# Referencing: RefWorks Medical Sciences and Mathematical, Physical and Life Sciences databases

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# Exporting References from ArXiv to RefWorks

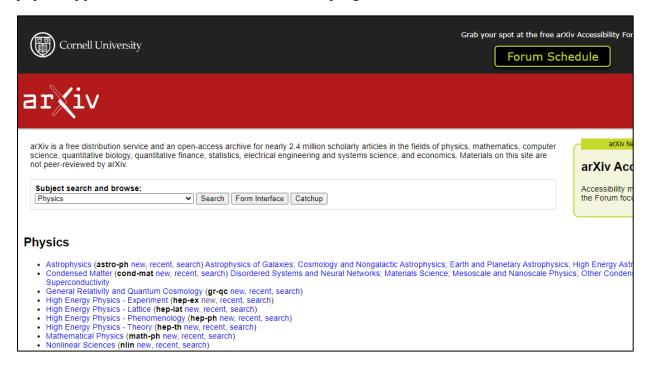
ArXiv is an open access repository providing access to nearly 2.4 million scholarly articles in physics, mathematics, computer science, quantitative biology, quantitative finance, statistics, electrical engineering and systems science, and economics.

### **Accessing ArXiv**

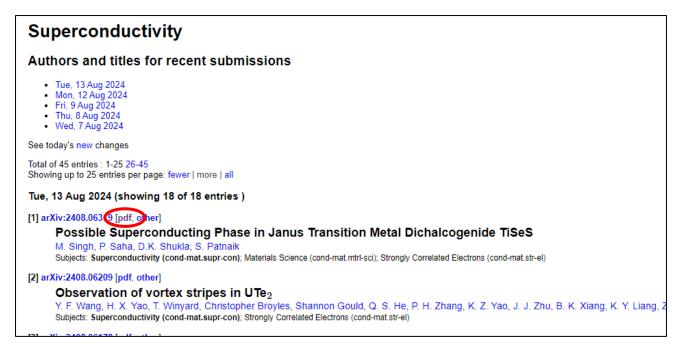
ArXiv can be accessed at <a href="https://arxiv.org/">https://arxiv.org/</a>, or by searching for 'ArXiv' in SOLO (<a href="https://solo.bodleian.ox.ac.uk/">https://solo.bodleian.ox.ac.uk/</a>) and then following the **Online Access** link. The database can also be found in Databases A-Z (<a href="https://libguides.bodleian.ox.ac.uk/az.php">https://libguides.bodleian.ox.ac.uk/az.php</a>).

# Running a Basic Search

The ArXiv homepage offers a list of subjects. Click on a subject of interest and a list of papers appears or use the search box in the top right-hand corner.

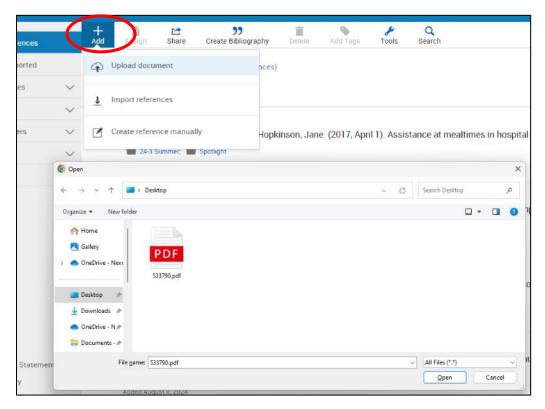


ArXiv doesn't offer the option of selecting multiple items so you will have to export one paper at a time. Clicking on the **pdf** link for a paper opens the pdf and you can then save it on your computer.



