

Referencing: RefWorks

Humanities databases

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Exporting references from the Bibliography of British and Irish History (BBIH) to RefWorks

BBIH is a comprehensive guide to historical writing about the history of Britain, Ireland, and relations with the empire and Commonwealth from 55BC to the present.

Go to SOLO <http://solo.bodleian.ox.ac.uk> or Databases A-Z <https://libguides.bodleian.ox.ac.uk/az.php> and search for Bibliography of British and Irish History.

Run a search in the database (e.g. subject, author, title).

The screenshot shows the BBIH search interface. On the left, there's a sidebar with the BBIH logo, a 'Last update: 21/1/2025' notice, a 'New interface' welcome message, a total of 666,908 records, and a feedback link. The main search area has a green header with 'BREPOLIS' and navigation links. Below the header, there are search filters: 'Author' (Mary-Ann Constantine), 'Period covered' (yyyy - yyyy), and 'Themed search' (Subjects, Places, Century). The 'Subjects' list includes Demographic and environmental history, Economic history, Emotions and mental states, Events and periods, Foreign affairs, General, Historiographical and methodological, Imperial and Commonwealth, Intellectual, cultural and artistic history, and Materials. The 'Places' list includes Africa, Americas, Asia, Atlantic Ocean, Australasia, Europe, Ireland, Mediterranean, Pacific Ocean, Polar regions and South Atlantic, and UK (pre-1922 boundaries). The 'Century' list includes 3BC, 2BC, 1BC, 1AD, 2AD, 3AD, 4AD, 5AD, 6AD, 7AD, 8AD, and 9AD. A 'SEARCH FIELD' button is at the bottom left.

From here, you can either export records individually via the RefWorks browser plugin or in bulk via a specially encoded text file downloaded to your computer. Note, all results on the page will be included in the bulk export, you cannot currently select records to bulk export.

To export multiple records, click **Export** at the top of the page of results.

The screenshot shows the BBIH search results page. At the top, it says '18 hits' and 'Search results for:'. Below this, there's a search bar with 'AUTHOR: Mary-Ann Constantine'. There are buttons for 'Edit search', 'New Search', and 'Alert'. Below the search bar, there are buttons for 'View All' and 'Export' (highlighted with a green box). To the right of the 'Export' button, there are dropdown menus for 'Records/page: 10' and 'Sort: Descending'. At the bottom right, there are pagination links: 'First', '<', '1', '>', 'of 2', and 'Last'. The results list shows two entries: 1. 'Consumed Landscapes: Coal, Air and Circulation in the Writings of Catherine Hutton' by Mary-Ann Constantine, in *Romanticism*, 27.2 (2021) 122-134. 2. 'British Bards: the concept of laboring-class poetry in eighteenth-century Wales' by Mary-Ann Constantine, in *A history of British working class literature*, ed. by John Goodridge and Bridget Keegan (Cambridge: Cambridge University Press, 2017), pp. 101-115. Each entry has buttons for 'CITE', 'FULL TEXT', and 'FIND A COPY AT UNIVERSITY OF OXFORD'.

On the Export page, check the radio button for: “download”, and “.txt – Refworks Tagged Format”. You may wish to give your file a more memorable name at this point to enable you to find it on your computer. Click on **Export**, and the file will begin to download.

Export

[Back to results](#)

Select method of export

☒ Download
☐ E-mail

Format

☐ .xlsx
☐ .xml - Microsoft Office Word
☒ .txt - Refworks Tagged Format
☐ .ris - Research Information Systems Format
☐ Endnote Web

