opens a file in your citation management tool. You may be asked which program to use to open the file.

By entering all required information you consent to its use by ProQuest to enable features and functionality.

[Privacy Policy](#)

Depending on the browser you are using and how it is set up, the file may automatically download into EndNote or it may download as a file on your browser, in which case you just need to click it to open. Alternatively, a small browser window may open, in which case choose the destination as EndNote.

If prompted to choose an import filter, select **Reference Manager (RIS)** then click **Choose** to confirm.

- Please note, if the file is not automatically opening in EndNote, you may need to tell your computer to open the file in EndNote. To do this:
- Go to the folder on your computer where the file was downloaded (most likely the downloads folder).
- Right mouse click the downloaded file.
- Click **Open With**.
- Choose **EndNote 20** and click **OK**. Or if there is no application defined yet, click **Choose another App** then **More apps** and select EndNote 20 from there.
- Now any file from ProQuest will be automatically opened in EndNote and the references imported.

Exporting references from Scopus to EndNote

Scopus is a bibliographic database for science, medicine and some social sciences. It covers 15,000 journals from 4,000 publishers worldwide, providing access to over 33 million abstracts going back as far as 1869.

It includes the content from a number of other major databases: Medline (medicine) 1966 - , Embase (medicine) 1970 - , Compendex (engineering) 1970 - , Geobase (geography) 1980 - .

Accessing Scopus

Scopus can be accessed by searching for Scopus in SOLO (<http://solo.bodleian.ox.ac.uk/>) and then following the **Online access** link. Alternatively, search for Scopus on Databases A-Z (<https://libguides.bodleian.ox.ac.uk/az.php>). As Scopus is a subscription database, if you are off campus, you will need to use your Oxford Single Sign On (SSO) credentials to use it.

Running a Basic Search

When you enter Scopus, you will land on the main search page.

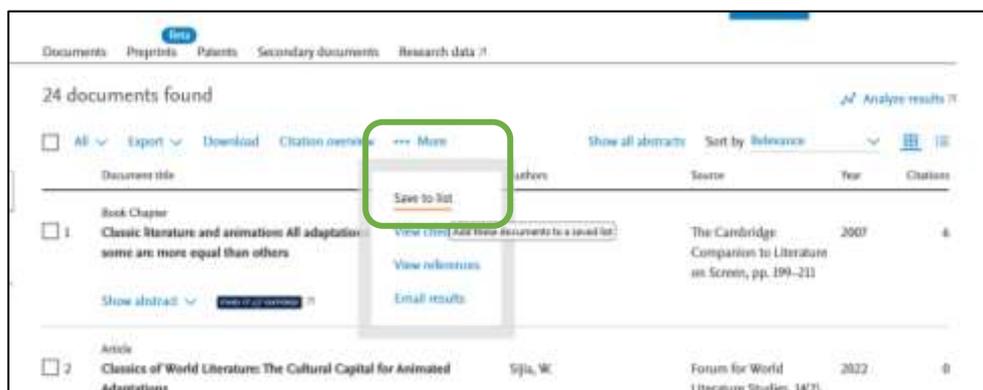
- Enter your keywords into the search box and select '**Article Title, Abstract, Keywords**' from the adjacent dropdown menu. Click the **Search** button. After a few moments, your search results will appear on screen



Selecting records for export

Choose records you wish to export to EndNote.

- To select individual references, tick the checkbox adjacent to each record.
- A whole set of results or whole page of results can be selected simultaneously by ticking the downward arrow next to '**All**' at the top of the results list.
- Once you've selected the required records click **More...** and then **Save to list**.



- A full list of selected records can be viewed by clicking **Lists** at the top of the screen.