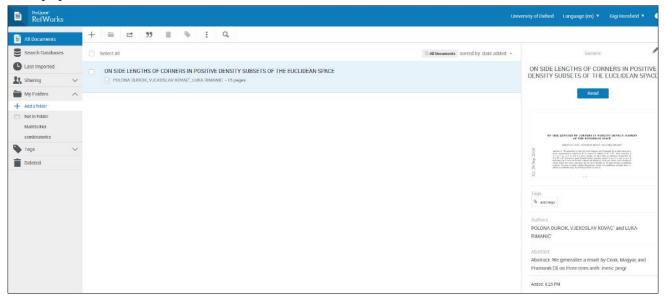
Go to your RefWorks account, click the **+ Add** button at the top and select **Upload document**. Select the pdf from your file browser and click **Open** to upload the document.

Another way is to drag and drop the pdf from your computer to the middle pane of your RefWorks library. You will see a blue bubble appear with the text **Drop files here**.



You now have the pdf and its citation information stored in your RefWorks account. Clicking on the item will open a side-panel on the right where you can edit the citation information or click on **Read** to view the pdf. You can repeat the same procedure for

# each paper of interest.



# Exporting References from MathSciNet to RefWorks

MathSciNet is a comprehensive database covering the world's mathematical literature since 1864. It provides web access to the bibliographic data and reviews of mathematical research literature contained in the Mathematical Reviews Database. The Mathematical Reviews Database is the database of bibliographic information and reviews created and maintained by the American Mathematical Society.

### MathSciNet Subject Coverage

The academic literature covered by MathSciNet is focused around statistics, mathematics, computer science, physics, engineering, logic, philosophy of mathematics and philosophy of science.

# Accessing MathSciNet

MathSciNet can be accessed by searching for 'MathSciNet' in SOLO (<a href="https://solo.bodleian.ox.ac.uk">https://solo.bodleian.ox.ac.uk</a>) and then following the 'Online access' link. The database can also be found through Databases A-Z

(<a href="https://libguides.bodleian.ox.ac.uk/az.php">https://libguides.bodleian.ox.ac.uk/az.php</a>). As MathSciNet is a subscription database, if you are off campus you will need to use your Oxford Single Sign On (SSO) credentials to use it.

### Running a Basic Search

When you enter MathSciNet, you will land on the main search page.

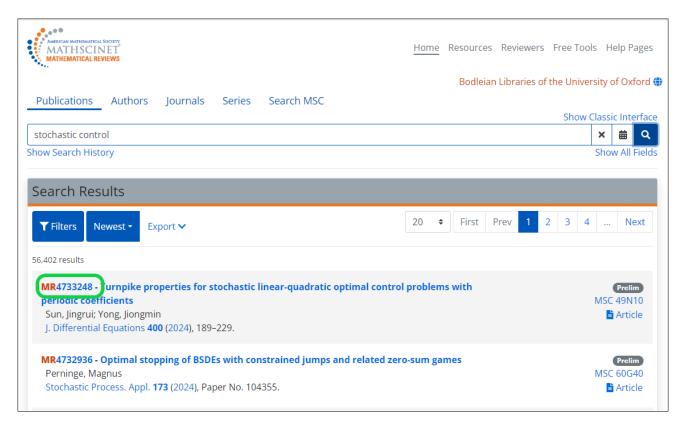


Select one or more search term(s) and type in to the search bar your keywords, such as 'stochastic control'. Click **Show Classic Interface** above the search bar to display advanced search options. From here it is possible to choose the Publication Type and the Time Frame.

Click on **Search** and after a few moments MathSciNet will return a list of results which match the search terms.

#### **Results List**

If an article has been reviewed, click on the MR number to read the review. It can be saved as a pdf on your desktop and later inserted into your RefWorks account.



