iSkills

MICHAELMAS 2025

BODLEIAN LIBRARIES
UNIVERSITY OF OXFORD

Free training for students, researchers and staff to become confident, capable and ethical users of information and data

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CONTACT

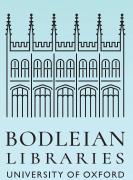INFORMATION SKILLS OFFICE

EMAIL: usered@bodleian.ox.ac.uk

TEL: 01865 27281

Visit our subject and research guides for additional support and guidance
libguides.bodleian.ox.ac.uk

BODLEIAN i•Skills

UNIVERSITY OF OXFORD

BODLEIAN LIBRARIES

Welcome to Michaelmas term 2025

The established Bodleian iSkills programme has been revamped for the new academic year with a thoughtfully crafted timetable of workshops to equip you with the essential information and data skills you need to excel this year and beyond.

Through our freely available, accessible, and comprehensive training, we'll help you develop the crucial skills you need to discover, critically evaluate, manage, present, and share information in today's ever–changing digital and physical world.

Our mission is to support your academic excellence, nurture your lifelong learning, and prepare you for success in your future career.

HOW TO BOOK

Scan the QR code or click on the workshop titles

or go to **www.bodleian.ox.ac.uk/ask/workshops**

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OTHER TRAINING PROVIDERS

DIGITAL CAPABILITIES https://skills.it.ox.ac.uk/whats-on

ACADEMIC WRITING HUB
https://lifelong-learning.ox.ac.uk/about/academic-writing-hub

LANGUAGE CENTRE www.lang.ox.ac.uk

CAREERS SERVICE www.careers.ox.ac.uk

BODLEIAN i·Skills

To help you navigate our workshops and choose the ones that are right for you, we've grouped them into helpful themes. Here's a little more about what each theme covers.

FIND & ACCESS

We'll guide you through crafting effective search strategies and show you how to find and access a wide range of sources, from library catalogues and academic databases to archives, search engines, and helpful AI tools. Developing effective search strategies is key to successfully locating relevant information for your studies and research!

CRITICAL THINKING

You'll learn to critically evaluate different types of information sources, identifying their credibility, relevance, and potential biases, including how to spot misinformation. We'll also encourage you to consider how historical circumstances and ethical issues influence how information is created, shared, valued, and even censored. Thinking critically about information is a vital skill for your academic journey and beyond.

DATA

Unlock the world of data! We'll show you how to find and access statistics and various data collections and help you understand your obligations when using them. You'll also learn how to create robust research data management plans, setting you up for success in your data–driven projects.

REFERENCE MANAGEMENT

Proper referencing is essential for academic integrity and avoiding plagiarism. We'll equip you with the knowledge and tools to accurately cite your sources and make sure your academic work is always correctly attributed. You'll also get hands–on experience with reference management tools, making the process of organising your research and creating bibliographies much simpler.

OPEN RESEARCH & IMPACT

This theme explores how to broaden the reach and impact of your research. You'll learn how to develop a strong professional profile and understand the importance of sharing your research outputs for maximum impact. We'll guide you on archiving and disseminating your work, as well as on using open research techniques to facilitate collaboration and enhance your analysis. We'll delve into applying digital scholarship techniques with our library collections to support your work.

WEEK 1

Designing a conference poster in medicine – getting started ✳
IN PERSON
Medicine & NHS | Researcher & research student
13 October / 15.00–16.00

Fundamentals of open access ✳
ONLINE
Researcher & research student | Staff
14 October / 10.00–11.30

Introduction to online resources for historians – show and tell
ONLINE
Taught student | Researcher & Research student
14 October / 11.00–13.00

Foundations of copyright for researchers
ONLINE
Researcher & research student | Staff
15 October / 11.00–12.30

Literature searching in medicine – getting started ✳
ONLINE
Medicine & NHS | Taught student | Researcher & research student
16 October / 14.30–15.30

Systematic reviews, scoping reviews & other evidence reviews in medicine – getting started ✳
ONLINE
Medicine & NHS | Researcher & research student
16 October / 15.00–16.00

Intro to Endnote for medicine ✳
ONLINE
Medicine & NHS | Taught student | Researcher & research student
17 October / 10.30–12.00

WEEK 2

Intro to Zotero for medicine ✳
ONLINE
Medicine & NHS | Taught student | Researcher & research student
21 October / 9.00–10.30

Science communication: An introduction to translating your research for a non–specialist audience ✳
ONLINE
Medicine & NHS | Taught student | Researcher & research student
21 October / 10.00–11.00

Data sources for research – discovery, access and use
IN PERSON
Taught student | Researcher & research student | Staff
21 October / 14.00–16.00

