

TYLOR ANTHROPOLOGY LIBRARY ANNUAL REPORT 2013-14

The mission of the Bodleian Libraries is to provide an excellent service to support the learning, teaching and research objectives of the University of Oxford; and to develop and maintain access to Oxford's unique collections for the benefit of scholarship and society.

The Tylor Anthropology Library provides collections and services in support of anthropology, with a particular focus on social systems and comparative ethnography. We seek to deliver exceptional collections, services and facilities, and to manage them effectively for the benefit of staff and students of the University.

KEY ACHEIVEMENTS 2013-14:

Key developments achieved during the past year by Tylor Library staff in support of the University School of Anthropology and the wider Social Sciences Division are highlighted below.

Collection Development

The anthropology subject consultant oversees provision of several hundred new anthropology titles each year, along with relevant databases, journals and e-books. During 2013-14 a total of 486 monographs and 67 journal issues were added to the Tylor Anthropology Library collections.

The PRAC Social Sciences Libraries Group collections budget closed the financial year at 100% spent. Expenditure figures for the anthropology collections budget are given below.

Anthropology Expenditure 2013-14 (£45,849 allocated)

Books	£15,239
Print journals	£6,829
Films	£684
Datasets, e-journals, e-books	£24,691
Income from payments (lost and sold books)	(£413)
TOTAL	£47,030

The allocation to the anthropology collections budget for 2014-15 has been set at £47,454.

In January the Bodleian Libraries signed a new agreement with Oxford University Press (OUP), to significantly increase reader access to all current OUP online content. The Libraries now provide access to more than 14,000 new e-books of interest to social scientists, including *Oxford Bibliographies Online: Anthropology*.

The Tylor Anthropology Library continues to receive a wide range of donations from organisations and academics, and pays particular attention to offers of grey literature (pamphlets, unpublished

materials, official reports, etc.) that are unlikely to be held elsewhere. The Tylor Anthropology Library received a generous anonymous donation of funds, which enabled the purchase of more than a hundred new books for Anthropology researchers.

In line with objective 1.1 of the Bodleian Libraries Implementation plan, the Anthropology Collection Development Policy was updated and presented to the Anthropology Library Committee. The updated policy is now available online via the Anthropology LibGuide (<http://ox.libguides.com/oxford-anthropology>)

The weeding and reclassification project has continued apace. Of the four remaining stack areas, Kate Atherton's Office at 53 Banbury Road has now been completely cleared. We continue to add new books and converted titles to the new Library of Congress sequence in the main reading room at 51 Banbury Road, and Martin Pevsner is making excellent progress. Almost all of the titles in the main reading room have been reclassified and re-shelved, and the library floor plan has been updated.

Supporting taught courses

At the beginning of the academic year staff at the Tylor Anthropology Library and Balfour Library ran a comprehensive induction programme designed to familiarise new students with key services, facilities, collections and online resources. Two undergraduate induction sessions and one postgraduate induction session were scheduled and attended by all new students.

Developing information skills

Graduate students carry out comprehensive literature reviews drawing on a wide range of primary and secondary resources for their dissertations and theses. In support of this the Library provided a hands-on workshop during Michaelmas Term, and a total of eight students attended.

Library space and services

Thirty-five study spaces are available in a variety of settings (from two large open-plan reading rooms to smaller spaces which can be used for discussion and group work, or private study).

During 2013-14 there was a total of 5,732 check-outs via the Library self-issue machine. Readers placed 443 reservations and books were renewed 16,664 times. Library entry is recorded via a laser beam; during 2013-14 a total of 12,922 entries were recorded.

Both reader pcs and monitors were replaced during the year.

Consultation and communication

The School of Anthropology and Museum Ethnography (SAME) was scheduled for a joint Education Policy Support Committee / Division Review during March 2014, and staff from both the SSL and Tylor Library contributed to the Bodleian Libraries submission.

The Tylor Library website continues to provide a key source of information for readers, and received 1,881 visits (4,025 page views) from 689 unique visitors during the year. The most popular pages were 'Locate the library'; 'Opening hours' and 'Borrowing'.

Staffing update

Martin Pevsner joined us as Library Assistant/Receptionist, Tylor Library/School of Anthropology on 17 March 2014. After 24 years as Social Anthropology and Tylor Librarian, Mike Morris was diagnosed with advanced cancer and granted early retirement on 20 June 2014. He passed away peacefully on 5 July, and our heartfelt sympathies go to his family and friends. Until a new Tylor Librarian is recruited, Library Management will fall to Jo Gardner (Bodleian Social Science Librarian) and Anthropology subject support will fall to Sarah Rhodes (International Development, Forced Migration, African and Commonwealth Studies Subject Consultant).

Jo Gardner
Bodleian Social Science Librarian
21 October 2014