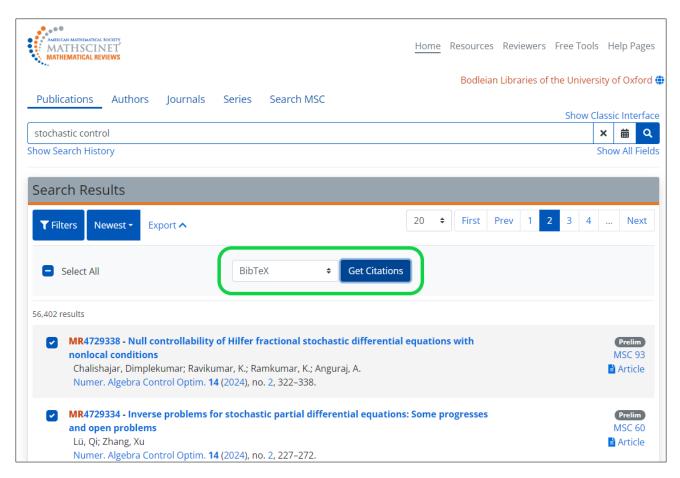
### Selecting Records for Export

There are three methods for exporting records from MathSciNet to RefWorks:

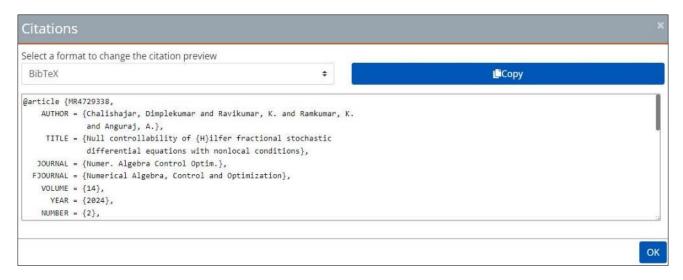
- Method 1: exporting a BibTeX file
- Method 2: using the Save to RefWorks browser plugin
- Method 3: importing PDFs from MathSciNet into RefWorks

#### Method 1: exporting a BibTeX file

Click **Export** at the top of the results, which will display tick boxes to the left of each record. Tick the boxes to the left of the records you would like to export or tick **Select All** to select all records on the page. Click the dropdown menu next to **Get Citations** at the top of the results and select **BibTeX**. Click **Get Citations**.



A dialogue box will open with the selected references converted into BibTeX. Click **Copy** and **OK**.

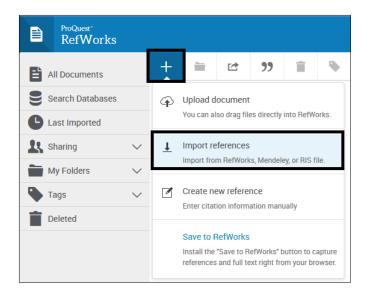


#### Importing into RefWorks

Open-up Notepad (Windows) or TextEdit (Mac) on your computer and paste the text you copied from MathSciNet. Save this file on your desktop.

Open-up your RefWorks account.

Click **Add** at the top of the screen and select 'Import references'.

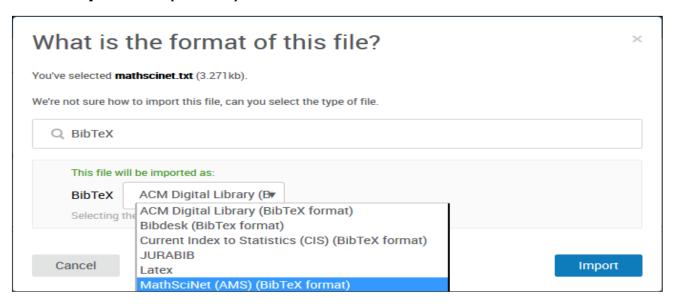


You can Drag and Drop the notepad/TextEdit file onto the shadowed area or click on 'select a file from your computer'.

Next, you are asked what the format of the file is. Start typing in bibtex in the search box and select **BibTeX** from the list of options that appear.

A BibTeX drop-down menu appears and select **MathSciNet (AMS) (BibTeX format)** from the list of options.

Click on **Import** to complete the process.



