RDA transfer training: practice pack

1. Original cataloguing

Each of these examples represents the title page etc. for a resource, together with some additional information. All the ISBNs and ISSNes and most of the NACO AAPs mentioned are fake.

Please have a go at creating records for these 'resources' according to the RDA standard, then compare your version with the model answer.

No need to bother with LCSH or 00X fields, but do make sure that LDR 18 is properly coded for RDA and that you include 040$erda.

The references beginning 'TT' refer to Resource Description and Access: notes for transfer training.

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Example 1.1

A fairly straightforward book. Be careful not to introduce inappropriate abbreviations [TT 2.2c]; remember to include the copyright date [TT 1c]; and try to decide on suitable relator terms for the access points for the two people involved [TT 1f].

The Romance of RDA
Embracing the Future
Kathie Logge
Revised edition, updated by Mark Coade

© Kathie Logge, Mark Coade 2011

Tutorial Press Services,
Slough Trading Estate,
Slough,
Berkshire

ISBN: 978-1-133-19011-0

The Cheerful Cataloguer series
ISSN: 1212-3434

Volume 1. Merry MARC21
Volume 2. The Romance of RDA
Volume 3. Sprightly Subject Headings

More details:

- Physical description: paperback; 160 pages; illustrations; 30 cm high.
- There is a NACO record for Kathie Logge, giving her AAP as 'Logge, Kathie, 1962-'.
- There is no NACO record for Mark Coade but there are various OLIS records for resources with contributions by the same person. They use the AAP 'Coade, Mark (Mark Ian)'.

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Suggested record for 1.1

LDR 18: i

008 YYMDDt20122011enka^^^^^^^^^000^0^eng^d

020 __ $a9781133190110 (paperback)

020 __ $z9781133190905 (e-book)

040 __ $a????$beng$erda$c???

100 1_ $aLogge, Kathie,$d1962-$eauthor.

245 14 $aThe romance of RDA :$bembracing the future /$ckathie Logge.

250 __ $aRevised edition /$bupdated by Mark Coade.

264 _1 $aSlough, Berkshire :$bTutorial Press,$c2012.

264 _4 $c©2011

300 __ $a160 pages :$billustrations ;$c30 cm

336 __ $atext$2rdacontent

337 __ $aunmediated$2rdamedia

338 __ $avolume$2rdacarrier

490 1_ $aThe cheerful cataloguer series,$x1212-3434 ;$vvolume 2

700 1_ $aCoade, Mark$q(Mark Ian),$eeditor.

830 _0 $aCheerful cataloguer series ;$vv. 2
**Example 1.2**

- Is this a collaboration (people working together on the whole work) or a compilation (different people responsible for different bits) [TT 3.6b] What should the main entry be? [TT 3.6c]

- This is a short and slight book, with a very large number of people contributing to its intellectual/artistic content. RDA allows you to list them all in the statement of responsibility and make added entries for them all. Is it worth it? If not, how will you show that some contributors have been omitted? [TT 2.2a]

- Ought you to make AAPs for any of the people who took the photos?

- What relator terms are available for Jenny Grey’s multiple roles? Be careful to choose them from the appropriate Appendix I lists (Relationship Designators for Creators; Relationship Designators for Other Persons/ Families/ Corporate Bodies Associated with a Work; Relationship Designators for Contributors) and check the definitions. [TT 1f]

- Is there anything odd about the ISBN? How could you show this?

- How many 264s will you need? What should you do about giving a publication date? [TT 1c].

- The content is mainly pictorial. Which term(s) should be used in 336? Do you need more than one 336? [TT 1d]

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**Little Happening**

**Then & Now**

Fifty years of local snaps by

Jill Brown  
Joan Green  
John Green  
Jean Grey  
Jenny Grey  
Jan Gold  
James Lavender  
Jean Scarlett  
Jane White  
John White

chosen and introduced by Jenny Grey

© The photographers 2009

ImpressYourFriends Publishing Ltd
Peterborough

ISBN: 978-1-133-19011-0

Volume 237 in the Then & Now series

More details:

- **Paperback; 42 pages; 20 cm high.**

- **Most of the content is photographs, some in colour, with captions and a 3-page introduction.**

- **There is no NACO record for any of the entities mentioned.**
**Suggested record for 1.2**

LDR 18: i

008 YYMMDDs2009^^^^enka^^^^^^^^^^000^0^eng^d

020 ___ $z9781133190110$qpaperback$qincorrect

040 ___ $a????$beng$erda$c????