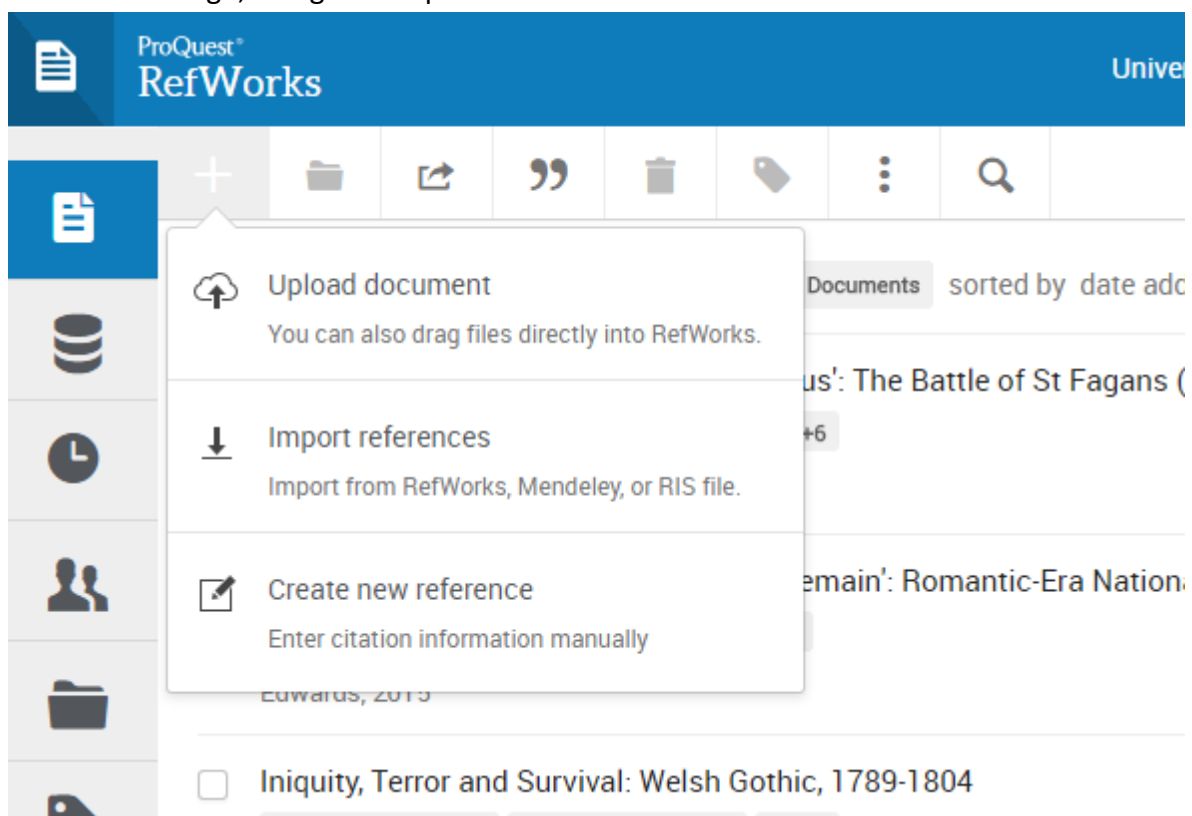
File name

BBIH_export_2025_01_27_14_26_53

Records can also be exported to Zotero. Make sure to have activated or installed the Zotero plugin in your webbrowser.
[Learn more](#)

EXPORT

You now need to go back to RefWorks and import the file you’ve just saved. In RefWorks, click on the + sign, and go to ‘Import References’.



On the next screen, either drag the file you downloaded in the previous step from your file manager into the box, or click **Select a file from your computer**, and find the file in your

document list:

Import from another reference manager

RefWorks

Mendeley

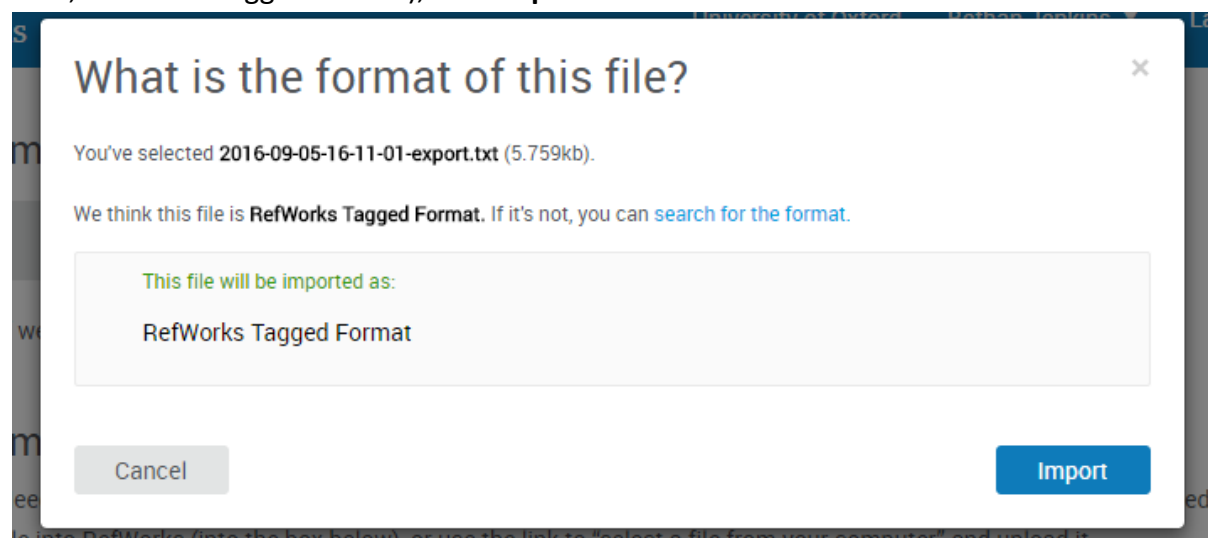
If we don't support importing from your reference manager yet, try exporting your references and import the file.

Import from a file

Need to import from a file, no problem. RefWorks supports hundreds of formats including RIS, BibTeX, and PubMed. Drag and drop the file into RefWorks (into the box below), or use the link to "select a file from your computer" and upload it.

+ Drop file here or [select a file from your computer](#)

RefWorks will attempt to detect the format of the file; if it has detected correctly (in this case, RefWorks Tagged Format), click **Import**.



After it has imported successfully, you will receive the message 'Import complete'.

Import complete

- We've saved 12 documents in your library.

OK

As ever, make sure you check the recently imported references for accuracy.

Exporting from BBIH using the Save to RefWorks browser plugin

It is possible to export individual records from BBIH straight to RefWorks. You will need to have installed the 'Save to RefWorks' browser add-on for this step.

When you have run your search in BBIH, click on one of your results to see the full record (Record View), and then click 'Save to RefWorks' from your Bookmarks bar.

The RefWorks sidebar will open and attempt to analyse the reference. Scroll down and check this for accuracy (though you can always edit the reference later in RefWorks itself). When you are happy, click **Save to RefWorks** at the bottom of the sidebar, and the reference will import.