RefWorks will display a message to ask which folder you would like the references to go into. Make your selection and click 'Import'. RefWorks will indicate that the references have been successfully imported. You can view the added records by clicking **Go to Last Imported** at the bottom of the import message. You can also access the last imported folder by clicking **Last imported** at the left side of the RefWorks screen.

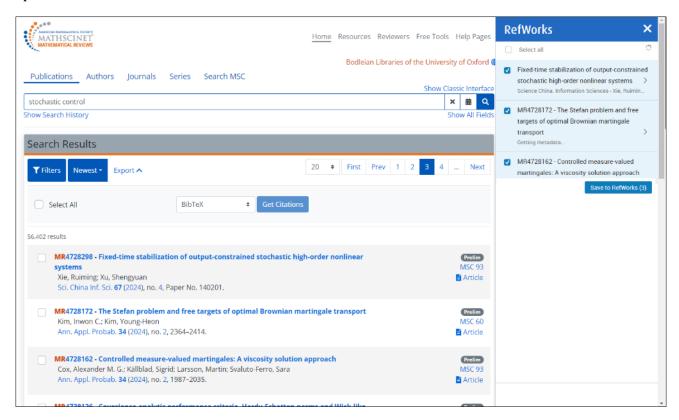
#### Method 2: using the Save to RefWorks browser plugin

You can also use the 'Save to RefWorks' button on your web browser (if you have installed it) to add records to your RefWorks library. See the separate task sheet 'Adding and using the Save to RefWorks plugin'.

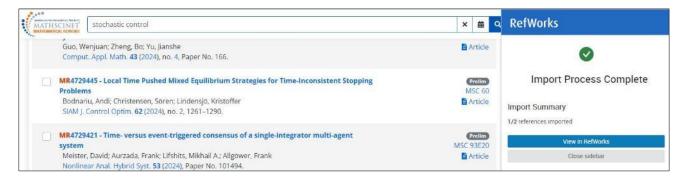
Conduct a search on MathSciNet. Once the results list appears, click the 'Save to RefWorks' button in the favourites/bookmarks toolbar of your web browser.

A new sidebar will open on the right of your screen. The sidebar will list all records from the results page which RefWorks recognises as bibliographic records.

Within the sidebar, tick any records that you want to add to your library and click the blue **Save to RefWorks** button at the bottom of the sidebar. Sometimes if you select from the top of the list down you may find that each new selection is converted to the first one you made. For some reason this doesn't happen if you select from the bottom up.



Your records will be immediately added to your RefWorks library. You can choose to go and view the records by clicking on **View in RefWorks** or close the sidebar and go to the next page of results and repeat this process.



If you want to add the PDFs of the articles to the citations added to your RefWorks library, then save the PDF on your Desktop, click on the citation in your RefWorks Library to open its bibliographic information sidebar and click on the Edit icon in the top right corner.

Drag and drop the PDF into the shadow area at the top of the sidebar or use the "select a file from your computer". Only one PDF can be added to each citation.

#### Method 3: importing PDFs from MathSciNet into RefWorks

You can import individual PDFs of articles found on MathSciNet into your RefWorks Library and it will create a bibliographic record for the PDF.

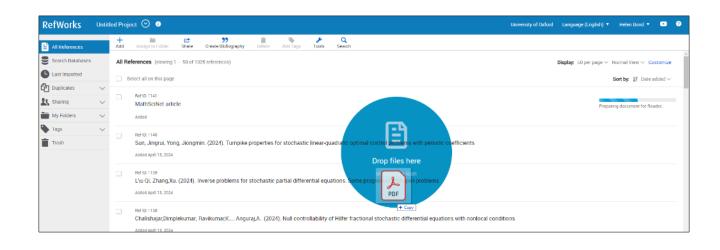
Conduct a search on MathSciNet and click on 'Article' to the right of the record.



This will open the publisher's website where you can find the PDF and save it to your Desktop.

