

Temporary Science Library Services from the Vere Harmsworth Library - History addendum – updated 22 Oct 2019

This paper is an addendum to the *Temporary Science Library Services from the Vere Harmsworth Library* Consultation paper and is aimed at all readers of the Vere Harmsworth Library (VHL) and at the Rothermere American Institute (RAI). It contains VHL and/or History-specific information, and should be read in conjunction, including the RAI's risk assessment and mitigations (Appendix III, *Temporary Science Library Services from the Vere Harmsworth Library*).

The purpose of the consultation is to invite feedback from the academic community on the proposed changes to VHL spaces and collections 2020-21.

This version now includes updates (in yellow highlighting) which document additional details on the latest planning, some in response to feedback received to so far. It also includes additional book move plans following the realisation that in fact 70% of the RSL collections will need to be on the open shelves (as opposed to 60% as originally envisaged).

Summary of key issues:

In the context of the Parks College Project, the plan is for a temporary library provision for Mathematical, Physical and Life Sciences Division (MPLS) and Medical Science Division (MSD) students to be established within the VHL from January 2020 until summer 2021, offering science readers study spaces, group study rooms, open shelf teaching collections, and subject support from dedicated science library staff. This will impact on the VHL, its readers and staff. As the VHL is embedded in the RAI, the project will therefore also impact on its fellows, visitors and staff. Jointly the VHL and RAI are, respectively, the foremost library and institution for supporting the teaching and research activities in American studies this side of the Atlantic. As well as offering an extensive academic knowledge exchange programme and fostering a research community on site, the RAI also actively reaches out to important influencers and donors from across the world. VHL houses the largest US Studies collections in any UK university library and its subject-specialist support is highly praised and valued locally and beyond Oxford. The library also supports the RAI by hosting visits from distinguished VIPs. It is therefore very important to ensure that the temporary science provision in the VHL will not harm any of those endeavours nor the reputation of the RAI and VHL in any way. Having said this, it is also important to be welcoming to the science students and readers who need a temporary library space and service.

A summary of the some key issues are:

1. **Seating capacity & increase in reader numbers:** While the VHL is comparatively quiet for most of the year, during Trinity Term reader seating can reach capacity. It is proposed to add 54 additional seats. See details at para 2.3.1, *Temporary Science Library Services from the Vere Harmsworth Library* and A. Spaces (p2).
2. **VHL collections relocations:** The VHL currently has 400 linear metres of empty shelving in the stack and on the open shelves. In order to accommodate 750m of RSL stock, it is proposed to consolidate VHL empty spaces, consolidate VHL oversized collections and relocate selected materials, largely journals, where there is also electronic provision. No monographs would need to be relocated; flagship journal titles would be retained. The open-shelf RSL collection would occupy just under a quarter of the shelving on the second floor and just under half of the VHL closed stack. See details at B Collections (p3).

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- 3. Opening hours:** For the duration of the RSL Decant, the VHL would offer longer opening hours to match those of the RSL. It is proposed that RSL library and facilities staff provide additional staffing resources to mitigate against higher use and the need for tighter security in the building.

The consultation process

The consultation consists of the publication of the consultation documents on the VHL website (<https://www.bodleian.ox.ac.uk/vhl>) on Tuesday 8 October 2019, and meetings with key stakeholders. Feedback can also be given online and anonymously at <https://oxford.onlinesurveys.ac.uk/rsl-decant-to-vhl-2020-21-proposal-online-feedback>. The deadline for online feedback is Tuesday 22 October, 5pm. The consultation will be publicised via the VHL social media channels from 8 October and emails to history student cohorts, the History Faculty and key RAI contacts.

Meetings schedule:

14 Oct. 4-5pm: Open Meeting, Lecture Theatre, Weston Library

16 Oct. 2.30-3.30pm: Townhall meeting for history students, Lecture Theatre, History Faculty

17 Oct. 12.45-1.45pm: Group VI (US History), History Faculty, Seminar Room 1, RAI

[22 Oct 5pm deadline for feedback]

24 Oct. 1.15-1.45pm: RAI Exec, Seminar Room 1, RAI

24 Oct. 2-4pm: History Committee for Library Provision (CLiPS), Gerry Martin Room, History Faculty

A. Spaces

The following changes to spaces are proposed in order to accommodate an increase in the number of study desks and group study rooms, to improve security and to improve accessibility.

1. Library entrance: work is underway to investigate improving accessibility to the building and the library through various glass doors. Any agreed improvements such as the installation of powered doors will be subject to funding which is outside the scope of the RSL project. Planned modifications are:
 - a. Add Salto access control gates which will be permanently retained and will provide accurate user statistics
 - b. Permanently move book detector gates further into the library space
2. Enquiry desk: in order to accommodate a second staffing-point and make the enquiry desk more accessible and welcoming, we aim to alter the enquiry desk, in liaison with the discussions with the RAI. Precise details are not yet available but is likely to involve lowering the height of the desk. Security measures, such as handheld radios with panic buttons, will be put into place to make sure library and RAI staff lone-working in those areas are safe.

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3. Create an easy-seating area for a New Book & Journal Issue Display for US Studies on the Ground Floor. See Ground Floor plan in Appendix A.
4. Add 54 study spaces¹ by adding additional tables on the ground and mezzanine floors and by creating four group study rooms on the far western side of the first and second floors. The latter currently provide easy seating and are very underused. The RAI has indicated interest in taking ownership of those four rooms for offices after the RSL has moved out. The VHL has the option to retaining any additional tables post-RSL move.

Mitigation:

- a. Geographers' collections will be in the SSL so we are not expecting them;
 - b. Additional science ebook purchases;
 - c. Longer opening hours;
 - d. Priority seating for core VHL readers - details tbc but could include e.g. 2nd floor carrels and other table(s);
 - e. Regular seat counts& notification of seating available in nearby libraries
5. Add one additional height-adjustable table from the RSL.
 6. Keep 2 microfilm readers on the ground floor, but move the 3rd back-up microfilm reader to be stored under the ground floor staircase.
 7. Remove 2 island cases on the ground floor to free up spaces for an additional table.
 8. Possibly re-designate the First Floor window study spaces to become the Quiet Study spaces.
 9. Consider the need and location for additional cycle rack spaces.

The current booking arrangements for RAI DPhils carrels on the 1st floor will remain unchanged as will the current arrangements re the booking and use of the Godfrey Hodgson group study room.

B. Collections

The reduced RSL teaching collection destined to move to the VHL measures 750 linear metres. The total VHL shelf space capacity is 4,883 metres of which 400 metres of shelving space is already vacant, albeit scattered throughout the library. To provide for the remaining 350 metres, in order of priority, **and to create 70% of open shelf space for the RSL collection (all lending)**, it is proposed to:

1. Consolidate the vacant space with internal moves. With more efficient shelving, we expect to gain c 94 m.
2. Relegate from the VHL stack to Bodleian Acquisitions, Osney Mead, c 1,500 volumes of unprocessed donations for checking and receiving. Many of these are not relevant to the VHL but any titles on US history and deemed important for the VHL will subsequently be repatriated.
3. Relegate from the VHL stack to the off-side Book Storage Facility (BSF) for permanent retention:

¹ See 2.3.1, *Temporary Science Library Services from the Vere Harmsworth Library* for calculations of space needs.

