

## INSTITUTE OF COMMONWEALTH STUDIES

### INTRODUCTION

The Institute of Colonial Studies was established by statute in 1945. It had as its antecedents the training courses run at Oxford for both the probationers of the Indian Civil Service and the Colonial Services (eg the Tropical African Service Course). More directly it developed out of the University's response to a proposed expansion, to be made in the post-war years, in the training of colonial civil servants. These proposals were eventually published as the *Report on Post-War Training for the Colonial Service* (Devonshire Report, 1946). Much of the drafting of this report was undertaken by Margery Perham, Reader in Colonial Administration at Oxford; she was also influential in establishing the Committee for Colonial Studies, the Institute's supervising body, in 1943.

The Institute was set up under the directorship of Perham, who was assisted by an administrative secretary, who also acted as secretary to the Committee; this was Col FBH Drummond. In 1948 both Perham and Drummond resigned and the Institute's affairs were placed in the hands of a Committee of Management, consisting of the Beit Professor of the History of the British Empire, the Registrar and the Reader in Colonial Administration; they continued to run the Institute until the appointment of Sir Reader Bullard as Director in 1951. His last year as Director, 1956, saw the alteration of the Institute's name to Commonwealth Studies, reflecting changes in Britain's imperial status.

The Institute was initially located at 10 Bardwell Road. In 1948 it moved to premises in South Parks Road, in 1951 to 10 Keble Road, and in 1961 to Queen Elizabeth House (21 St Giles). It continued in existence until 1986, when it was amalgamated with the Institute of Agricultural Economics and Queen Elizabeth House to form a centre for Third World Development Studies.

The Institute's records (CW 1-15) were transferred to the Archives in 1987 and 1988. The photocopies of examination question papers (CW 16) were received from an outside source in 2002. CW 17-69 were transferred from Queen Elizabeth House in 2003.

### **Directors of the Institute of Commonwealth Studies**

1945-8	Dame Margery Perham
1948-51	Committee of Management
1951-6	Sir Reader Bullard
1957-61	Mrs Elizabeth Chilver
1961-8	AFM Madden
1968-78	PP Streeten
1978-9	KB Griffin
1979-86	AD Hazlewood

*Revised 2004*

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- CW 1/1-4 Signed minutes of the Committee for Colonial (from 1956, Commonwealth) Studies. 1943-86
1. 1943-6
  2. 1946-57
  3. 1957-82
  4. 1982-6
- CW 2 Signed minutes and agenda papers of the Institute of Colonial Studies Committee of Management. 1948-51
- CW 3/1-11 Minutes and agenda papers of the Committee for Commonwealth Studies Main Committee. 1965-86
1. 1965-6
  2. 1966-7
  3. 1967-8
  4. 1968-70
  5. 1970-2
  6. 1972-3
  7. 1973-5
  8. 1975-7
  9. 1977-81
  10. 1982-4
  11. 1984-6
- CW 4/1-3 Minutes and agenda papers of the Committee for Commonwealth Studies Joint Finance and General Purposes Committee. 1963-81
1. 1963-9
  2. 1969-73
  3. 1973-81
- CW 5/1-7 Minutes and agenda papers of the Committee for Commonwealth Studies Courses Sub-committee. 1960-9
1. 1960-1
  2. 1961-2
  3. 1962-3
  4. 1963-4
  5. 1964-5
  6. 1965-8
  7. 1968-9