245 00 $aLittle Happening : $bthen & now / $cfifty years of local snaps by Jill Brown [and nine others]; chosen and introduced by Jenny Grey.

264 _1 $aPeterborough : $bImpressYourFriends Publishing ltd,$c[2009?].

264 _4 $c©2009

300 ___ $a42 pages : $billustrations (some colour) ; $c20 cm

336 ___ $astill image$2rdacontent

336 ___ $atext$2rdacontent

337 ___ $aundermediated$2rdamedia

338 ___ $avolume$2rdacarrier

490 1_ $aVolume 237 in the Then & now series

500 ___ $aISBN on title page verso lacks one digit.

700 1_ $aGrey, Jenny,$ephotographer,$editor,$ewriter of added text.

830 _0 $aThen & now series ;$vv. 237

There is no RDA requirement to make an AAP for the first photographer, even though she is recorded in a statement of responsibility, because she does not have main-entry-type responsibility. If you think that an access point would be useful, you could either

(i) make a conventional collective analytical entry:

700 12 $aBrown, Jill.$tPhotographs.$kSelections.

or (ii) make a name-only AAP, with the relator term 'photographer':

700 12 $aBrown, Jill,$ephotographer.

(Note that the term ‘photographer’ from the creator list is used even though this person created only a few components of the compilation.)

Analytical entries are generally preferable when appropriate, but it can be misleading to make just one analytical entry when there are many other components on a similar scale, so (ii) would perhaps be preferable in this case.
Example 1.3

- A scholarly edition of works by a single author. How will you form an access point for the selection?
- How much information should you include in the statements of responsibility?

Sophronia
Lammle

* 

Later Writings

editors:

John Brown Ph.D, June Green M.A.
(Dept. of Victorian Studies, University of Oxbridge)

Jennie Blue Ph.D, Revd. R. James Grey, Joan White
MBS
(Adams Center for Intergenerational Studies,
Euphoric State University)

AdamsInterGen
1969

Published by the Adams Center for Intergenerational Studies, Santa Juda CA.
© AdamsInterGen 1968
SBN: 133-19012-5 (cloth)

More details:

- Physical description: 3 unnumbered pages, pages numbered ii to xx, 2 unnumbered pages, pages numbered 2 to 357, 4 unnumbered pages; 27 cm high; 8 unnumbered leaves of plates.
- Footnotes include bibliographical information.
- Sophronia Lammle has a NACO record, giving her AAP as 'Lammle, Sophronia, -1900'.
- John Brown has a NACO record, giving his AAP as 'Brown, John (John Aloysius)'.
- June Green has a NACO record, giving her AAP as 'Green, June, 1940-'.
- Jennie Blue has a NACO record, giving her AAP as 'Blue, Jennifer, Ph.D'.
- R. James Grey has a NACO record, giving his AAP as 'Grey, R. James (Robert James)'.
- Joan White has a NACO record, giving her AAP as 'White, J. (Joan)'.