When the reference saves successfully, you can either click to **Go to RefWorks**, or close the sidebar and continue using the database.


Exporting from an EBSCO database to RefWorks

The EBSCO service hosts a number of key bibliographic databases covering journal articles, book reviews, collections of essays and conference proceedings in the Humanities, including:

- America: History & Life
- Art Full Text (including Art Abstracts)
- ATLA with ATLASerials
- Historical Abstracts
- New Testament Abstracts
- Old Testament Abstracts
- Philosopher's Index
- RILM Abstracts of Music Literature
- MLA International Bibliography

Accessing and searching EBSCO databases

1. Go to SOLO (<http://solo.bodleian.ox.ac.uk>) or Databases A-Z (<https://libguides.bodleian.ox.ac.uk/az.php>) and find the EBSCO database that you want to use by searching for the database title (e.g. Historical Abstracts, ATLA, Philosophers Index, etc.)
2. Once connected to your chosen database, run a search e.g. author, title, subject.



The screenshot shows the EBSCO search interface. At the top, it says "Searching: Historical Abstracts" with a link to "Choose Databases". Below this is a search bar containing "elizabeth edwards" and a dropdown menu set to "AU Author". To the right of the search bar is a blue "Search" button. Below the search bar are two rows for building a search query. Each row starts with a dropdown menu set to "AND", followed by an empty search field, and then a dropdown menu labeled "Select a Field (optional)". To the right of these fields are two circular buttons with "+" and "-" signs. At the bottom of the interface are three links: "Basic Search", "Advanced Search", and "Search History" with a right-pointing arrow.

Exporting references to RefWorks

To export references from EBSCO databases to RefWorks you can either use the 'Save to RefWorks' plugin (see separate exercise sheet) or you can use the EBSCO Export.

Using EBSCO export to export multiple items to RefWorks simultaneously

1. Click the blue folder icon against each item you want to add to your folder. It will change to a yellow folder once an item has been added.

Search Results: 1 - 6 of 8

Relevance Page Options Share

Folder has items

- THE IRRATIONALITY OF CAPITAL PUNISHMENT

Go to: Folder View

1. **THE IRRATIONALITY OF CAPITAL PUNISHMENT.**
By: SATRE, THOMAS W. Southwest Journal of Philosophy, 6, 75-87, 13 p. Summer 1975. Abstract Available (AN PHL1048365)
CAPITAL PUNISHMENT IS NOT RATIONALLY DEFENSIBLE BECAUSE THERE IS NO WAY TO INSURE AGAINST ITS USE IN CASES WHERE MISTAKES OR ERRORS HAVE OCCURRED IN THE JUDICIAL PROCESS. AN ARGUMENT BASED ON RAW.
Subjects: DEATH PENALTY; IRRATIONALITY; LAW; POLITICAL PHILOSOPHY; PUNISHMENT
Find it @ Oxford

2. **Liberalism and Health Care Allocation**
By: Satre, Thomas W. Southwest Philosophy Review: The Journal of The Southwestern Philosophical Society, 8(1), 39-47, 9 p. Jan 1992. Abstract Available (AN PHL1233499)
This paper presents and criticizes two recent anti-liberal proposals for the use of age as a guideline in the allocation of health care resources. The proposals and their supporting arguments are...
Subjects: ALLOCATION; AUTONOMY; ETHICS; HEALTH CARE; LIBERALISM
Find it @ Oxford

2. Then go to the folder by clicking the icon on the top right of the page:

Sign In **Folder** Preferences Languages

atabases

AU Author Search Clear ?

Bodleian Libraries UNIVERSITY OF OXFORD

3. In your folder, select all the items you want to export by clicking the tick boxes (or clicking 'Select all' if you want to export everything).

1-3 of 3

Page: 1

Select / deselect all Delete Items

1 ☒ **Iniquity, Terror and Survival: Welsh Gothic, 1789-1804.**
By: EDWARDS, ELIZABETH. Journal for Eighteenth-Century Studies, Mar2012, Vol. 35 Issue 1, p119-133, 15p. Historical Period: 1789 to 1804. DOI: 10.1111/j.1754-0208.2011.00415.x, Database: Historical Abstracts
Literary critics have recently begun to draw attention to 'national Gothic', outlining the importance of themes of conflict and defeated and victorious histories in this form of the Gothic. The c...
Subjects: WALES; GOTHIC fiction (Literary genre); ENGLISH literature -- Welsh authors; WALES -- Description & travel; JACOBINS. POSTCOLONIALISM in literature
Find it @ Oxford

2 ☒ **'Lonely and Voiceless Your Halls Must Remain': Romantic-Era National Song and Felicia Hemans's Welsh Melodies (1822).**

Print E-mail Save as File Export

4. Then click 'Export' (on the right-hand side of the page).

- On the next screen, you will have options for saving in a variety of formats. Click the button for 'Direct Export to RefWorks', then click 'Save'.
- If you're not signed in to RefWorks, you'll be prompted to do so. In RefWorks, you'll be offered the option of selecting a folder to save the references in. Make your choice, then click 'Import'.
- Your references will then be saved to RefWorks – click 'Go to Last Imported' to view them.

8. Make sure to check them for accuracy once they are imported.

Using EBSCO export to export a single reference

1. Click on one of the titles in your results list to go into the full reference.
2. Click 'Export' on the right and then follow steps 5 to 8 for exporting as above.