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- CW 6/1-2 Minutes and agenda papers of the Committee for Commonwealth Studies / Queen Elizabeth House Joint Academic Committee. 1969-80
1. 1969-73
  2. 1973-80
- CW 7 Statements of account for the Committee for Commonwealth Studies Overseas Service Courses account. 1963-72
- CW 8 Estimates and statements of account for the Institute of Commonwealth Studies Departmental Account. 1966-73
- CW 9 Papers of the Joint Finance and General Purposes Committee, including notices, letters and revenue estimates relating to travel grants. 1970-2
- CW 10 Correspondence relating to Ceylon Foreign Service cadets attending Overseas Service Courses. 1958-61
- CW 11 Papers of the Secretary to the Committee for Commonwealth Studies, including reports, lecture lists, correspondence, minutes, expenditure estimates and notices. 1958-61
- CW 12 Correspondence relating to grants from the Rhodes Professor of Race Relations Travel and Research Fund. 1972-9
- CW 13 Notices relating to proposed course for Hong Kong Administrative Service probationers (1973), and a copy of a decree regarding the duties of the Committee for Commonwealth Studies (undated). 1973 and undated
- CW 14 Printed article by EG Rowe (last supervisor of overseas courses at Oxford), 'Reflections on the Oxford Overseas Services Courses', *Journal of Administration Overseas*, vol. 9 (1970), pp. 205-15.
- CW 15 Photocopy of an article by AHM Kirk-Greene, 'The Committee for Colonial Studies: the minute books of the first quinquennium, 1943-48', *Oxford* 40, No. 1 (May 1988), pp. 84-90.

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- CW 16 Photocopies of examination question papers for Colonial Service students relating to land utilization and tropical agriculture and forestry. 1949-60
- CW 17 Correspondence and papers relating to the Committee for Colonial Studies, including paper entitled 'Notes by M Perham on the Organisation and Staffing of the CS Courses'. 1943-7
- CW 18 Agenda, minutes, papers and correspondence of the Committee for Colonial Studies, of FG Carnell, Secretary to the Committee. 1946-8
- CW 19 Minutes, papers and correspondence of the Committee for Commonwealth Studies, including Committee for Commonwealth Studies annual reports, 1957-60, and a paper on the implications of the Ministry of Health's *Report of the working party on Social Workers in the Local Authority Health and Welfare Services (Younghusband Report)*. 1958-66
- CW 20 Correspondence and papers of the Committee for Commonwealth Studies, chiefly concerning the appointment of committee members. 1961-9
- CW 21 Committee for Commonwealth Studies annual reports. 1963-72
- CW 22 Correspondence and papers relating to the preparation of annual reports, including a report entitled 'The Institute of Colonial Studies: Its Origins and Purposes: Note by Miss M Perham'. 1950-2
- CW 23 Correspondence and papers relating to appointments made by the Committee for Colonial Studies. 1949-52
- CW 24 General correspondence, including correspondence relating to the opening of Queen Elizabeth House. 1952-62
- CW 25 Correspondence and papers relating to the move to Queen Elizabeth House, including paper entitled 'Future relations between the Institute of Commonwealth Studies and Queen Elizabeth House'. 1953-8

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CW 26 Correspondence and papers relating to the move to Queen Elizabeth House. 1957-61

CW 27 Lists of seminars given at Queen Elizabeth House and the Institute of Commonwealth Studies, with related correspondence. 1959-69

CW 28 Correspondence and papers relating to lectures given at Queen Elizabeth House. 1962-4

CW 29 Notices and schedules of seminars held by the Institute. 1969-82

CW 30-38 refer to the First and Second Devonshire courses which were developed as a result of the Government's *Report on Post-War Training for the Colonial Service* (Devonshire Report, 1946). The report recommended the improvement of training for colonial administrators. The First Course was for those with no previous experience and the Second Course was a refresher for those mid-career.

CW 30 Correspondence and papers relating to the First and Second Devonshire Courses including minutes of the Committee for Colonial Studies Sub-Committee on the First and Second Course. 1947-8

CW 31 Correspondence and papers relating to the First and Second Course, including minutes of the Committee for Colonial Studies Sub-Committee on the First and Second Course and lists of course members. 1951-3

CW 32 Correspondence and papers relating to the First Course. 1953-7

CW 33 Correspondence and papers relating to Overseas Officers, including lists of members of Course A. 1958-60

It appears that the First and Second Course changed their names to Course A and Course B in 1957.

CW 34 Correspondence and papers relating to the Committee for Commonwealth Studies Overseas A examinations, including results of individual students. 1959-61.