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Suggested record for 1.3

LDR 18:  i
008 YYMMDDs1969^^^^caua^^^^b^^^^000^0^eng^d
020 __ $a0133190125$qcloth
040 __ $a????$beng$erda$c???
100 1_ $aLammle, Sophronia,$d-1900,$eauthor.
240 10 $aWorks.$kSelections.
245 10 $aLater writings /$cSophronia Lammle ; editors: John Brown Ph.D, June Green M.A., Jennie Blue Ph.D, Revd. R. James Grey, Joan White MBS.
264 _1 $aSanta Juda CA :$bAdamsInterGen,$c1969.
264 _4 $c©1968
300 __ $axx, 357 pages, 8 unnumbered leaves of plates :$billustrations ;$c27 cm
336 __ $atext$qrdacarrier
337 __ $aunmediated$qrdamedia
338 __ $avolume$qrdacarrier
504 __ $aincludes bibliographical references.
700 1_ $aBrown, John$q(John Aloysius),$eeditor.
700 1_ $aGreen, June,$d1940-$eeditor.
700 1_ $aBlue, Jennifer,$cPh.D.,$eeditor.
700 1_ $aGrey, R. James$q(Robert James),$eeditor.
700 1_ $aWhite, J.$q(Joan),$eeditor.
Example 1.4

- A wide range of misleading or incorrect information. Remember that the use of square brackets is more limited in RDA than it was in AACR2 [TT 2.2f] and that fictional entities can have access points [TT 3.2].

More details:

- **Physical description:** paperback; 24 cm high; pages numbered 2-111; many coloured illustrations; 7 unnumbered leaves of plates
- The SCAM webpage gives a contact address in Timbuktu. The 008 code for Mali is ml^.
- There is a NACO record for a series with the authorised access point ‘Tickletums healthy eating’, with SCAM given as publisher in 643. The 642 field gives the model ‘bk. 1’ for the numbering style.
- There is a NACO record on which ‘Gelato, Gina’ is a 4XX. Its 1XX is, ‘Zabaglione, Gina’ based on her married name.
- From introduction: “now with 12 extra superlicious recipes”.
- Amazon shows a previous paperback issue dated 2008, with ISBN 9780133190135, so this ISBN may not be validly used for the current issue. How will you show this?
- The NACO record for ‘Child Nutrition Trust’ says that the name officially changed to ‘SuperChild UK’ in June 2009. There is a NACO record for ‘SuperChild UK (Organisation)’.
Suggested record for 1.4

LDR 18: i

008 YYMMDDs2010^^^^enka^^^^j^^^^^^000^0^eng^d
020 __ $z978013319135$ppaperback$qinvalid
020 __ $z0133190136 $qpaperback$qinvalid
040 __ $a???$beng$erda$c???
100 0_ $aGoldilocks$c(Fictional character),$eauthor.
245 10 $a99 favourite porridge recipes /$cby Goldilocks and the three bears.
246 1_ $iTtitle should read:$a99 favourite porridge recipes
246 3_ $aNinety nine favourite porridge recipes
250 __ $a[Enlarged edition].
264 _1 $aHoneytown, Candyland :$bTeddyTot Press ltd,$cMIX [1009]
264 _4 $c@2010
300 __ $a111 pages, 7 unnumbered leaves of plates :$bcolour illustrations ;$c24 cm
336 __ $atext$2rdacontent
337 __ $aunmediated$2rdamedia
338 __ $avolume$2rdacarrier
490 1_ $aTickletums healthy eating ;$vnumber 4
500 __ $aTitle from cover.
500 __ $aDetails on front cover are facetious. Actual details from title page verso:
recipes created by Ambrose ; food photography by Gina Gelato. Timbuktu? : SCAM
500 __ $aISBN on resource was previously used for 2008 issue.
500 __ $a“A Tickletums Original.”
500 __ $a“...now with 12 extra superlicious recipes”--Introduction.
500 __ $aSponsored by the Child Nutrition Trust.
500 __ $aPreviously issued: 2008.
700 0_ $aAmbrose,$eauthor.
700 1_ $aZabaglione, Gina,$eillustrator.
710 2_ $a SuperChild UK (Organisation),$esponsoring body.
830 _0 $aTickletums healthy eating ;$vwbk. 4.

Cover is higher than colophon on the list of RDA sources for title proper, so we have to prefer
the facetious information. The facetious publication date has little evidential value – it was obviously chosen
because it spells a word – so the best date to use in 008 is the copyright date.
The three bears cannot have an access point at all, since they are not a named person, nor a family nor a
 corporate body.
Gina gets the relator ‘illustrator’, because her work is subordinate and ‘photographer’ is used only for
creators.