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- a. Duplicate journal issues
 - b. Microprint source materials on Italian and British history
 - c. Print journals which are available online (see Appendix B for the title list)
 - d. *New York Times* and *US Daily* oversized volumes.
4. Relegate from the open shelves to the BSF for permanent retention:
- a. Outdated bibliographical publications: *Writings on American History* (1902-1990 imperfect set), *Social Science Abstracts* (1929-1932)
 - b. Microforms and CD-ROMs which are available online: *Evans' Early American Imprints* microcard collection, *New York Times* and *Washington Post*.
 - c. Selected reference material: e.g. old edition of the *Dictionary of American Biography*, *The New Encyclopedia Britannica*, *AHA Annual Meeting* (historic conference programmes), etc. See Appendix C for the title list.
 - d. Print journals where there is reliable electronic provision from recognised providers. Flagship journals such as *American Historical Review*, *Journal of American History* or *William and Mary Quarterly* will not be relegated. The vast major of journals selected are local, regional or state history journals or have been very little used (failed dust test). See Appendix B for the list of titles for relegation.
5. Move from the open shelves to the VHL stack:
- a. **The entire Congressional Record** (available online) to free up space for the New Book & Journal Issue display, a new temporary reference section and open shelf US Studies printed primary source materials.
 - b. **Small selection of source materials which are partly available online and low-use: *Bulletin of the American Association of University Professors*, *National Conference of Social Work*, *Federal Reserve Bulletin*, *The Book of the States***
6. Move from the First Floor to the Ground Floor a core selection of printed primary source materials: ***Documents on American Foreign Relations*, *Foreign Relations of the US*, *USA treaties and other International Acts Series*, *United States News*, *Public Papers of the Presidents*, *Documentary History of First Federal Congress*, *Documentary History of Ratification of the Constitution*, *Senate Journal***, etc.
7. **Move from the Second Floor to the Ground Floor: Readers Guide to Periodical Literature and Territorial Papers.**

Discussions are ongoing amongst colleagues whether the RSL science collection would be located entirely on the Second Floor (taking up c 30% of the floor space) or split between the Second and First Floor (20% and 11% respectively). Thought has to be given to the sheer scale of internal moves and the disruption thereby caused, as well as the need to reinstate the VHL collections after the RSL collections have moved out.

All other material, comprising monographs, major source collections (FRUS, presidential papers, NAACP, etc.), and print journals without online alternatives will remain on the open shelves. Sufficient growth space for the VHL open shelf collections is included in the calculations.

The science open shelf collections would occupy c 4 of the 19 bays on the Second Floor. The science closed stack collections would occupy c 7 bays of 15 in the basement stack. C 15m will need to be created on the far western side of the Second Floor (opposite the Science Common Room) for a Science New Book Display.

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C. Services

To accommodate the expected increase on Library PCs, PCAS machines, book stack requests, the following are proposed:

1. Add 2 additional PCs from the RSL; investigate feasibility of adding at least 1 stand-up Quick Look-Up terminal by the self-collect shelving.
2. Add 1 additional PCAS machine from the RSL
3. Provide Self-Collect point for stack requests on the remaining 3 island cases on the ground floor. This means that readers who order material from the Closed Stack to be delivered to the VHL Self-Collect point will be able to collect these items directly from the shelves without having to wait for a member of staff to hand them on². There will be some material which, for security reasons, can only be requested to the library staff desk.
4. Opening hours: See para 2.3.3, *Temporary Science Library Services from the Vere Harmsworth Library*
5. The impact on wifi will need to be assessed and additional wifi points may need to be installed.

The current arrangement regarding reserving open shelf materials overnight at the enquiry desk will remain but is likely to be re-provided elsewhere on the Ground Floor.

D. Library staff, subject-specialist support and customer service

Library staff have been included in the planning and are also invited to more formally respond to the consultation. Terms and conditions for library staff are not expected to change though a review of opening hours across Bodleian Libraries is currently underway which may or may not lead to changes.

While many processes are the same across Bodleian Libraries already, VHL and RSL library staff are working together to make sure that training, staff manuals and operations are as efficient and effective as possible. Staff will also need to be trained in some RAI matters. We are keen to ensure that the high-quality customer service our readers are accustomed to will continue. Subject-specialist support offered by the Vere Harmsworth Librarian will continue to be offered. Discussions regarding senior staff cover during opening hours will take place in order to ensure the Vere Harmsworth Librarian's workload is not excessively impacted on.

Library staff will also continue to liaise closely with RAI colleagues. Particularly in the early weeks, it will be important for monitor the use of the library and building carefully and to listen to feedback from students, researchers and the RAI in order to identify potentially issues as early as possible and address them.

². See <https://www.bodleian.ox.ac.uk/bodley/finding-resources/rooms/lrr/self-collect-book-service> for details how this successful services operates in the Bodleian Library and Radcliffe Camera.

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E. Building work and disruption

At the point of writing, details of when significant and disruptive building work in the library would take place are not available. We will minimise noise and disruption as much as possible by scheduling work during Christmas vacation, esp. close to the Christmas³ and/or very early January, or before library opening times. Much is dependent on contractor availability.

The lack of a reliable lift, needed in particular for collection moves but also for accessibility, is currently of concern. The RAI Administrator and Bodleian Libraries colleagues are working in liaison with OU Estates Services to ensure that repairs and any ongoing maintenance requirements are treated with higher priority.

Beyond building works, there will be internal book moves and moves of books out of and into the building. Any book moves not affecting public spaces can be scheduled during term-time. All others will be done, as much as possible, during vacation time. The VHL will draw on the support of the highly experienced and efficient Bodleian Libraries book moving team. The RAI's staff entrance will probably be the best and least disruptive route in and out of the building but precise details and risk assessments still need to be drawn up.

The VHL beyond summer 2021

While the temporary decant of the RSL services and collections to the VHL presents us with some relatively short-time pain as well as some long-term gains, there is now a need to review, in a way yet to be determined, the long-term vision of the VHL collections and services beyond the return of science collections to Parks College in summer 2021. The next 18 months present an opportunity to discuss with the American Studies community in Oxford what this vision should be. Thought should be given to providing a broader and more rounded American Studies collection and potentially covering areas of interest in line with new upcoming trends in the discipline.

Isabel D. Holowaty

Bodleian History Librarian

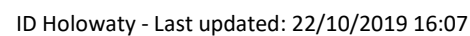
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1. Appendix A: Annotated Floorplans
2. Appendix B: Journal relegation list
3. Appendix C: Reference collection relegation list

³ The VHL will be closed on Fri 20 December 5pm for Christmas holidays.