The screenshot shows a full reference page for the article "Liberalism and Health Care Allocation" by Sabine Thomas W. The page includes fields for Authors, Source, Document Type, Subjects, and Abstract. On the right side, there is a vertical toolbar with various sharing and export options. The "Export" option, which includes a small icon of a document with a plus sign, is highlighted with a red rectangular box. Other options in the toolbar include Google Drive, OneDrive, Print, E-mail, Save, Cite, and a Note icon.

Liberalism and Health Care Allocation

Authors: [Sabine Thomas W.](#)

Source: [Southwest Philosophy Review: The Journal of The Southwestern Philosophical Society](#) 9(1), 39-47, 9 p., Jan 1992

Document Type: Journal Article

Subjects: [ALLOCATION](#)
[AUTONOMY](#)
[ETHICS](#)
[HEALTH CARE](#)
[LIBERALISM](#)

Abstract: This paper presents and criticizes two recent anti-liberal proposals for the use of age as a guideline in the allocation of health care resources. The proposals and their supporting arguments are found in Daniel Catabian's book "Setting Limits" and in Norman Daniels's book "Am I My Parent's Keeper?" It is the claim in this paper that neither argument supports the proposal for the use of age as a guideline in such decisions and that liberalism has not been undermined by these arguments.

Google Drive
OneDrive
Print
E-mail
Save
Cite
Export
Note

Exporting references from JSTOR to RefWorks

JSTOR

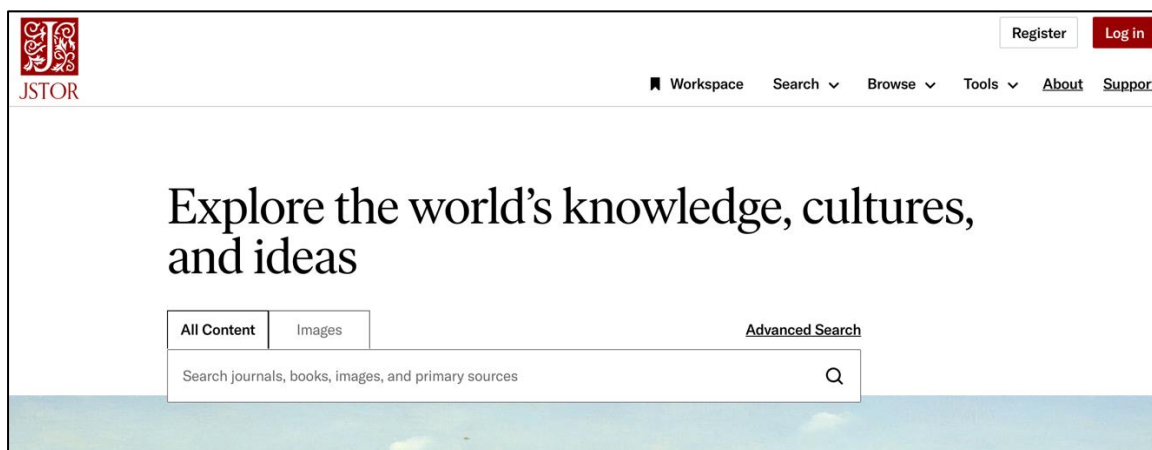
JSTOR provides access to journal articles, primary resources and books covering a range of subject areas including arts, languages, literature, film and history.

Accessing JSTOR

JSTOR can be accessed by searching for 'JSTOR' in SOLO (<http://solo.bodleian.ox.ac.uk/>) and then following the 'Online access' link. The database can also be found through Databases A-Z (<https://libguides.bodleian.ox.ac.uk/az.php>). As JSTOR is a subscription database, if you are off campus you will need to use your Oxford Single Sign On (SSO) credentials to use it.

Running a Basic Search

When you enter JSTOR, you will land on the main search page. Type your search query into the search bar and hit enter.

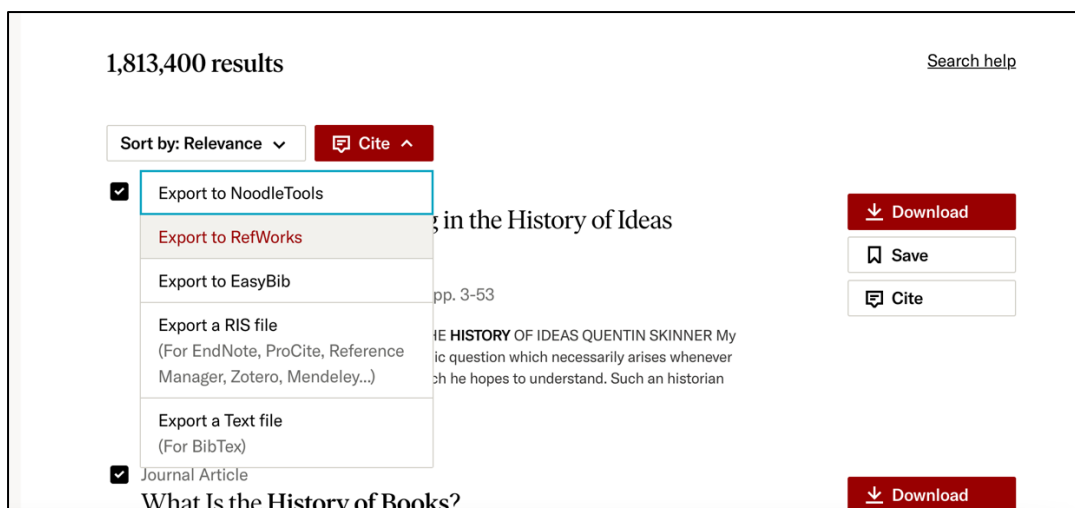


Selecting and Exporting Records

There are two methods for exporting references to RefWorks.