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Example 1.5

- A book with important accompanying material which is of a different content type, carrier type and media type. Use the RDA lists to provide appropriate 336, 337 and 338 fields for both main and accompanying materials [references at TT 1e].

- Should this record have 34X fields? If you are really keen you can find out more about 34X at http://www.bodleian.ox.ac.uk/__data/assets/pdf_file/0008/159659/M5-Special.pdf

- There is no place of publication on the resource, but the name of the umbrella organisation strongly suggests that this is a UK publication. Are you allowed to supply 'United Kingdom' as a conjecture? [TT 2.2f]. Appendix B.11 lists 'U.K.' as an abbreviation for 'United Kingdom’. Are you allowed to use it in this context?

- How much of the publisher information should you include? [TT 2.2a]

- Should you use abbreviations for running time? [TT 2.2c]

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[Front cover]

Swinging Sums!

Your kids will beg for more with our all-singing, all-dancing arithmetic activities

Fleecem Enterprises
An Initiative of SCAM UK

[Back cover]

© 2010

[Audio CD - label]
- Book: paperback, 30 cm high, pages numbered 1-32, lots of brightly coloured illustrations.

- Accompanying standard-sized audio CD in pocket attached inside back cover contains multiplication tables set to nursery rhyme tunes. It plays for 12 minutes.

Suggested record for 1.5

LDR 18: i
008 YYMMDDs2010^^^^xxka^^^^^^^^^^000^0^eng^d
020 __ $a9780108510595$qpaperback
040 __ $a????$beng$erda$c???
245 00 $aSwinging sums!
264 _1 $a[United Kingdom?]:$bFleecem Enterprises, an initiative of SCAM UK,$c[2010?]
264 _4 $c©2010
300 __ $a32 pages :$bcolour illustrations ;$c30 cm +$e1 audio CD (12 min.)
336 __ $atext$2rdacontent
336 __ $aperformed music$2rdacontent
337 __ $aunmediated$2rdamedia
337 __ $aaudio$2rdamedia
338 __ $avolume$2rdacarrier
338 __ $aaudio disc$2rdacarrier
344 __ $adigital$boptical$gstereo$2rda
347 __ $aaudio file$bcd audio$2rda
500 __ $a"…all-singing, all-dancing arithmetic activities."
500 __ $aAudio CD in pocket attached inside back cover.
500 __ $aAudio CD entitled “SingAlongaSums” contains multiplication tables sung to nursery-rhyme tunes.
740 02 $aSingAlongaSums.

United Kingdom is not abbreviated. Even where placename abbreviations are available in Appendix B they may be introduced only when the placename is used as a qualifier for an access point.

The addition of other physical details and dimensions in brackets for accompanying material is optional, as it was for AACR2, worthwhile only if the information might be important for selection. Since audio CDs are a standard size, there is no question of giving dimensions in this example.
2. Records to edit.

These records are all fakes, but reflect common issues in records available for downloading.

Example 2.1

An AACR2 record downloaded from a non-trusted external database. Some irrelevant fields have been omitted.

- Remember to change the coding in LDR 18 and 040$e$ [TT 1a].
- In AACR2 this resource was entered under title because there were more than 3 authors. What will the main entry be in RDA? [TT 2.2a]
- How many 264 fields will you need?
- The previous edition was published under a different title. For AACR2 a different edition was a different work and the current edition was considered to be ‘based on’ the previous edition, so the earlier title was entered in 730. But for RDA a new edition is only a new expression, not a new work. So in which field should the original title be entered?