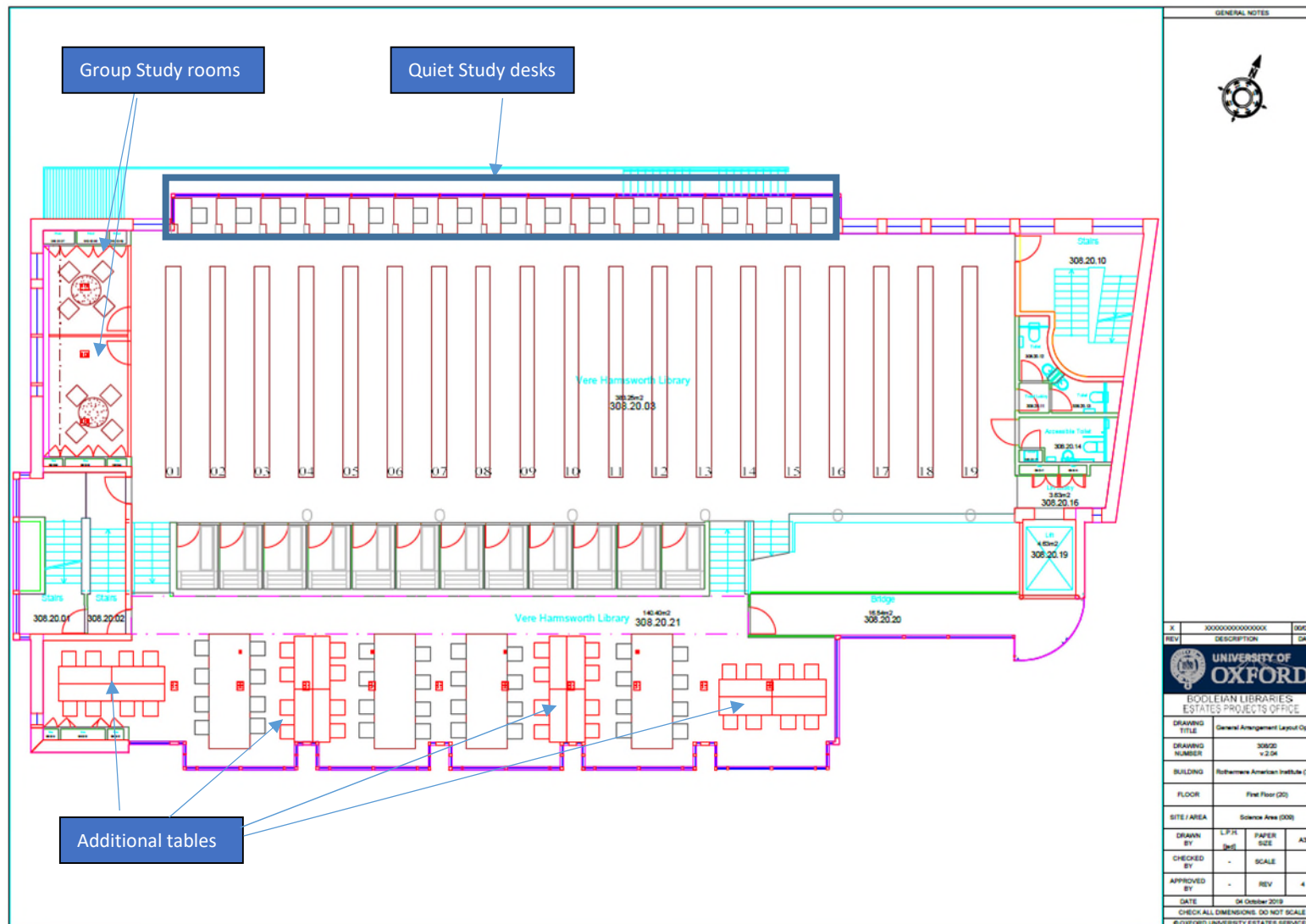
Appendix A: Annotated floorplans

VHL Proposed Layout



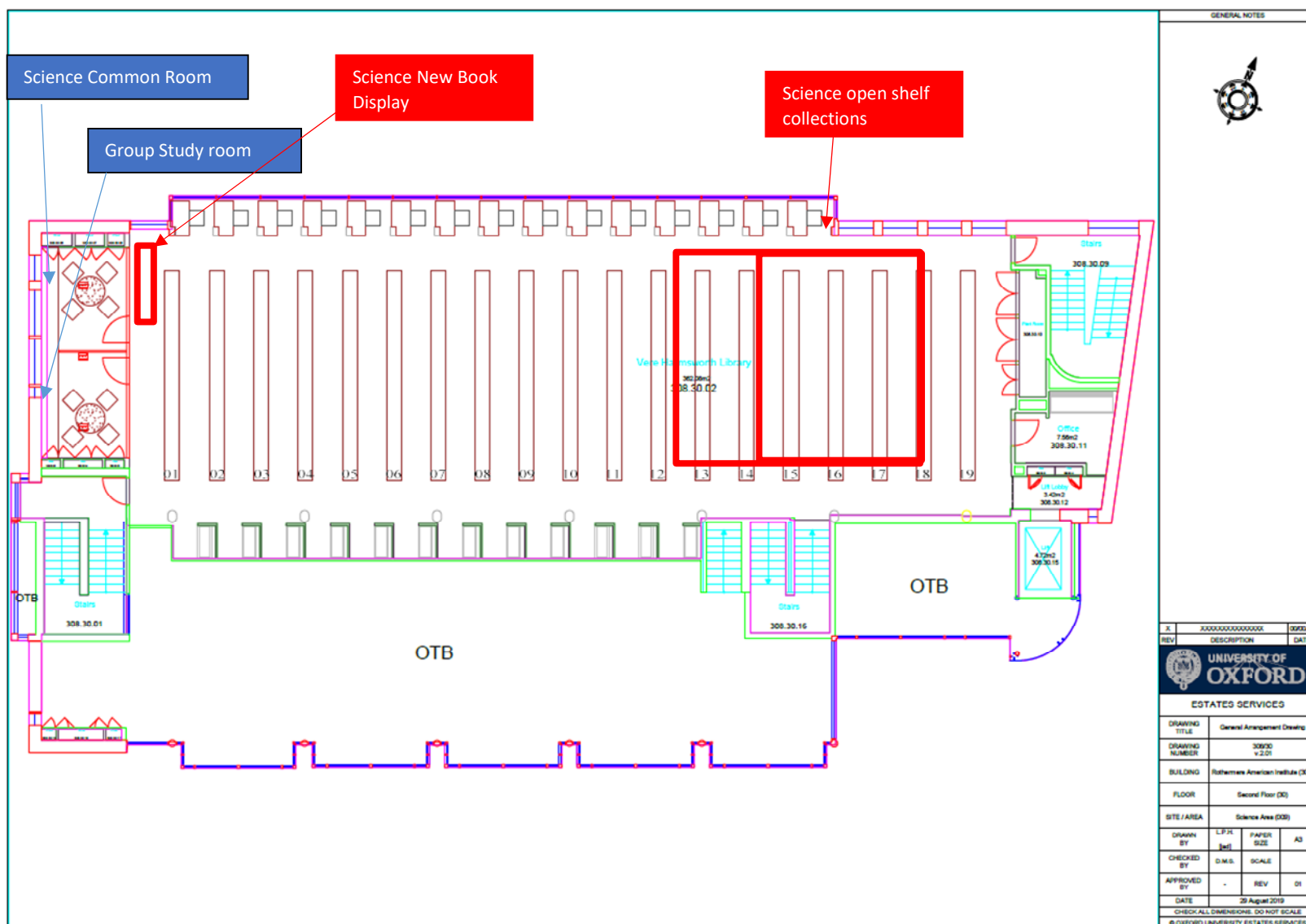
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First floor & Mezzanine