Method 1: Exporting multiple references in one go

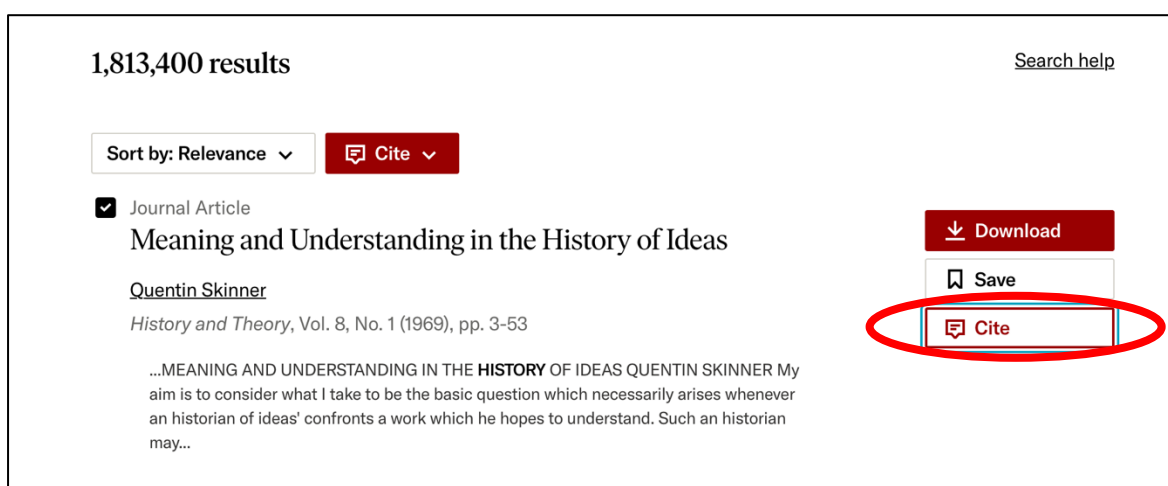
1. Select the references that you would like to export to RefWorks by ticking the relevant boxes.
2. Click on 'Cite' at the top of the screen, which will provide a dropdown list.
3. Select 'Export to RefWorks'.



4. RefWorks will open in your browser and display a message to ask which folder you would like the references to go into. Make your selection and click 'Import'. RefWorks will indicate that the references have been successfully imported. You can view the added records by clicking 'Go to Last Imported' at the bottom of the import message. You can also access the Last Imported folder by clicking on it at the left side of the RefWorks screen.

Method 2: Exporting a single reference

1. When you have found a reference that you would like to export to RefWorks, click the 'Cite' button to the right of the reference in the results screen.



2. A pop-up window will appear with options for citation and a choice of methods for exportation. Click 'Export to RefWorks'.

than Evans Humphrey Carpenter's biography of J.R.R. Tolkien tells us that

Cite This Item ×

MLA

Weidner, Brian N. "Middle-Earth: The Real World of J. R. R. Tolkien." *Mythlore*, vol. 23, no. 4 (90), 2002, pp. 75–84. *JSTOR*, <http://www.jstor.org/stable/26814268>. Accessed 4 Apr. 2024.

CHICAGO

Weidner, Brian N. "Middle-Earth: The Real World of J. R. R. Tolkien." *Mythlore* 23, no. 4 (90) (2002): 75–84. <http://www.jstor.org/stable/26814268>.

APA

Weidner, B. N. (2002). Middle-earth: The Real World of J. R. R. Tolkien. *Mythlore*, 23(4 (90)), 75–84. <http://www.jstor.org/stable/26814268>

[Export to NoodleTools](#)
[Export to RefWorks](#)
[Export to EasyBib](#)
[Export a RIS file](#) (For EndNote, Zotero, Mendeley)
[Export a Text file](#) (For BibTex)

Note: Always review your references and make any necessary corrections before using. Pay attention to names, capitalization, and dates.

3. RefWorks will open in your browser and display a message to ask which folder you would like the references to go into. Make your selection and click 'Import'. RefWorks will indicate that the references have been successfully imported. You can view the added records by clicking 'Go to Last Imported' at the bottom of the import message. You can also access the 'Last Imported' folder by clicking on it at the left side of the RefWorks screen.

Exporting References from MLA to RefWorks

About MLA International Bibliography

The MLA International Bibliography is a classified listing and subject index of scholarly books and articles on modern languages and literatures, folklore and linguistics compiled since 1926. It currently contains more than 3 million records and covers some dissertations and websites as well as books and articles.

Accessing MLA

MLA can be accessed by searching for 'MLA' in SOLO (<http://solo.bodleian.ox.ac.uk/>) and then following the 'Online access' link. Alternatively, you can find the MLA on Databases A-Z <https://libguides.bodleian.ox.ac.uk/az.php>. MLA is a subscription database, if you are off campus you will need to sign in using your Oxford Single Sign On (SSO) credentials.

Running a search

We recommend choosing **Advanced Search** which offers more search options. Search for a topic of your choice.