Go to your RefWorks Library and click **Add**. Click on **Upload document** and open the PDF on your Desktop. This brings the citation record with the PDF attached into your RefWorks Library.

You can also just Drag and Drop the PDF into your RefWorks Library. A blue circle will appear when you drag the PDF into the browser window that says **Drop files here**.



# Exporting References from Ovid to RefWorks

#### **About Ovid**

The Ovid database platform provides access to a range of scientific databases, particularly those in medicine, environmental sciences, zoology and geography. Databases can be searched separately or in combination.

### Ovid Subject Coverage

Ovid includes the following databases:

- AMED (Allied and Complementary Medicine)
- CAB Abstracts
- Embase
- Forest Science
- GeoRef
- Global Health
- Medline
- PsycINFO
- Transplant Library
- Zoological Record

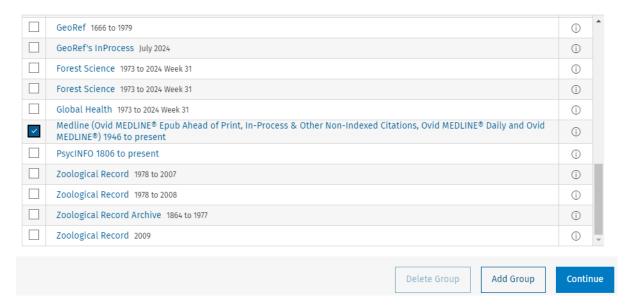
# **Accessing Ovid**

Ovid can be accessed by searching for 'Ovid SP' in SOLO (<a href="http://solo.bodleian.ox.ac.uk/">http://solo.bodleian.ox.ac.uk/</a>) and then following the 'Online access' link. The database can also be found through Databases A-Z (<a href="https://libguides.bodleian.ox.ac.uk/az.php">https://libguides.bodleian.ox.ac.uk/az.php</a>). As Ovid is a subscription database, if you are off campus you will need to use your Oxford Single Sign On (SSO) credentials to use it.

# Running a Basic Search

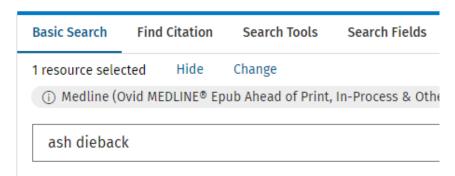
When you enter Ovid, you will need to choose which database you wish to search from a menu of different options. For this example, choose the Medline database. Click the OK at the bottom of the screen.

#### Select Resource(s) to search:



The Ovid database search screen will now load with the selected resource.

Make sure that Basic Search is selected and then type 'ash dieback' into the search box and click the blue 'Search' button to the right of the search box.



After a few moments, a set of search results will appear under the search box.

# Selecting Records for Export

You can choose any records you wish to export to RefWorks by ticking the checkboxes next to each record.

1.	***** Hymenoscyphus pseudoalbidus, the causal agent of European <mark>ash</mark> dieback. [Review]
	Gross A, Holdenrieder O, Pautasso M, Queloz V, Sieber TN
	Molecular Plant Pathology. 15(1):5-21, 2014 Jan.
	[Journal Article. Research Support, Non-U.S. Gov't. Review]
	UI: 24118686
	Digital Object Identifier https://dx.doi.org/10.1111/mpp.1
	Authors Full Name Gross, Andrin, Holdenrieder, Ottmar, Pautasso, Marco, Queloz, Valentin, Sieber, Thomas Niklaus

All results can be selected simultaneously by clicking All at the top of the results list (up to a maximum of 2,500). A range can also be entered into the Range box, e.g. 1-200. Up to 2,500 results can be exported at once, but we recommend exporting in groups of no more than 1,000, otherwise the website may time out.



## **Exporting to RefWorks**

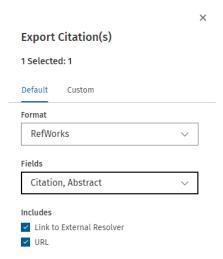
Ovid can export to a variety of different reference management packages including RefWorks.