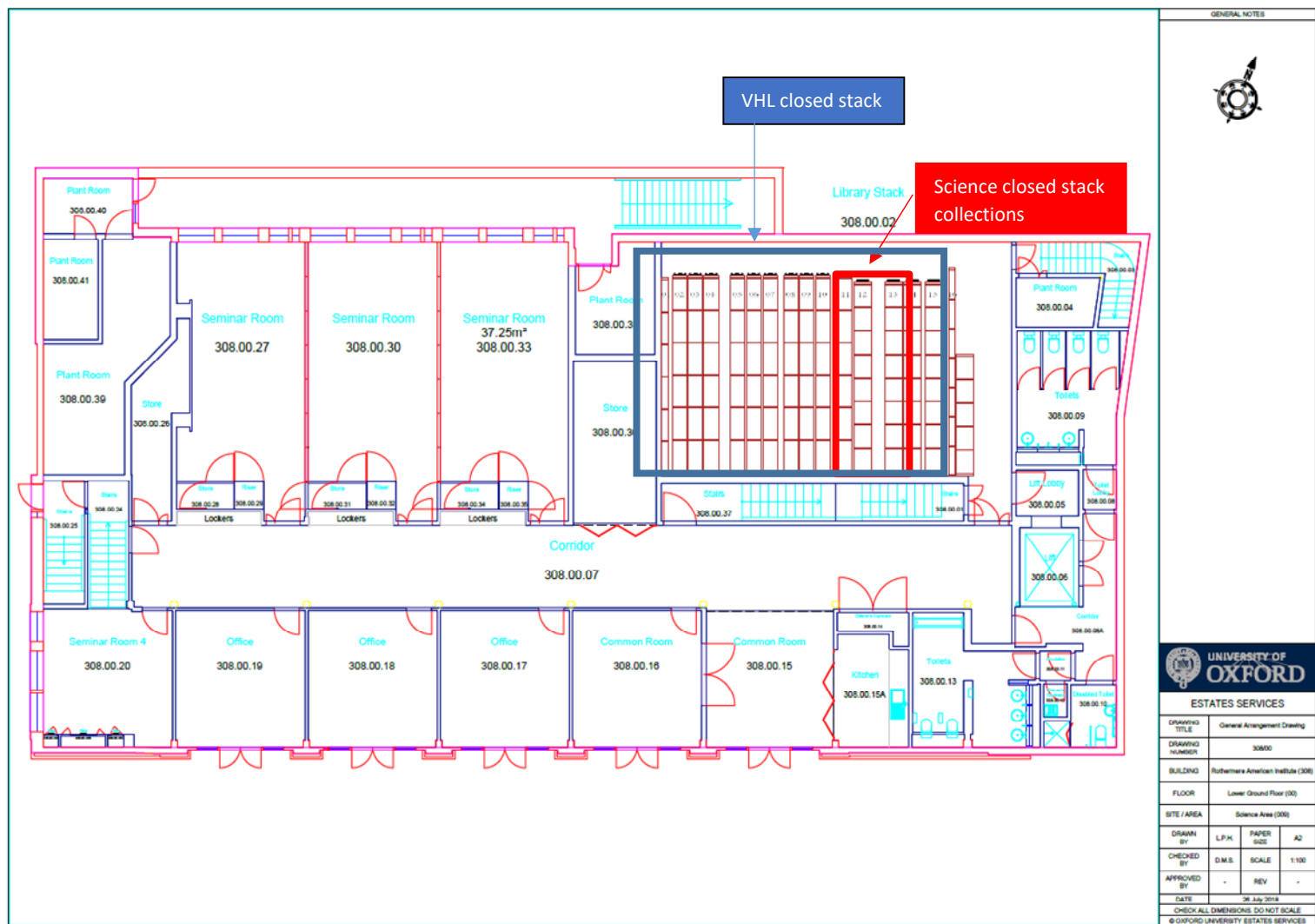
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Second Floor



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Lower Ground Floor



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Appendix B: Proposed journal relocations

VHL Closed stack to off-site Book Storage Facility (BSF) (in shelfmark order)

Journal Title	Source, reference, journal?	Relegation notes	e-availability	Notes
Journal of American Folklore	journal		Yes	
Oregon History Quarterly	journal		Yes	
Virginia Magazine of History and Biography	journal		Yes	e-access via SOLO (JSTOR), vol.1 (1893)-vol.127(2) (2019)
New York Times	newspaper		Yes	
Journal of the Illinois State Historical Society	journal		Yes	e-access 1908-1984, 1998-2019 via SOLO (JSTOR)
Pacific Historical Review	journal	Only upto 2015	Yes	e-access 1932-2015 via SOLO (JSTOR), note on SFX 'Most recent 4 (years) not available'. (v70/4 2001- current) https://phr.ucpress.edu/content/by/year
Southwestern Historical Quarterly	journal	Only upto 2015	Yes	e-access vol.16 (1912)-vol.119 (2015) via SOLO (JSTOR), note on SFX 'Most recent 4 (years) not available'
New York Times	newspaper		Yes	
Arkansas Historical Quarterly	journal		Yes	e-access 1942-2019 JSTOR
Journal of American Studies	journal		Yes	
Journal of the Early Republic	journal		Yes	Print retention requested 2017; e-access 1981-2015 via SOLO (JSTOR), note on SFX 'Most recent 3 year(s) not available', have eaccess from 2005 also
Georgia Historical Quarterly	journal	upto 2015	Yes	e-access 1917-2005 via SOLO (JSTOR)
South Carolina Historical Magazine	journal	upto 2016	Yes	e-access vol.53 (1952)-vol.117 (2016), note on SFX 'Most recent 2 (years) not available'
Pennsylvania Magazine of History and Biography	journal		Yes	
New York History	journal		Yes	
New York Times	newspaper		Yes	
US Daily	newspaper		No	Very little use, large volumes which staff already struggle to fetch.

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Nebraska History and Record of Pioneer Days (2 vols 1918/20-1921/24, Lacks v.3, no. 3)	journal		Yes	No e-access to Nebraska History Magazine via SOLO. We do have e-access to the magazine's early incarnation as Nebraska History and Pioneer Days (vol.1-3 1918-1920) via SOLO (Google digitization through The Hathi Trust).
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Ground Floor relegation to VHL Close stack

Journal Title	Source, reference, journal?	e-availability	Notes
Congressional Record	Source	Yes	Congressional Records. The Bodleian also has additional physical copies of the Congressional Records, already at the BSF.

Ground Floor relegations to BSF

Journal Title	Source, reference, journal?	e-availability
Evans Early American Imprints Microprints	Source	Yes
NYT Indexes	newspaper	Yes
New York Times [microfilm]	newspaper	Yes
Washington Post [microfilm]	newspaper	Yes

VHL First Floor relegations to BSF (in shelfmark order)

Journal Title	Notes	Source, reference, journal?	Relegation notes	e-availability	Notes
Annals of the American Academy	VHL has 1890-v.2014:no.651(2014:Jan.)	Journal		YES	e-access via SOLO (JSTOR), vol.1(1) (1890)-vol.662 (2015); eLD full e-access up to current 2019 volume
American Economic Review	VHL has v.1(1911)-v.65:no.1(1975:MAR)	Journal		YES	e-access via SOLO (Pro Quest) - vol.1 (1911)-vol.107 (9) (2017); American Economic Association: 1999 volume: 89 issue:1 to current