In this example we have searched for items on the role of women in Thomas Hardy's work by entering 'Thomas Hardy' in the first search box (and choosing to search for **Primary subject author** from the drop-down menu) and 'female OR women' in the second search box. Click **Search**.

The screenshot shows the MLA International Bibliography search interface. At the top is a navigation bar with links: New Search, MLA Thesaurus, Browse Works, Browse Authors, Browse Periodicals, and More. Below this, the search area is titled 'Searching: MLA International Bibliography' with a link to 'Choose Databases'. The search interface consists of three search boxes. The first box contains 'Thomas Hardy' and has a dropdown menu set to 'SA Primary Subject Author'. The second box contains 'female OR women' and has a dropdown menu set to 'TX All Text Fields'. The third box is empty and has a dropdown menu set to 'Select a Field (optional)'. To the right of the search boxes is a blue 'Search' button. Below the search boxes are links for 'Basic Search', 'Advanced Search', and 'Search History'. At the bottom, there is a section for 'Search History/Alerts' with links for 'Print Search History', 'Retrieve Searches', 'Retrieve Alerts', and 'Save Searches / Alerts'.

New Search MLA Thesaurus Browse Works Browse Authors Browse Periodicals More ▾

Searching: **MLA International Bibliography** | [Choose Databases](#)

Thomas Hardy SA Primary Subject Author ▾ **Search**

AND ▾ female OR women TX All Text Fields ▾ [Clear](#) ?

AND ▾ Select a Field (optional) ▾ (+) (-)

[Basic Search](#) [Advanced Search](#) [Search History](#) ▾

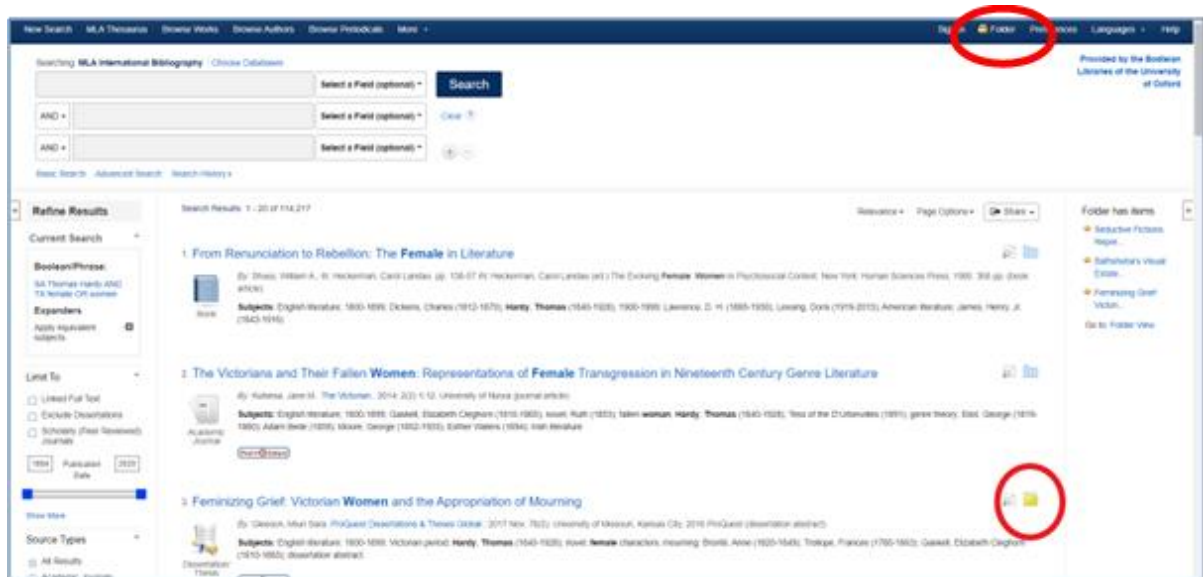
Search History/Alerts

[Print Search History](#) [Retrieve Searches](#) [Retrieve Alerts](#) [Save Searches / Alerts](#)

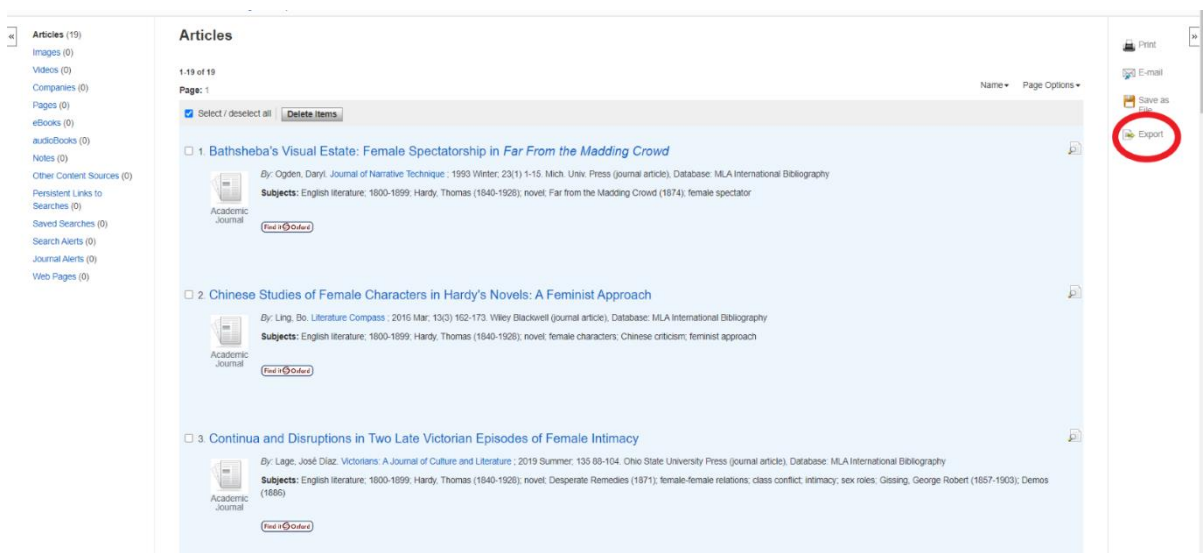
Selecting Records for Export to RefWorks

