BODLEIAN LIBRARIES INTERIM STRATEGY 2016-17

The Interim Strategy contains three themes and is underpinned by four enabling strategies:

Theme 1: Support for Research

1.1 Provide a robust, fit-for-purpose and user-friendly institutional repository that enables compliance with funder mandates on Open Access and the HEFCE Open Access policy for the next REF; provide a streamlined payment services for article processing charges and a support and advice service to researchers, Departments, Divisions and the University.

1.2 Make similar improvements to the institutional repository to support the management, access and re-use of research datasets, including compliance with funder mandates; and a support and advice service to researchers in partnership with Research Services and IT Services.

1.3 Develop the Centre for Digital Scholarship as a hub to facilitate interdisciplinary innovation and engagement, and to define and disseminate emergent digital scholarship.

1.4 Make more of our undiscovered collections available for researchers through securing funds to catalogue unprocessed special collections.

1.5 Provide cost efficient access to relevant content.

1.6 Continue to implement new non-print Legal Deposit ingest streams.

1.7 Implement the results of the IT Capital-funded Resource Discovery scoping-project to improve the discoverability of University intellectual assets.

1.8 Implement the strategy for liaison with academic staff, students, and other library users concerning library provision for all subjects in the general and Special Collections.

1.9 Understand needs of readers and other users through a variety of methods, including aggregating formal and informal feedback from Faculties / Departments. Use this information to inform decision-making.

Theme 2: Support for Teaching & Learning

2.1 Extend opening hours of libraries.

2.2 Increase digital content in support of reading lists.

2.3 Improve Document Delivery and Print/Copy/Scan services.

2.4 Make our spaces more physically accessible, in line with our obligations under The Equality Act 2010 and our commitment to the University’s Common Framework For Supporting Disabled Students.

2.5 Understand readers’ requirements for reading and research spaces, and feed such insights into the planning of library developments / re-developments.

2.6 Undertake a feasibility study on the future of the Radcliffe Science Library.

2.7 Develop a plan for a new Humanities Library building on the Radcliffe Observatory Quarter site in consultation with the Division.

2.8 Collaborate with the Social Sciences and Humanities Divisions to deliver a successful St Cross Building project.

Theme 3: Public Engagement

3.1 Implement the Bodleian Libraries Public Engagement Strategy.
3.2 Deliver existing externally-funded digitization and digital tools projects, specifically the Polonsky-funded Bodleian and Vatican collaboration, and the Mellon funded digital manuscripts toolkit.

3.3 Continue to bring more digitised resources into Digital.Bodleian and develop a plan for the sustainability of this key digital public engagement channel.

3.4 Implement an external communication strategy to improve communication with readers, stakeholders, and university staff.

3.5 Work in collaboration with others in GLAM on mutually beneficial projects, such as audience-development planning and the Ticketing project.

Enabling Strategy 1: Implement the digital shift

4.1 Review the management and co-ordination of and pricing for our digital research portfolio.

4.2 Implement the Imaging Service’s infrastructure review.

4.3 Produce a strategy and consequent planning documentation (e.g. funding bid; business case) for the management of born digital archives and manuscripts.

4.4 Implement the Polonsky-funded digital preservation programme in partnership with Cambridge University Library.

4.5 Review our legacy digital applications and make recommendations for significantly rationalising the range of web-based applications we support.

4.6 Establish a sustainable staffing plan and cost/funding models for digital services and initiatives.

Enabling Strategy 2: Effective budget management

5.1 Grow the Endowment by £6m per annum.

5.2 Grow net revenue for commercial operations by 10%.

5.3 Launch a commercial picture library.

5.4 Achieve matched funding for the Heritage Lottery Fund ‘Skills for the Future’ scheme.

5.5 Review all staffing levels in order to meet budget constraints.

5.6 Streamline service provision to increase efficiency.

Enabling Strategy 3: Supporting staff knowledge, training and communication

6.1 Using the toolkit provided by staff development, identify areas for skills development to enable staff to contribute to digital operations work and the Digital Shift.

6.2 Implement the internal communication strategy to cascade internal information to all Bodleian Libraries staff to keep them informed.

6.3 Work with the Division to promote shared service opportunities across GLAM.

6.4 Survey all staff in the Bodleian Libraries to determine their perceptions on the organisational climate.

Enabling Strategy 4: Make effective and efficient use of the Libraries’ estate

7.1 Enact moves of staff to allow for more efficient and effective utilisation of the space vacated by the occupation of the Weston.