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- CW 35 Correspondence and papers relating to Second Course members' placements with local authorities. 1948-50
- CW 36 First Course and Overseas Course A examination papers. 1951-62
- CW 37 Correspondence and papers relating to Overseas Course A examinations, including results of individual students. 1955-7
- CW 38 Correspondence and papers relating to Overseas Services Courses summer schools. 1958-62
- CW 39/1-4 Correspondence and papers relating to the Foreign Service Course, including lists of course members, details of examination results and information relating to the application procedure for the course. 1958-71
1. 1958-69
  2. 1965-6
  3. 1965-9
  4. 1969-71
- CW 40 Correspondence and papers relating to the Foreign Service Course and the Government and Development Course, including Foreign Service Course examination results and lists of tutors for the Government and Development Course. 1967-9
- CW 41 Correspondence and papers relating to Government and Development Course examinations, including examination papers and details of results. 1962-7
- CW 42 Pamphlet 'University of Oxford Committee for Commonwealth Studies Overseas Course in Government and Development' with related correspondence. 1964
- CW 43 Correspondence and papers relating to amendments of University Statutes, including a list of recipients of the Certificate in the Overseas Course in Government and Development, and the Foreign Service courses. 1965-9

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- CW 44 Correspondence and papers relating to Foreign Service cadets from the Gold Coast, including a report on the course by two of the cadets. 1956-9
- CW 45 Correspondence and papers relating to Foreign Service cadets from Nigeria. 1959-60
- CW 46 Correspondence relating to West Indian members of the Foreign Service Course. 1959-61
- CW 47 Correspondence and papers relating to Foreign Service cadets from Tanganyika. 1961-2
- CW 48 Correspondence and papers relating to Foreign Service cadets from Kuwait. 1961-2
- CW 49 Correspondence relating to a Foreign Service Course visit to Bonn, funded by the Carnegie Endowment for International Peace. 1966-9
- CW 50 Correspondence and papers relating to Foreign Service Course visits to Europe. 1968-71
- CW 51 Correspondence and papers relating to the Hong Kong Probationary Administrators Course. 1973-81
- CW 52 Correspondence and papers relating to the Royal Institute of Public Administration course held at Queen Elizabeth House. 1962-3
- CW 53 Correspondence and papers relating to the quinquennial grant application. 1950-6
- CW 54 Correspondence and papers relating to quinquennial grant applications. 1960-71

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- CW 55 Correspondence and papers relating to the Hayter Committee African Sub-Committee, including a paper entitled Hayter Report: Observations by a Special Sub-Committee of the Committee for Commonwealth Studies. 1961
- The '*Report of the Sub-Committee on Oriental, Slavonic, East European and African Studies*', chaired by Sir William Hayter, proposed that five units (Birmingham, Glasgow, Oxford, Swansea and the London University School of Slavonic and East European Studies) be strengthened to become national centres of excellence in Russian, East European and African Studies.
- CW 56 Minutes, papers and correspondence of the Commonwealth Services Club, a social club for students of ICS previously known as the Colonial Services Club including minutes of the Courses Sub-Committee relating to the termination of the Government and Development Course. 1964-8
- CW 57 Correspondence and papers relating to Oppenheimer Studentships, including a list of students applying and a paper outlining the details of the studentship. 1958-9
- CW 58 Correspondence and papers relating to the *Report of the Committee on Training in Public Administration for Overseas Countries. 1963* (Bridges Report). 1963
- CW 59 Correspondence and papers relating to the Inter-Faculty Committee for African Studies. 1972
- CW 60 Correspondence relating to the Institute of Race Relations. 1959-61
- CW 61 Correspondence and papers relating to a project to gather reports and documents concerning Nigerian administration. 1960
- CW 62 Papers relating to the Colonial Records Project, including annual reports and minutes of the Queen Elizabeth House and Committee for Commonwealth Studies Colonial Records Project Committee. 1963-72

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CW 63 Correspondence and papers relating to the production of a three volume history of East Africa, including minutes of the Committee for Commonwealth Studies East African History Sub-Committee. 1964-9

CW 64 Correspondence relating to the salary and expenses of the Rhodes Professor of Race Relations. 1959-80

CW 65 Notebooks possibly belonging to Margery Perham, with two articles entitled 'The non-African populations of British Central, and East Africa by Prof Robert W. Steel' and 'The White Highlands of Kenya by WTW Morgan'. undated (c1961-3)

The notebooks contain rough notes on subjects relating to the printed items such as Europeans, Uganda, Kenya and Tanganyika.