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Labor History	VHL has 1 (1960)-56 (2016)	Journal		YES	e-access via SOLO (Taylor & Francis Collection) - vol.1(1) (1960)-vol.60(4) (2019)
American Political Science Review	VHL 2 (1908)-22 (1989). Cont 1990-2007 as xJA28.P24	journal		YES	e-access via SOLO JSTOR - vol.1(1) (1906)-vol.108(4) (2014); CUP v 95:1 (2001)- current
(American) Political Science Quarterly / Review	1 (1973)-41 (2013)	journal		YES	e-access via SOLO (JSTOR), vol.1(1) (1866)-vol.128(4) (2013-14), Wiley from 1998 volume: 113 issue:1
Publius	VHL has 1 (1971)-49:2 (2019)	journal		YES	e-access via SOLO (Oxford University Press Journals Digital Archive) - vol.1(1) (1971)-vol.49(1) (2019)
Presidential Studies Quarterly	VHL has VI (1976)-43 (2013)	journal		YES	e-access via SOLO (JSTOR): as Center House Bulletin, vol.1(1) (1971)-vol.4(1) (1974); as Presidential Studies Quarterly, vol.4(2) (1974)-vol.41(4) (2011), note on SFX 'Most recent 8 year(s) not available'. Wiley from 1999 volume: 29 issue:1
Reviews in American History	VHL has v.1(1973)-v.45(2017)	journal		YES	e-access via SOLO (JSTOR) - vol.1(1) (1973)-vol.41(4) (2013). And via SOLO (John Hopkins University Press Project Muse interface) - vol.23(1) (1995)-vol.47(2) (2019)
Writings on American History	Z 1236 .W773 VHL has 1902-1961 & 1973/74-1989/90	Bibliography		No	outdated printed subject bibliography. Found a Google digitized book Writings on American History (1912) (https://archive.org/details/writingsonameri02unkngoog/page/n4)
Government Publications Review (cont as. Journal of Government Information)	VHL has (v. 1, 1973/74-v. 6, 1979. Lacks v. 1, no. 2); v. 9, no. 1, 1982-v. 20, 1993; v. 7B, 1980-v. 8B, 1981); v.21(1994)-v.30(2004)	journal		Yes	v 1 (1973) until (and including) 1979 volume: 6 issue:4; 1980 volume: 7 until (and including) 1981 volume: 8 issue:6; 1982/01 volume: 9 issue:1 until (and including) v 12 (1993); 20 issue:6 ; 1994/01 volume: 21 issue:1 until (and including) 2004 volume: 30 issue:6
North American Review	1 (1815) - 83 (1856) in stack; 1920 - v	journal (oversize)	upto 2015	yes	e-access from SOLO as Bod digitization vol.12 (1821)-vol.83 (1856); via JSTOR vol.13 (1821)-vol.300 (4) (2015); note on SFX 'Most recent 4 (years) not available'

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	304 (2019) open shelves				
Wisconsin Magazine of History	VHL has 1 (1917)-75 (1995) + 84 (2002)	journal (oversize)		YES	e-access via SOLO (JSTOR) - vol.1(1) (1917)-vol.99(2) (2015), note on SFX 'Most recent 4 year(s) not available'. via website (Wisconsin History Society - http://content.wisconsinhistory.org/cdm/search/collection/wmh/order/title/ad/desc) all volumes up to Spring 2019 available as PDF downloads
Western Historical Quarterly	VHL has v.1:no.1(1970:spring)-v.47:no.3(2016:autumn), latest 50:2 (summer 2019)	journal (oversize)		YES	e-access via SOLO (Oxford University Press Journals) - vol.1(1) (1970)-vol.50(3) (2019)
Minnesota History (prev. Minnesota History Bulletin)	VHL has xF 601 .M72 [v.1(1915)-v.54(1994/95)]	journal (oversize)		Yes	1915 volume: 1 issue:1 until (and including) 1924 volume: 5 issue:8 & JSTOR v 6 (1925)-66 (2019)
Annals of Wyoming	VHL has v.30(1958)-	journal (oversize)	upto 2005	Yes	Available online 1923-2005 at https://wyshs.org/publications/annals-wyoming-wyoming-history-journal/volumes-available-online
Utah Historical Quarterly	check if gap on shelf 1934-1938, gap 1979-1982.	journal (oversize)	upto 2017	Yes	Renew as online-only - transfer to Bod account and cancel on VHL account. v 1 (1928)- 2017 https://issuu.com/utah10/stacks/c98acf43594a4efeb2f596a34640f4b3 .
California History (prev. California Historical Quarterly)	VHL has xF 856 .C24 (v. 50, 1971-v. 56, 1977/78),v.57(1978)-v.94(2017)	journal (oversize)		YES	e-access via SOLO (JSTOR). 1978 volume: 57 issue:1 (not most recent 4 years); 2010 volume: 87 issue:2

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Pacific Northwest Quarterly	VHL has v.27(1936)-	journal (oversize)	upto 2013	Yes	e-access vol.27 (1936)-vol.105 (2013) via SOLO (JSTOR), note on SFX 'Most recent 6 (years) not available'
Rhode Island History	VHL has v.17(1958)- [Incomplete]	journal (oversize)	upto 2010	Yes	e-access through website to vol.1 (1942)-vol.68 (2010) - https://www.rihs.org/learn/journal/
Journal of political economy	VHL has v.1(1892)-v.83:no.2(1975:APR)	Journal		YES	Full e-access
Social science abstracts	VHL has 1 (1929)-4 (1932)	Bibliography		No	
Proceedings of the Academy of Political Science	VHL has v.1(1910)-v.38(1991)	journal		Yes	full e-access via JSTOR

VHL First Floor relegations to VHL stack

Journal Title	Notes	Source, reference, journal?	Relegation notes	e-availability	Notes
Bulletin of the American Association of University Professors		Journal			Low use
National Conference of Social Work		Source	Only 1874-1983	Selectively	e-access via SOLO (HeinOnline Law Library) - vol.1 (1874)-vol.110 (1983) of the Proceedings of the National Conference of Social Work (Conference titles varied of this period of time)
Federal Reserve Bulletin		Source	Only 79th (1945)-114th (2016)	Selectively	e-access via SOLO (CQ Electronic Library) - 79th Congress (1945)-114th Congress (2016) available
The Book of the States		Source / reference	Only upto 2018	Selectively	see http://knowledgecenter.csg.org/kc/category/content-type/content-type/book-states , covering 1935-2018.

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VHL Second Floor relegations to BSF

Journal Title	Notes	Source, reference, journal?	Relegation notes	e-availability	Notes
Dictionary of American Biography (old edition)		reference		YES	
Diplomatic History		journal		YES	e-access via SOLO (Oxford University Press Journals) - vol.1(1) (1977)-vol.43(3) (2019)
The Journal of Negro History (later 'The Journal of African American History')	VHL has 1 (1916) - 102 (2017)	journal		YES	e-access via SOLO (JSTOR): as The Journal of Negro History, vol.1(1) (1916)-vol.86(3) (2001); as The Journal of African American History, vol.87 (2002)-vol.100(4) (2015), note on SFX 'Most recent 4 year(s) not available'. Also e-access via SOLO (University of Chicago Press Journals) - vol.1(1) (1916)-vol.104(3) (2019)
Michigan (Alumni) Quarterly Review	VHL has v 1 (1962)-58:2 (2019)	Journal	Only 1999-2019	Selectively	e-access 1999-2019 via SOLO (EBSCOhost Art; Literature Online; Pro Quest Literature; Westlaw International)
Mississippi Valley Historical Review		Journal	Only 1914-1963	Selectively	e-access via SOLO (JSTOR), vol.1(1) 1914-vol.50(4) 1963
Massachusetts Historical Association	VHL has v.1(1928)-v.90(2017)	Journal		YES	full e-access via JSTOR and MIT Press
Phylon (prev. Phylon Quarterly)	VHL has v.4 (1943)-v.5 (1944), v.8 (1947)-v.11(1950), v.18(1957)-v.20(1959); v.21(1960)-v.31(1970). Incomplete. Ceased	journal		YES	e-access via SOLO (JSTOR) - as Phylon, vol.1(1) (1940)-vol.17(4) (1956); as The Phylon Quarterly, vol.18(1) (1957)-vol.20 (4) (1959); as Phylon, vol.21(1) (1960)-vol.55(1&2) (2018)
Civil War History	VHL has 1 (1955)-63 (2017)	journal		YES	e-access via SOLO (Project Muse) - vol.1(1) (1955)-vol.65(2) (2019)