LDR 00000nam^a2200373^a^4500
008 991030s1978^^^^wlka ^^^^^b^^^^^001^0^eng^d
020 __ $a0313259968 (cloth)
035 __ $a(UkYzU)72009401730
245 02 $aA history of the Barchester ge[n]try, 1500-1900 :$bthe invention of a social class /$cby Janet Proudie … [et al.].
250 __ $aRev. and reset.
490 1_ $aPlaces and people ;$vno. 34
500 __ $aPrevious ed. published as: The leading families of Barchester from the Reformation to the present day. London : Macmillan, 1965.
504 __ $aIncludes bibliographical references and index.
650 _0 $aGentry$zEngland$zBarchester$xFamily.
650 _0 $aSocial classes$zEngland$zBarchester$xFamily.
651 _0 $aBarchester (England)$vBiography.
651 _0 $aBarchester (England)$vGenealogy.
700 1_ $aProudie, Janet.
730 0_ $aLeading families of Barchester from the Reformation to the present day.
830 0_ $aPlaces and people ;$vno. 34.

More details: On the resource the statement of responsibility reads ‘by Janet Proudie, Septimus Harding, Griselda Grantly and Augustus Quiverful’. None of them have NACO records. The edition statement is ‘Revised and reset.’ The numbering within series is ‘Number 34’.
Suggested record for 2.1

LDR 00000nam^a2200373^i^4500
008 991030s1978^^^^wlka ^^^^^b^^^^001^0^eng^d
020 __ $a0313259968$qcloth
035 __ $a(UkYzU)72009401730
040 __ $beng$serda$d??
100 1_ $aProudie, Janet,$eauthor.
240 10 $aLeading families of Barchester from the Reformation to the present day
245 12 $aA history of the Barchester getry, 1500-1900 :$bthe invention of a social class /$cby Janet Proudie, Septimus Harding, Griselda Grantly and Augustus Quiverful.
246 1_ $aTitle should read:$aHistory of the Barchester getry, 1500-1900
250 __ $aRevised and reset.
264 _4 $aSwansea :$bslope Books,$c[1978?]
264 _4 $c01978
300 __ $ax, 103 pages, 4 unnumbered pages of plates :$bcolour illustrations ;$c23 cm
490 1_ $aPlaces and people ;$vnumber 34
500 __ $aPrevious edition published as: The leading families of Barchester from the Reformation to the present day. London : Macmillan, 1965.
504 __ $aIncludes bibliographical references and index.
650 _0 $aGentry$zEngland$zBarchester$xiHistory.
650 _0 $aSocial classes$zEngland$zBarchester$xiHistory.
651 _0 $aBarchester (England)$vBiography.
651 _0 $aBarchester (England)$vGenealogy.
700 1_ $aHarding, Septimus,$eauthor.
700 1_ $aGrantly, Griselda,$eauthor.
700 1_ $aQuiverful, Augustus,$eauthor.
830 _0 $aPlaces and people ;$vno. 34.
Example 2.2

A hybrid record from a non-trusted external database. Some irrelevant fields have been omitted.

- The record is coded as AACR2 in LDR 18 but as RDA in 040$e$ and it has a mixture of AACR2 and RDA usages, so please make the necessary adjustments.

- This is a compilation of two works by a single creator. The existing record follows AACR2 structure, basing choice of access point for the work (= uniform title) on the first of the works included. What changes does RDA require? [TT 3.6c]

- Is it OK to use ‘coloured’ in 300$b$?

- According to the 500 note, the ISBN had previously been used for a different resource. Reflect this in the 020 subfield coding and qualifier [TT 2.2f]

LDR 00000nam^a2200373^a^4500
008 111030s1978^^^^enka ^^^^^^^^^000^1^eng^d
020 __ $a0313259968 (cloth)
035 __ $a(ABCD)72009401730
040 __ $aGBH$erda$eGBH
100 1_ $aGaskell, Elizabeth Cleghorn,$d1810-1865.
240 10 $aMary Barton
245 10 $aMasters, men and Manchester :$btwo novels /$cMrs Gaskell.
336 __ $atext$2rdacontent
337 __ $aunmediated$2rdamedia
338 __ $avolume$2rdacarrier
505 0_ $aMary Barton -- North and south.
500 __ $aISBN 0313259968 was previously used for a different resource.
651 _0 $aManchester (England)$xSocial conditions$y19th century$vfiction.
650 _0 $aIndustrial relations$zEngland$zManchester$xHistory$y19th century$vfiction.
700 12 $aGaskell, Elizabeth Cleghorn,$d1810-1865.$tNorth and south.
Suggested record for 2.2