REF open access policy briefing ✳
ONLINE
Researcher & research student | Staff
23 October / 10.00–11.00

Choosing and using software for referencing
IN PERSON
Taught student | Researcher & Research student
24 October / 9.30–12.30

WEEK 3

Preparing for your literature review in the Social Sciences
ONLINE
Taught student | Researcher & Research student
28 October / 10.00–11.45

Preregistration and registered reports – what, why, and how ✳
ONLINE
Researcher & research student | Staff
28 October / 13.30–15.00

Managing research data and Data Management Planning (DMPs) ✳
IN PERSON
Taught student | Researcher & research student | Staff
28 October / 14.00–16.00

Foundations of copyright for teaching
ONLINE
Researcher & research student | Staff
29 October / 11.00–12.30

Research metrics and citation analysis tools – part 1 journal metrics
IN PERSON
Taught student | Researcher & research student
29 October / 15.00–16.00

WEEK 4

Using AI to find, analyse, and share information sources ✳
IN PERSON
Taught student | Researcher & Research student
3 November / 9.30–12.00

Poster clinic for medicine ✳
IN PERSON
Medicine & NHS | Researcher & research student
3 November / 14.00–15.00

Working with sensitive research data
IN PERSON
Taught student | Researcher & research student | Staff
4 November / 14.00–16.00

Searching systematically in medicine ✳
ONLINE
Medicine & NHS | Researcher & research student
5 November / 10.30–12.00

Getting started in Oxford libraries
ONLINE
Taught student | Researcher & Research student
5 November / 13.00–14.00

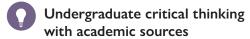**Research metrics and citation analysis tools – part 2 article metrics**
IN PERSON
Taught student | Researcher & research student
5 November / 15.00–16.00

✳ *These workshops have further dates available*

TO BOOK YOUR PLACE GO TO: **www.bodleian.ox.ac.uk/ask/workshops**

Undergraduate critical thinking with academic sources
ONLINE
Taught student
6 November / 9.30–11.30

Copyright the card game
IN PERSON
Researcher & research student | Staff
6 November / 9.30–12.30

Discovering archives and modern manuscripts at the Bodleian Libraries
IN PERSON
Taught student | Researcher & research student
11 November / 10.00–11.30

Open monographs
ONLINE
Researcher & research student | Staff
11 November / 11.00–12.00

Presentation on the UN Archives Geneva platform (League of Nations Archives)
ONLINE
Taught student | Researcher & research student
11 November / 12.00–13.00

Newspapers and other online news sources from the 17th–21st centuries
ONLINE
Taught student | Researcher & research student
11 November / 14.00–15.30

Research metrics and citation analysis tools – part 3 researcher metrics
IN PERSON
Taught student | Researcher & research student
11 November / 15.00–16.00

Using Scopus for your research
ONLINE
Taught student | Researcher & research student
13 November / 13.00–14.00

Zotero for referencing ✳
IN PERSON
Taught student | Researcher & Research student
14 November / 13.30–16.30

Logistics of Open Scholarship
ONLINE
Researcher & research student | Staff
18 November / 10.00–11.30

Confidential print and Foreign Office files – sources for 19th & 20th century studies
ONLINE
Taught student | Researcher & research student
18 November / 12.00–13.00

Introduction to Open Science Framework at Oxford
ONLINE
Researcher & research student | Staff
18 November / 14.00–15.00

Scholarly literature for your research
ONLINE
Taught student | Researcher & Research student
18 November / 15.00–17.00

Undergraduate critical thinking with newspaper and social media sources
ONLINE
Taught student
19 November / 13.30–15.30

Keeping up to date with research
ONLINE
Taught student | Researcher & Research student
19 November / 14.00–15.30

Your thesis, copyright & ORA
ONLINE
Researcher & research student | Staff
20 November / 11.00–12.00

Advanced searching clinic for systematic reviews, scoping reviews and evidence syntheses in medicine ✳
IN PERSON
Medicine & NHS | Researcher & research student
20 November / 13.30–16.30

EndNote for referencing ✳
IN PERSON
Taught student | Researcher & Research student
21 November / 9.30–12.30

RefWorks for referencing
ONLINE
Taught student | Researcher & Research student
27 November / 14.00–16.00

Termly update on open scholarship
ONLINE
Researcher & research student | Staff
1 December / 14.00–15.00

Introduction to Persistent Identifiers
ONLINE
Researcher & research student | Staff
04 December / 10.00–11.30

Searching for patents and standards
ONLINE
Taught student | Researcher & research student
9 December / 13.00–14.00

Digital induction to open access (MSD)
ELEARNING COURSE
Researcher & research student | Staff

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