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New England Quarterly	F 1 .N62. VHL has 1 (19280- 91:1 (March 2018)	journal		YES	e-access via SOLO (JSTOR) - vol.1(1) 1928-vol.88(4) (2015), note on SFX 'Most recent 4 year(s) not available'; e-access via SOLO (MIT Press) - vol.80(1) (2007)-vol.92(2) (2019)
Vermont History	VHL has v.26:no.1(1956)- 86 (2) (2018) Index:v.11-20	journal	2004-2018	Yes	No e-access via SOLO. Website has vol.68 (2000)-vol.86 (2018) freely available, as well as selected articles between 1920-1999 - (https://vermonthistory.org/vermont-history-journal/)
Pennsylvania History	VHL has v.1,no.1-v.55,no.1	journal		Yes	e-access via SOLO (JSTOR) - vol.1(1) (1934)-vol.82(4) (2015) - [vol.83(1) (2016)-vol.86(3) (2019) appear on JSTOR but only a few articles are viewable, note on SFX ' Most recent 4 year(s) not available
Maryland Historical Magazine	1 (1966)-113 (2018)	journal	upto 2010	Yes	1906-2010 in archive.org at http://www.mdhs.org/publications/maryland-historical-magazine
Journal of Southern History	1 (1935)-May 2018	journal	upto 2013	YES	e-access via SOLO (JSTOR) - vol.1(1) (1935)-vol.79(4) (2013), note on SFX 'Most recent 6 year(s) not available'; and, via SOLO (Project Muse) - vol.82(1) (2016)-vol.85(2) (2019)
North Carolina Historical Review	VHL has 1 (1924)- 96:2 (2019)	journal	upto 1967	Yes	No e-access through SOLO. vol.1 (1924)-vol.92(4) (2015) available through JSTOR with personal registration (6 free articles pcm). In JSTOR Arts & Sciences XI Collection. http://digital.ncdcr.gov/cdm/compoundobject/collection/p16062coll9/id/4207/rec/1 for access 1924-1967
Missouri Historical Review	VHL has 1 (1906)- 113:2 (2019)	journal	upto 2017	Yes	
Ohio Archaeological and Historical Quarterly	VHL has v.1(1887)- v.43(1934), v.44(1935)- v.63(1954), v.64(1955)- v.70(1961), v.71:no.1(1962:JAN)- v.111(2002:WINTER /SPRING), v.114(2007)- v.124(2017)	journal	now e-only	YES	e-access via SOLO (The Hathi Trust - digitization by Google) - vol.1 (1887)-vol.31 (1922); also, via SOLO (Ohio History Connection website - http://resources.ohiohistory.org/ohj/browse/volumebrows e.php) e-access to vol.1 (1887)-vol.112 (2003) all under new journal title Ohio History Journal; as Ohio History Journal, via SOLO (Project Muse), vol.114 (2007)-vol.126(1) (2019).

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Indiana Magazine of History (prev. Indiana Quarterly Magazine of History)	VHL has v.1:no.1(1905)- v.9:no.1 (1913:MAR) + v.9:no.2(1913:JUN)- v.71:no.4(1975:DEC).	journal		Yes	JSTOR 1905 volume: 1 issue:1 until (and including) 1913 volume: 9 issue:; from 1913 volume: 9 issue:2 (not last 4 years)
Chronicles of Oklahoma	VHL has v.15(1937)- [Incomplete]	journal	upto 1962	Yes	See https://cdm17279.contentdm.oclc.org/digital/collection/p17279coll4/search
New Mexico History review		journal	upto 2000	Yes	e-access vol.1 (1926)-vol.75(4) (2000) via SOLO (Periodicals Archive Online Collection 5)
Oregon Historical Quarterly (prev. The Quarterly of the Oregon Historical Society; prev. Sources of the History of Oregon)	VHL has v.1:no.1(1900:MAR)- v.27:no.2(1926:JUN); v.27:no.3(1926:SEP)-v.118(2017), v.46:no.1(1945:DEC)	journal		YES	e-access via SOLO (JSTOR): as Sources of the History of Oregon, vol.1(1) (1897)-vol.1(3/6) (1899); as The Quarterly of the Oregon Historical Society, vol.1(1) (1900)-vol.27(2) (1926); as Oregon Historical Quarterly, vol.27(3) (1926)-vol.120(2) (2019)
The Nation	Latest issue in current journal display	journal		Yes	e-access 1865-2019 via SOLO (EBSCOhost)
National Review		journal		Yes	e-access 1955-2019 via SOLO (EBSCOhost)
New Republic	Latest issue in current journal display	journal		Yes	e-access vol.1 (1914)-vol.250 (7/8) (2019) via SOLO (EBSCOhost)
American Heritage		journal	permanent	YES	e-access via website, vol.10(5) (1959)-vol.64(3) (2019) - https://www.americanheritage.com/content/summer-2019
Black History Bulletin (prev. Negro History Bulletin)	VHL has 23 (1960)- 57(1993), v 64 (2001)	journal	upto 1997 only	yes	Online versions MUCH more expensive. E-access 1937-1997 (JSTOR)
National Affairs	VHL has 6 (2011)- 40 (2019)	journal		Yes	Print holding; e-access available online 2009-2019 at https://www.nationalaffairs.com/

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Harvard Business Review	VHL has v.1:no.1(1922)- v.79:no.1(2001:JAN)	journals		Yes	E-access from 1922 to current
Proceedings of the American Antiquarian Society.	VHL has 110:2 (2000) - 118:1 (2008)	journals		Yes	E-access from 1969
Perspectives in American history.	VHL has v. 1 (1967)- 12 (1979); n.s. v.1 (1984)-3 (1986)	journals		No	Incomplete, outdated, ceased publication 1986.
AHA Annual meeting : [program]	v.43(1928)- v.71(1956)	reference		No	programme of AHA meetings.
Department of State Bulletin.	VHL has v.1:no.1(1939:July)- v.89:no.2153(1989: Dec.)	Source		YES	E-access via HeinOnline

VHL First and Second Floor moves to Ground Floor

Journal Title
Documents on American Foreign Relations
Foreign Relations of the US
USA treaties and other International Acts Series
U.S. Treaties & other International Agreements
United States News
Public Papers of the Presidents
Documentary History of First Federal Congress
Documentary History of Ratification of the Constitution
USA Area Studies British Parliamentary Papers
Library of Congress - Journal of the Continental Congress
Senate Journal
Congressional Directory Sessions
Territorial Papers
American Oxonian
Readers Guide to Periodical Literature

Appendix C. A list of reference titles to be considered for relegation

In line with the RSL Decant Project 2020-2021 proposed book moves, the Vere Harmsworth Library will be required to relocate a significant number of our Reference titles. This document lists the proposed reference titles to be relegated, alongside their justification and proposed new location. This has been provided so that our Readers and RAI Fellows are able to consult the relegation list, and raise any concerns or suggestions related to the proposed titles. The Vere Harmsworth Library, alongside the Bodleian Libraries will take these responses into consideration when composing the final relegation list.