Select all the records you want to export. Click the 'Export' button at the top right-hand corner of the results list.



A window will open showing the available export options. Use the Format dropdown menu to choose RefWorks.

Using the Fields drop down menu, you can choose which parts of the records to export, for example a minimal record (Citation) with including just essential bibliographic information, more complete record which includes the abstracts, or all available information (Complete Reference).



When you have chosen your preferred option, click Export.

Your references will now be transferred to RefWorks. Note: you may get an error message in your browser saying that pop-ups have been blocked. If this occurs, click the italic text saying click this link to open the document.

If you are not currently signed into your RefWorks account, you will be prompted to sign in.

RefWorks will open in your browser and display a message to ask which folder you would like the references to go into. Make your selection and click Import. RefWorks will indicate that the references have been successfully imported.

# Exporting references from PubMed to RefWorks

PubMed is a large biomedical database that provides access to citations of journal articles and electronic books in health, medicine and the life sciences. It includes Medline and links to full-text articles via PubMed Central and publisher websites.

# Accessing PubMed

PubMed is freely available on the Web via <a href="https://www.ncbi.nlm.nih.gov/pubmed">https://www.ncbi.nlm.nih.gov/pubmed</a>.

## Running a search

Type your keywords into the search box and click on **Search**.



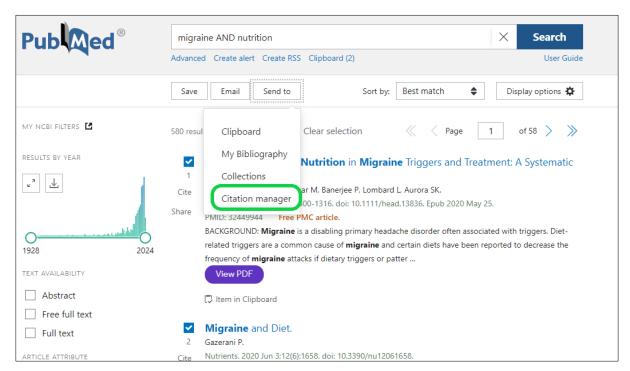
After a few moments, a set of search results will appear.

### Exporting records to RefWorks

You can choose any records you wish to export to RefWorks.

Tick the checkbox adjacent to each record you want to export.

Click on **Send to** and choose **Citation Manager**.



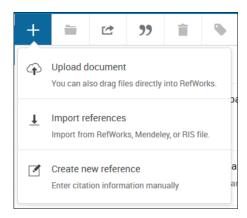
PubMed will say **Create a file for external citation management software** and display a dropdown menu – choose to create a file from the dropdown menu based on the files

you have selected (**Selected**), **All results on this page** or **All results**. After making your selection, click **Create file**.

The file will be saved onto your computer using your browser's default method for saving files – often within Downloads.

### Importing into RefWorks

Go to RefWorks and click **Add** at the top of the screen and choose **Import references**.



#### Click on **select a file from your computer**.

Find the saved PubMed file on your computer, usually within the Downloads section.

Select the file and make sure the file is imported as **NLM PubMed**. If NLM Pubmed doesn't show as the default option, click on **search for the format** and find NLM PubMed from the list.

#### Click on **Import**.

The Import complete message will appear once the records have been imported.

Click on **Go to Last Imported** to see the imported records within RefWorks.

Using the "Save to RefWorks" plugin to export references from PubMed

If you have downloaded the 'Save to RefWorks' plugin onto your browser's favourites bar, you can use it to directly export references from PubMed.

- Before selecting items from your list of results, click on the 'Save to RefWorks' plugin.
- A side panel will appear and should display a similar list of results to those in PubMed. Make your selection in this side panel and then click on the 'Save to RefWorks' button at the bottom.
- The references are sent to your RefWorks account just like other Direct Export databases.