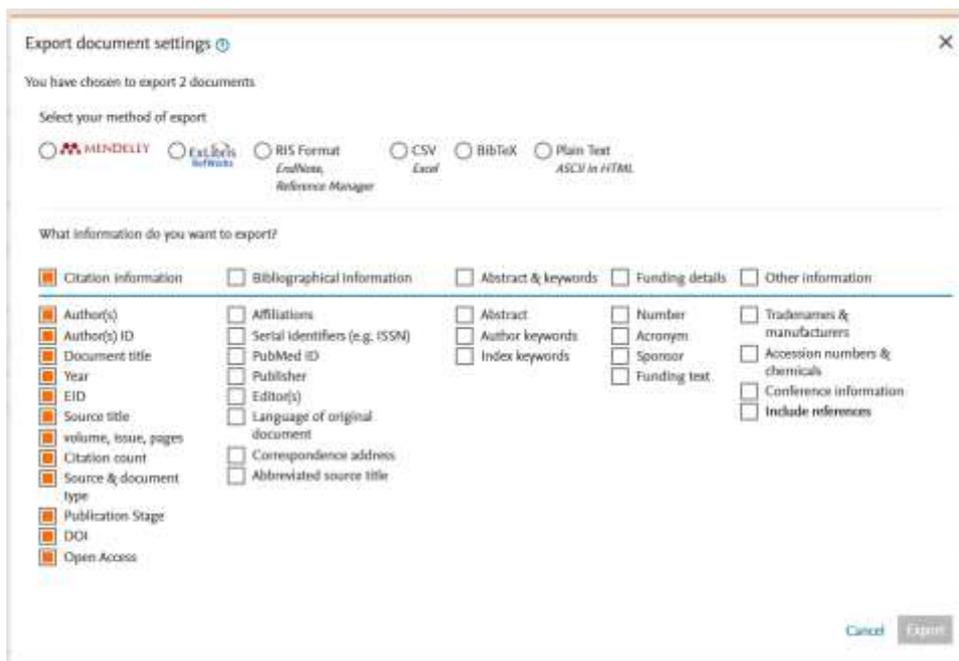


- You may be prompted to register for a Scopus account. If you don't want to do this, close down the grey pop up box that gives this option – it does not affect your ability to export to EndNote.

Exporting to EndNote

Scopus can export to a variety of different management packages including EndNote.

- Click on **Lists** at the top of the screen and select all the references you would like to export.
- Click **Export**.
- This will open a dialogue box. Select **RIS Format**.
- Take a look at the options at the bottom of the dialogue about which information will be exported and make changes if you wish. You will need the **citation information** (which is pre-selected) in order to create citations and bibliographies in EndNote. However, you may also want to consider exporting other fields such as the **Abstract**.
- Click **Export** at the bottom right of the dialogue box.



- Depending on the browser you are using and how it is set up, the file may automatically download into EndNote or it may download as a file on your browser, in which case you just need to click it to open. Alternatively, a small browser window may open, in which case choose the destination as EndNote.
- If prompted to choose an import filter, select **Reference Manager (RIS)** then click **Choose** to confirm.

Please note, if the file is not automatically opening in EndNote, you may need to tell your computer to open the file in EndNote. To do this:

- Go to the folder on your computer where the file was downloaded (most likely the downloads folder).
- Right mouse click the downloaded file.
- Click Open With.
- Choose EndNote 20 and click OK. Or if there is no application defined yet, click Choose another App then More apps and select EndNote 20 from there.
- Now any file from Scopus will be automatically opened in EndNote and the references imported.

Exporting References from Web of Science to EndNote

Web of Science

The Web of Science platform produced by Clarivate (formerly Thomson Reuters) provides access to several bibliographic databases. These can be used to find research papers, reviews and book chapters on a specific topic.

Web of Science Subject Coverage

The academic literature covered by Web of Science is focused around the physical and life sciences, mathematics, computer science, medicine and engineering. Web of Science also includes some coverage for arts, humanities and social sciences.

Web of Science includes the following databases:

- Web of Science Core Collection
- BIOSIS Citation Index
- MEDLINE
- Zoological Record

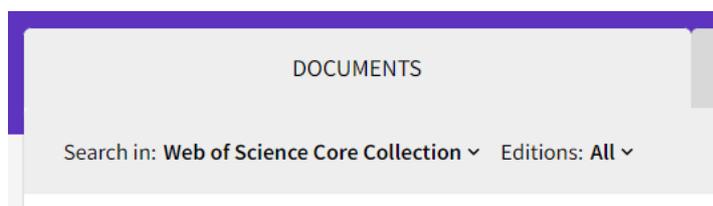
Accessing Web of Science

Web of Science can be accessed by searching for 'Web of Science' in SOLO (<http://solo.bodleian.ox.ac.uk/>) and then following the **Online access** link. The database can also be found through Databases A-Z (<https://libguides.bodleian.ox.ac.uk/az.php>). As Web of Science is a subscription database, if you are off campus you will need to use your Oxford Single Sign On (SSO) credentials to use it.

