

**APPLICATION FORM 2022-23**

**Gale Scholar Asia Pacific, Digital Humanities Oxford Fellowship**

DEADLINE: 07 MARCH 2022



PERSONAL DETAILS			
Title		Surname (Family name)	
		First Name	
Home address			
Email address			
Telephone (or mobile)			
Home institution/ affiliation/organisation (include full address)		Job title	

Project Title			
<b>PROPOSED PERIOD OF RESIDENCE, 3 MONTHS, IN OXFORD</b>			
Proposed start date of visit		Proposed end date	

REFEREE DETAILS (including email addresses)	
Referee #1	
Referee #2	

HOW DID YOU LEARN OF THE BODLEIAN VISITING FELLOWSHIPS?	
Please X as appropriate	<input type="checkbox"/> Communications from Gale      From <input type="checkbox"/> an academic mailing list
	<input type="checkbox"/> Online Search      From a former Bodleian Visiting Fellow <input type="checkbox"/>
	<input type="checkbox"/> Other (please specify): _____

Please return this **completed form** to [digitalscholarship@humanities.ox.ac.uk](mailto:digitalscholarship@humanities.ox.ac.uk) along with:

- Your up-to-date **Curriculum Vitae or Résumé**
- A **statement of the proposed research** (1,200 words maximum), which should directly address the selection criteria as specified in the particulars
  - The demonstrated need of the applicant to work in the Centre for Digital Scholarship at the Bodleian Libraries, or to be part of the Digital Scholarship @ Oxford Network
  - The potential of the applicant to contribute to the research culture of the Libraries and the University.
  - Evidence that the project will increase scholarly or public understanding of the digital humanities, through publication or public dissemination, or by developing innovative research methods.
- **Two letters of recommendation:** Your referees may email us directly

*Note:* Each document must be sent as an **individual** pdf or Word file. Please do **not** combine all the documents into one pdf or Word file.

Signature, allowing us to use the data provided to process your application: please read the Data Privacy notice on the next page before signing this form. Electronic signatures will be accepted on this form.

Signature	
Date	

## **Data protection**

In the course of completing this application form, you have provided information about yourself ('personal data'). We (the University of Oxford) are the 'data controller' for this information, which means we decide how to use it and are responsible for looking after it in accordance with the General Data Protection Regulation and associated data protection legislation.

### ***How we use your data***

We will use your data to assess and process your application. We are processing your data for this purpose only because you have given us your consent to do so, by signing and submitting this form. You can withdraw your consent at any time by contacting us at [digitalscholarship@humanities.ox.ac.uk](mailto:digitalscholarship@humanities.ox.ac.uk). In this event, we will stop the processing as soon as we can. However, this will not affect the lawfulness of any processing carried out before your withdrawal of consent. We will only use your data for the purposes for which we collected it, unless we reasonably consider that we need to use it for another related reason and that reason is compatible with the original purpose. If we need to use your data for an unrelated purpose, we will seek your consent to use it for that new purpose.

### ***Who has access to your data?***

Access to your data within the University will be provided to those who need to view it as part of their work in carrying out the purposes described above.

### ***Retaining your data***

We will only retain your data for as long as we need it to meet our purposes, including any relating to legal, accounting, or reporting requirements.

### ***Security***

Your data will be held securely in accordance with the University's policies and procedures. Further information is available on the University's Information Security website. <https://www.infosec.ox.ac.uk/>

### ***Where we store and use your data***

We store and use your data on University premises and systems, in both manual and electronic forms.

### ***Your rights***

Information on your rights in relation to your personal data are explained [here](#).

### ***Contact***

If you wish to raise any queries or concerns about our use of your data, please email [digitalscholarship@humanities.ox.ac.uk](mailto:digitalscholarship@humanities.ox.ac.uk)