From your results list choose the items you wish to export to RefWorks by clicking on the folder icons to the right of relevant items (a page of results can be selected simultaneously by clicking **Share** and selecting **Results (1-20)**).

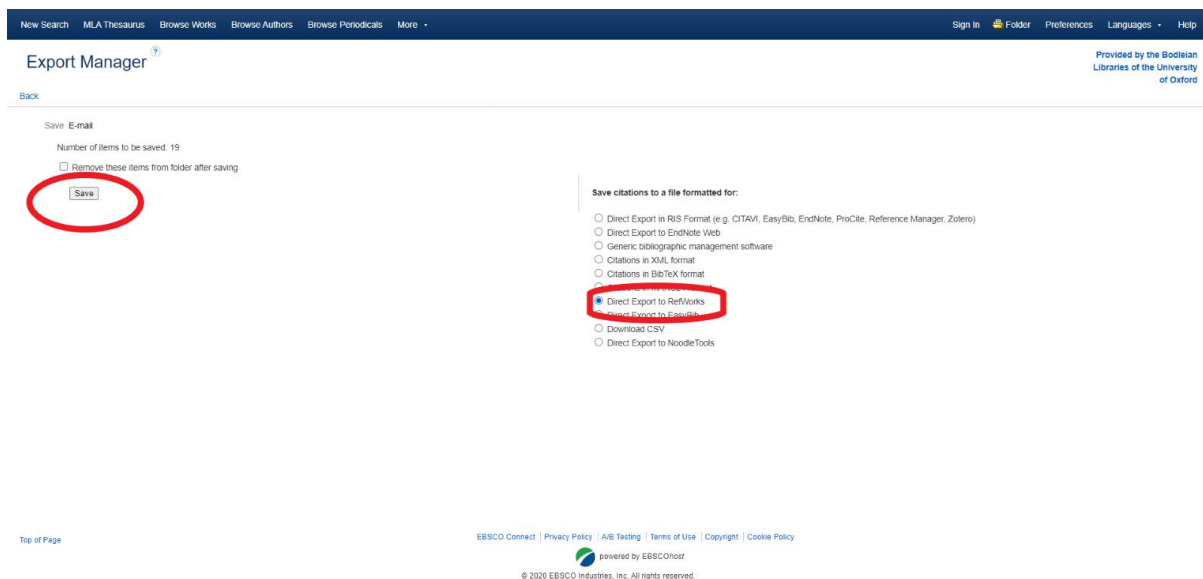
Click on the **Folder** option in the top right-hand corner of the screen to view your saved results.



Once in the folder, use the tick boxes to select individual results, or **Select/deselect all** to select the whole list. Select **Export** on the right-hand side.



Select **Direct Export to RefWorks** on the right menu and click **Save**.



If you have a pop-up blocker installed on your web browser, you may receive an error message at this point. Choose Allow pop-ups for ProQuest and attempt the export again.

RefWorks will open in your browser and display a message asking which folder you would like the references to go into. Make your selection and click **Import**. RefWorks will indicate that the references have been successfully imported. You can view the added records by clicking **Go to Last Imported** at the bottom of the import message. You can also access the last imported folder by clicking **Last Imported** at the left side of the RefWorks screen.

Exporting References from Web of Science to RefWorks

Web of Science

The Web of Science platform provides access to several bibliographic databases. These can be used to find research papers, reviews and book chapters on a specific topic.

Web of Science Subject Coverage

Web of Science Core Collection provides access to multidisciplinary resources including Science Citation Index, Social Citation Index and Arts & Humanities Citation Index. You can also search other databases via the Web of Science platform, including Medline and Zoological Record.

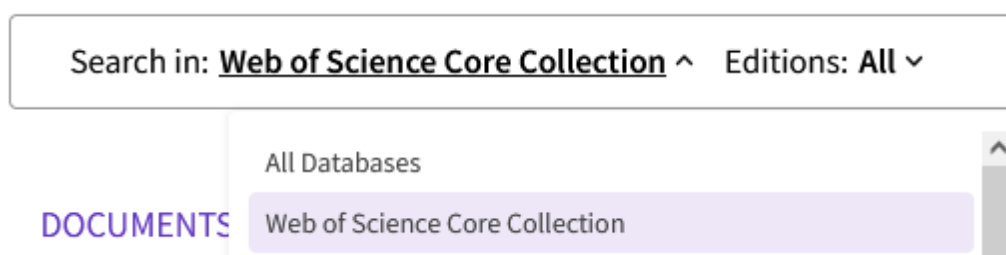
Accessing Web of Science

Web of Science can be accessed by searching for 'Web of Science' in SOLO (<http://solo.bodleian.ox.ac.uk/>) and then following the 'Online access' links. The database can also be found through Databases A-Z (<https://libguides.bodleian.ox.ac.uk/az.php>). If you are off campus you will need to use your Oxford Single Sign On (SSO) credentials to use it.