LDR 00000nam^a2200373^i^4500
008 111030s2010^^^^enka ^^^^^^^^^^000^1^eng^d
020 __ $z0313259968$qcloth$qinvalid
035 __ $a(ABCD)72009401730
040 __ $aGBH$erda$cGBH
100 1_ $aGaskell, Elizabeth Cleghorn,$d1810-1865,$eauthor.
240 10 $aNovels.$kSelections
245 10 $aMasters, men and Manchester :$btwo novels /$cMrs Gaskell.
264 _1 $aMilton Keynes :$bCoketown Publishing,$c2010.
300 __ $ax, 103 pages, 2 unnumbered leaves of plates :$bcolour illustrations ;$c23 cm
336 __ $atext$2rdacontent
337 __ $aunmediated$2rdamedia
338 __ $avolume$2rdacarrier
500 __ $aISBN 0313259968 was previously used for a different resource.
505 0_ $aMary Barton -- North and south.
651 _0 $aManchester (England)$xSocial conditions$y19th century$vfiction.
650 _0 $aIndustrial relations$zEngland$zManchester$xEhistory$y19th century$vfiction.
700 12 $aGaskell, Elizabeth Cleghorn,$d1810-1865.$tMary Barton.
700 12 $aGaskell, Elizabeth Cleghorn,$d1810-1865.$tNorth and south.
Example 2.3

A downloaded record which is too old to be ‘trusted’. Some irrelevant fields have been omitted.

- Remember to code for RDA in LDR 18 and 040$e$, add 33X fields, convert 260 to 264(s) and deal with inappropriate AACR2 abbreviations and square brackets.

- This is a single work in two languages, the original Latin and an English translation. For RDA the language versions are separate expressions, so this resource is considered to be a compilation. [TT 3.6c]

LDR 00000nam^a2200373^a^4500
008 041030s2002^^^^enk^^^^^^^^000^p^lat^d
015 __ $aGBA432756$2 bnb
020 __ $a0443070954 (pbk.)
035 __ $a(Uk)012924737
040 __ $aStEdNLDUK
041 1__ $alat$aeng$hlat
100 0_ $aHorace.
240 10 $aCarmina. $1 English & Latin
245 14 $aThe odes off [sic] Horace /$cedited with a translation and notes by Josiah Slope.
300 __ $axiii, 112, 112 p. ;$c18 cm.
546 __ $aLatin text with English translation on facing pages. Introduction and footnotes in English.
650 _0 $aOdes, Latin.
700 1_ $aSlope, Josiah.

Notes

- The NACO heading for Josiah Slope is: Slope, Josiah, 1940-.
- The ISBN on the resource is qualified as 'pbk.'
- From title page: Arabin Press, Framley, 2002. There are no other well-known towns called Framley.
Suggested record for 2.3

LDR 00000nam^a2200373^i^4500
008 041030s2002^^^^enk^^^^^^^^^^^000^p^lat^d
015 __ $aGBA432756$2bnb
020 __ $a0443070954$qpbk.
035 __ $a(Uk)012924737
040 __ $aStEdNL$erda$duk
041 1_ $alat$aeng$hlat
100 0_ $aHorace,$eauthor.
245 14 $aThe odes of Horace /$cedited with a translation and notes by Josiah Slope.
246 1_ $iTitle should read:$aOdes of Horace
264 _1 $aFramley :$bArabin Press,$c2002.
300 __ $axiii, 112, 112 pages ;$c18 cm
336 __ $atext$rdacontent
337 __ $aunmediated$rdamedia
338 __ $avolume$rdacarrier
546 __ $aLatin text with English translation on facing pages. Introduction and footnotes in English.
650 _0 $aOdes, Latin.
700 1_ $aSlope, Josiah,$d1940-$eeditor,$etranslator.
700 02 $aHorace.$tCarmina.
700 02 $aHorace.$tCarmina.$lEnglish.

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