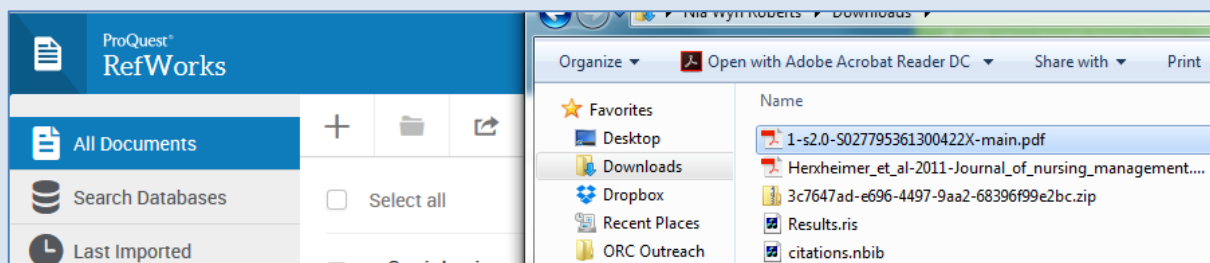



Adding PDFs (via drag & drop) and finding matching references

If you have PDFs of journal articles saved onto your computer, you can add them to your RefWorks account and RefWorks will automatically find matching citation data where available.

- Open your file explorer and locate the PDF you want to add to Refworks.
- Click on the relevant PDF and drag into the RefWorks page on your browser.



- Release the file when prompted to '**Drop files**' here.
- The automatic facility within RefWorks will find matching citation data (e.g. bibliographic details such as author, title, publication details) where available.
- To verify that the citation is correct, click on the newly added reference.
- The reference details will appear in the right-hand preview pane.
- Click on the pencil icon  if you need to amend the information.