Running a Basic Search

When you enter Web of Science, you will land on the main search page. From here it is possible to choose the database set to search and enter search terms.

- Begin by choosing the 'Web of Science Core Collection' from the 'Search in:' menu at the top of the screen.



The screenshot shows the top of the Web of Science search page. At the top, there is a search bar with the text "Search in: **Web of Science Core Collection** ^ Editions: **All** v". Below this, on the left, is a vertical tab labeled "DOCUMENTS" in purple. To the right of this tab is a list of database options: "All Databases" and "Web of Science Core Collection". The "Web of Science Core Collection" option is highlighted with a light purple background. A vertical scrollbar is visible on the right side of the database list.

- Enter your keywords and click on **Search**
- After a few moments, Web of Science will return a list of search results covering articles, reviews and book chapters which match the search terms.

Selecting Records for Export

- You can choose any records you wish to export to RefWorks by ticking the checkboxes next to each record.
- A whole page of results can be selected simultaneously by ticking the 'Select all Records' button at the top of the results list.

☒ 50/35,456

 Sort by: Relevance
 < 1 of 710 >

☒ 1
 Classification of deep endometriosis (DE) including bowel endometriosis: From r-ASRM to #Enzian-classification
 18 Citations
 57 References

Keckstein, J and Hudelist, G
 Mar 2021 | BEST PRACTICE & RESEARCH CLINICAL OBSTETRICS & GYNAECOLOGY 71, pp.27-37
 Endometriotic lesions may affect peritoneal and ovarian tissues, cause secondary adhesions, and -in case of deep endometriosis (DE), invade organs such as the urinary bladder, ureters, and bowel. Over decades, several classification systems have been proposed with the rASRM score being the most widely accepted one to date. However, the rASRM class ... [Show more](#)
[Find it @ Oxford](#) [View full text](#) ...

Related records

☒ 2
 Consensus on current management of endometriosis
 369 Citations
 127 References

Johnson, NP and Hummelshoj, L
 Jun 2013 | HUMAN REPRODUCTION 28 (6), pp.1552-1568

- If there are several pages of results, you can add records from each page to a 'Marked List' by ticking the required records and then clicking the **Add to Marked List** button at the top of the results list.
- A full list of marked records can be viewed at any time by clicking the **Filter by Marked List** button on the pane on the left of the Web of Science results screen, then ticking the filter boxes. Marked records are displayed with a star. You will need to filter to the marked list in order to export those records to RefWorks.

☐ 0/2

 Sort by: Relevance
 < 1 of 1 >

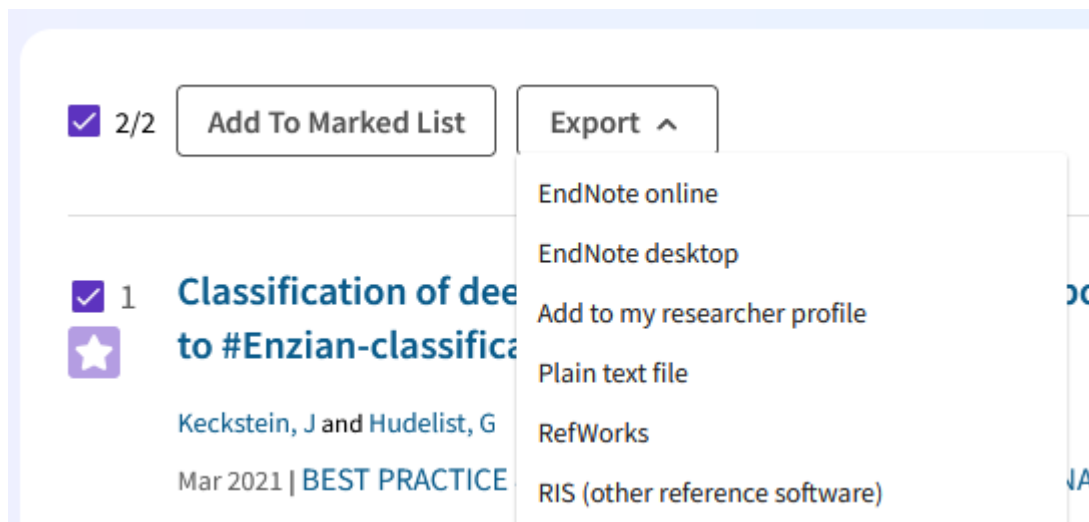
☐ 1
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 57 References

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[Find it @ Oxford](#) [View full text](#) ...

Related records

Exporting to RefWorks

- Click on the **Export** button for a list of export destinations and select RefWorks.



- A dialogue box will appear asking you to confirm which records you would like to export and what details you will like exporting. Make your selection and click **Export**.
- RefWorks will open in your browser. You may need to enable pop-ups. If you're not logged in, you'll be prompted for your username and password.
- Click on **Import** – you can choose to import into a Folder at this stage or do so at a later stage. Click 'Go to Last Imported' to view the record in your 'Last Imported' folder.