Methodology

In order to begin the relegation task, the Vere Harmsworth Librarian created a list of all Reference titles. From this she identified possible candidates for relegation based on bibliographic information, subject and number of volumes/issues. Once this was completed, she then checked holdings for the reference titles in other Bodleian Libraries and online accessibility. Measurements of shelf length (in millimetres) and the number of shelves taken up by titles were also recorded.

Titles were first assessed for relegation based on their relevance to current American Studies in History and Politics, specifically wanting to keep titles which are most useful to our current Readers, and/or only available within the Vere Harmsworth. Secondly, titles were assessed on their easy availability to Vere Harmsworth Readers, either through the Bodleian Libraries or online open access. Duplicates which the Vere Harmsworth already held on the open shelves or Stack were also candidates for relegation. Finally, the shelf length and volume numbers were considered, to create the maximum amount of space available, whilst not significantly affecting the reference works available to our Readers.

When possible, relegation decisions have been made which allow for the future return of Reference works back to the Vere Harmsworth after the RSL Decant Project. However, the Reference Collection is old and rarely used. This project provide the Vere Harmsworth the opportunity to consider the purpose of the Reference Collection, and how to make it an effective and relevant part of our Collections.

Bethan Davies, Vere Harmsworth Librarian, 4 Oct. 2019

Understanding the relegation list

The below list is ordered by the relegation decision made by the Vere Harmsworth Librarian. Titles are listed alongside some bibliographic details, measurements and justification for the relegation decisions.

There are four possible decisions listed:

- Move to Open Shelves

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- Relegate to Stack
- Relegate to BSF
- Remove from the Library

Of the four decisions listed, only Removal from the VHL Library would mean a title would be permanently removed from the Vere Harmsworth. Items relegated to the Stack and BSF would still be available for Readers to consult by placing a Hold Request. Titles which we notice have a large number of requests could be moved back to the Vere Harmsworth to relieve demand, at the discretion of the Vere Harmsworth Librarian.

Move to Open Shelves

In the context of this list, Open Shelves refer to the shelves located on the First and Second Floors of the Library, which can be accessed and browsed by Readers. Titles can be located on Solo.

There are several reasons for suggesting moving titles onto the Open Shelves. Firstly, when previous, current or future editions are already shelved on the Open Shelves of the Vere Harmsworth. For research and consistency, it would make sense to shelve titles together as much as possible. Secondly, titles which the Librarian considers as historical

Call Number	Title	Justification and <u>availability</u>
REF E 176. W6424	Who's who in American Politics, (n.d), Volumes 1-2	Previous volumes of this title are available on the open shelves of the Vere Harmsworth.
REF E 176. W646	Who's who in the West, (1970)	Previous volumes of this title are available on the open shelves of the Vere Harmsworth. It would be beneficial to shelve these titles together, for consistency and research purposes. <u>Title is available through HathiTrust (Open Access) for researchers.</u>
REF E 176.1 A6555	American Presidential Families (1994)	The Vere Harmsworth Librarian considered that whilst this was a useful title for Vere Harmsworth Readers, this title, due to its subject and layout, would sit better on the Open Shelves, rather than as a Reference Work. It is also from 1994, meaning that it would not contain the most up to date information for our Readers, but may be of use as a historical study.
REF E 176.1 D38	The American Presidency, (1983)	The Vere Harmsworth Librarian considered that whilst this was a useful title for Vere Harmsworth Readers, this title, due to its subject and layout, would sit better on the Open Shelves, rather than as a Reference Work. It is also from 1983, meaning that it would not contain the most up to date information for our Readers, but may be of use as a historical study.
REF E 838. U83	The USA and Canada, (n.d)	This is the current issue of The USA and Canada journals. Should therefore be shelved with the other journals in this run.

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REF HF 5549.5 .E45 J6	Getting a job in America: a step by step guide to finding work in the USA (2003)	Arguably, this may be of interest to younger Readers who were interested in gaining employment in the United States after their studies. However, this title (from 2003) is out of date, and would not have the most up to date information for our Readers. It is of possible interest as a historical study, rather than a reference work. We already have a copy of the 2001 edition, which is on the open shelves.
REF JA 71. J55	Political science research methods (2005)	This title may be of relevance to our Readers, especially to those based in political studies. However, it is dated, and arguably is not a reference material. <u>Multiple editions available either electronically, or in other Bodleian Libraries. The 2005 edition is also available in the SSL.</u>
REF JK 261 .G68	The Politics Today companion to American government (2002)	This title is not up to date with recent information about the American Government. A second copy of this title is available on the open shelves, as a Standard Loan. It would make sense to shelve these items together, as we do with titles which are Standard Loan and legal deposit items.
REF JK 274 .W449	Congressional Quarterly's desk reference on American government (1995)	The second edition of this title (2000), is available on the Open Shelves. For consistency and research purposes, these titles should be shelved together.
REF JK 421. A3	The United States government manual (1973)	This title is dated, and previous editions are classified as Journals. It is therefore recommended for consistency and research purposes that these titles be shelved together. <u>The Bodleian also has an online subscription to this Journal.</u>
REF JK 511. M357	The American Presidency: A bibliography (1987)	Whilst the Librarian can see the research purposes of this bibliography, this title does not contain up to date information for our Readers (it is from 1987), and so does not contain a significant amount of research and resources post 1987. Secondly, an older version is available on the Open Shelves. For consistency and research purposes, these titles should be shelved together.
REF JK 1012 .A44	The Almanac of American Politics (2014)	This title is dated, and previous editions are classified as Journals. It is therefore recommended for consistency and research purposes that these titles be shelved together. <u>The Bodleian also has an online subscription to this Journal.</u>
REF JK 1012 .U55	Official Congressional Directory (n.d.)	This title is dated, and previous editions are classified as Journals. It is therefore recommended for consistency and research purposes that these titles be shelved together. <u>The Bodleian also has an online subscription to this Journal.</u>
REF JK 1976 .M57	Elections A-Z (2008)	The Vere Harmsworth holds two other editions of this title, including the most recent 4 th Edition (2012). Only the 2008 edition is in the Reference Collection. For consistency and research purposes, these titles should be shelved together.
REF JZ 4870 .G56	A glossary of terms and concepts in peace and conflict studies (2005)	This title is a duplicate, as we also have the 2003 edition in our Reference Collection (see below). We do not have a 2005 edition on the Open Shelf however, which would seem an appropriate space. <u>A copy of this title can also be requested from the Bodleian Store.</u>