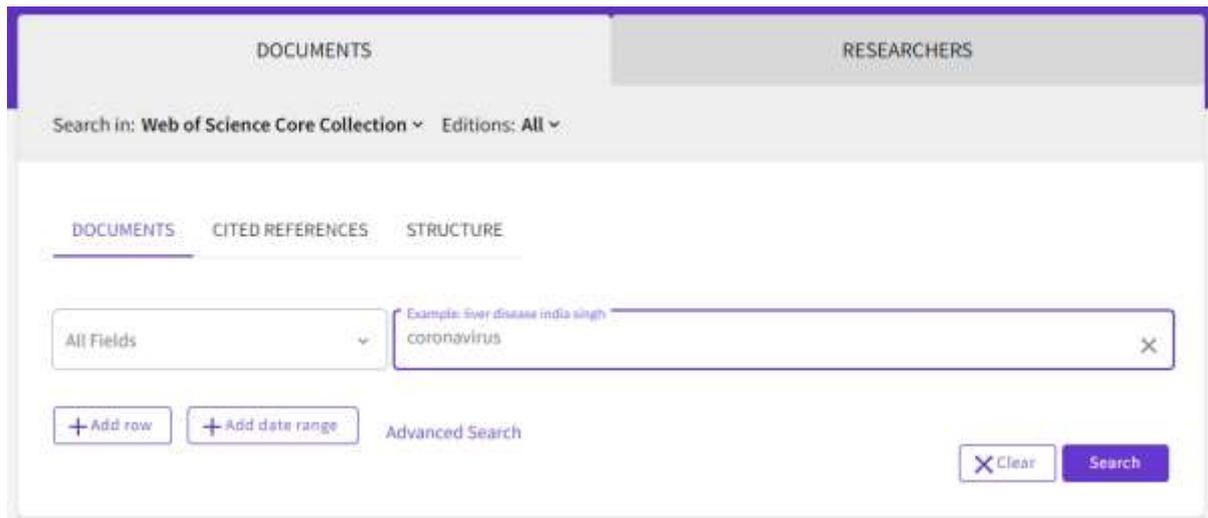
Running a Basic Search

When you enter Web of Science, you will land on the main search page. From here it is possible to choose the database set to search and enter search terms.

Begin by choosing the **Web of Science Core Collection**.



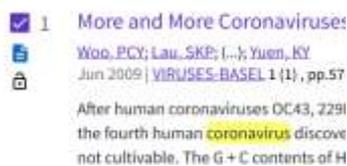
Then enter your search terms.



After a few moments, Web of Science will return a list of search results covering articles, reviews and book chapters which match the search terms. It is now possible to export any of these records to EndNote.

Selecting Records for Export

You can choose any records you wish to export to EndNote by ticking the checkboxes adjacent to each record.



A whole page of results can be selected simultaneously by ticking the box at the top of the results list.



If there are several pages of results, you can add records from each page to a 'marked list' by ticking the required records and then clicking the **Add to Marked List** button at the top or bottom of the results list.

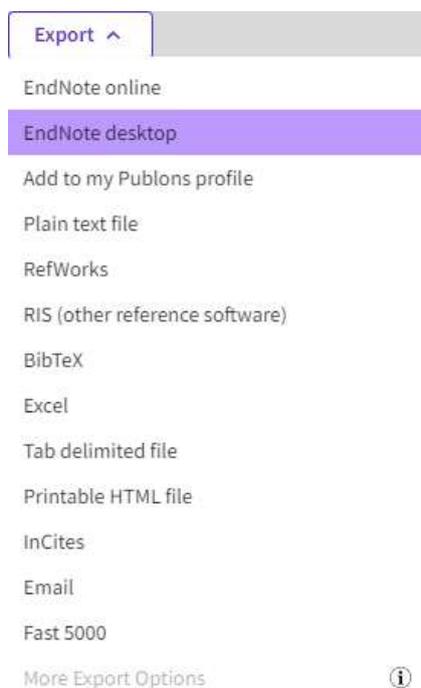


A full list of marked records can be viewed at any time by clicking the **Marked List** button which appears in a menu at the left of the screen.



Exporting to EndNote

Select **EndNote desktop** from the 'Export' button at the top of the results list.



In the dialog box which appears, choose the range of records and extent of information you want to include in the export. If you wish you can include abstracts and reference lists for each record.

Depending on the browser you are using and how it is set up, the file may automatically download into EndNote or it may download as a file on your browser, in which case you just need to click it to open. Alternatively, a small browser window may open, in which case choose the destination as EndNote.

Notes

Please note, if the file is not automatically opening in EndNote, you may need to tell your computer to open the file in EndNote. To do this:

- Go to the folder on your computer where the file was downloaded (most likely the downloads folder).
- Right mouse click the downloaded file.
- Click **Open With**.
- Choose **EndNote 20** and click **OK**. Or if there is no application defined yet, click **Choose another App** then **More apps** and select EndNote 20 from there.
- Now any file from Web of Science will be automatically opened in EndNote and the references imported.

If you are collecting a large number of References from Web of Science, you can set up a free Web of Science account which will allow you to save marked lists. This means you can return to your searches later and continue adding records to your marked list before you export to EndNote.