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REF KF 4258.5 .M567	CQ's guide to the US Constitution (1994)	This title is not up to date with recent information about the American Government. A previous edition of this title (1986) is available on the open shelves, as a Standard Loan. It would make sense to shelve these items together, as we do with titles which are Standard Loan and legal deposit items.
REF KF 5406 .A15 F4	Federal Regulatory directory, 16 th Edition, (2014)	Previous and more recent editions of this title are available on the Open Shelves. For consistency and research purposes, these titles should be shelved together. <u>Readers also have online access to the Federal Regulatory Directory.</u>
REF KF 8742 .A35 S8	The Supreme Court A-Z (2003)	This title is not up to date with information on the Supreme Court, but could be relevant to our Readers as a historical document. It will therefore be moved to the Open Shelves.
REF LF 503 .F8 A5	A register of Rhodes Scholars, 1903-1981 (1891)	The relevancy of this title is connected to the history of the Vere Harmsworth Library (Originally coming from the Rhodes House Collection). However, it is possibly not an immediate concern of our Readers. <u>Copies are also available across the Bodleian Libraries and Colleges.</u>
REF LF 503 .F8 A5	Register of Rhodes Scholars, 1903-1995 (1996)	The relevancy of this title is connected to the history of the Vere Harmsworth Library (Originally coming from the Rhodes House Collection). However, it is possibly not an immediate concern of our Readers. <u>Copies are also available across the Bodleian Libraries and Colleges.</u>
REF PN 6081. 4. A43	American Indian quotations (1996)	Whilst the Librarian can see the research purposes of this title, this title is dated. It is also questionable whether this is a strictly "reference" text, due to the organisation of the quotations and the nature of the work. Therefore, it is suggested that this be moved to the open shelves.
REF Z 1223 .A199 U54	Popular names of US government reports: a catalogue, 4 th Edition. (1984)	The 3 rd Edition of this title (1976) is located on the Open Shelves. For consistency and research purposes, these titles should be shelved together. <u>The title is also available via Hathi Trust (Open Access).</u>
REF Z 1223 .A199 U54	Popular names of US government reports: a supplement (1984/1987)	
REF Z 1251 .S7 C38	Travels in the new South: a bibliography (1962), 2 volumes	Whilst the Librarian can see the research purposes of this title, it is more as a historical document, rather than a reference bibliography, due to the date of this text. The number of volumes as well, would suggest that it would be beneficial to move this title from the Reference Collection. Therefore, it is suggested that this be moved to the open shelves.
REF Z 1251 .S7 C4	Travels in the old South: a bibliography (1956), 3 volumes	

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Relegate to the VHL Closed Stack

The Vere Harmsworth Library has a small basement Stack with limited space for books and other library material. Items can be requested by Readers through SOLO, and can be fetched by Librarians for Readers to use in the Library. Relegation to Stack has the added benefit of being easily reachable by Librarians if titles have a sudden surge in usage or interest.

A key factor in sending items into the Stack includes titles which the librarian considers relevant and useful to Readers of the Library, but may be considered dated, or to have very little usage. This includes several atlases, which although useful visual material, often have low usage, and can be difficult to handle for Readers and Library staff.

It also includes now dated reference material, but are of historical value and interest to researchers. The Vere Harmsworth Librarian believes that such material should be persevered in the best way possible, whilst also remaining within the Vere Harmsworth Library building as much as possible. Therefore, moving such items to the Stack would best suite these items.

Call Number	Title	Justification
REF CS 49. E83	Ethnic genealogy (1983)	At first, the Librarian was unsure as to the relevancy of this title. However, the title does include useful information on finding genealogy records for a variety of American ethnic groups. However, the title is out of date, and not relevant to all our Readers, which is why it is suggested the title be relegated to the Stack.
REF E 154. C36	The Cambridge Gazetteer of the United States and Canada (1995)	Although the Librarian can see the relevance of this title, the Gazetteer may not be relevant to all our readers. Secondly, the title relates to the United States and Canada, and the Vere Harmsworth Library is primarily focused upon studies of the United States.
REF E 156. B87	United States of America (2000), Map.	Although visual aids are useful for research, they are not always relevant to our Readers, nor are they heavily used compared to our online resources. This map, however, is relatively recent, and of high quality.
REF E 169.1. S35	American studies: an annotated bibliography (1986-1990), 4 volumes	This title dated, and at four volumes, takes up considerable shelf space. The title can still be studied by our readers through requests.
REF E 174.5. C63	Chronology of the United States (1975)	This document is dated, but a still a useful historical reference for our users. However, it is unclear how often this title is used, and so moving the item to the Stack, would possibly be the best thing.
REF E 183. W48	A glossary of US Government vocabulary (1992)	This document is dated, especially in relation to US Government vocabulary, which is a continually expanding and studied area. However, it may be useful for researchers as a historical document.

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REF E 183.7. F5	Dictionary of American Diplomatic History (1989)	This dictionary is dated, and it is unclear how relevant this title is to our Readers. The first edition currently sits on the open shelves of the Vere Harmsworth, and so it is recommended that this title be set on the Open Shelves, whilst the first edition is moved to the BSF.
REF E 185. E125	The Routledge Atlas of African American History (2000)	This atlas does cover an important area of historical study, but is not heavily consulted, and takes up considerable space. However, it would make sense to keep this in the Stack, where it can be fetched and consulted by Readers.
REF F 221. S93	Virginia Historical Index (1935), 2 volumes	This title is from 1935, and should be considered as a historical text, rather than an up to date reference work. For preservation consideration, it should be removed from the Reference Collection and put into the Stack.
REF G 1200 .M4	Macmillan color atlas of the states (1996)	Although visual aids are useful for research, they are not always relevant to our Readers, nor are they heavily used compared to our online resources. This map is of good quality, but it is questionable how relevant this title is to academic study.
REF G 1201. S1 A8	Atlas of American History (1978)	This atlas is of particular interest, due to its focus on American History. However, it is dated, and it is questionable as to how often this is referred to by our readers.
REF JK 1067 .D5 1993 c.2.	The Congressional Dictionary: the ways and meanings of Capital Hill, (1993)	This dictionary is dated. However, it may be of use to researchers in historical comparative research.
REF JK 9 .C67	CQ's pocket guide to the language of Congress (1994)	This title is dated. However, it may be of use to researchers in historical research.
REF JK 9 .H54	The facts on file dictionary of American Politics (2001)	This title is dated, and it is questionable as to how relevant this title is to academic study. However, it may be of use to researchers in historical research.
REF KF 4548 .M33	The U.S. Constitution A-Z (2002)	This title is dated. However, it may be of use to researchers in historical research, and is currently the only copy available in the Bodleian Libraries.
REF LC 2801. P55	Directory of Negro colleges and universities: March 1967	This title is from 1967, and should be considered as a historical text, rather than an up to date reference work. For preservation consideration, it should be removed from the Reference Collection and put into the Stack. <u>This title is also available through HathiTrust (Open Access)</u>
REF PE 1628. C22	Cambridge dictionary of American English (2000)	There are several dictionaries within the Reference Collection, which have significantly less usage than in previous years. This dictionary is dated, and it is questionable how useful this is to our Readers. <u>The 2nd edition of this title is in the Bodleian Store.</u>
REF PE 3729. A5 B4	The American thesaurus of slang: a complete reference book of colloquial speech (1943)	This title is from 1943, and should be considered as a historical text, rather than an up to date reference work. For preservation consideration, it should be removed from the Reference Collection and put into the Stack. <u>A second copy is also available on the open shelves.</u>

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REF yG 1200. U57	The national Atlas of the United States of America (1970)	This atlas is a Large book and difficult to handle, and therefore takes up a lot of space with very little usage. Although visual aids are useful for research, they are not always relevant to our Readers, nor are they heavily used compared to our online resources. <u>The atlas is available on HathiTrust (Open Access) and there is also a copy in the Bodleian Libraries.</u>
REF yG 1201. S3 A8	Atlas of early American history: the revolutionary era, 1760-1790 (1976)	This atlas is a Large book and difficult to handle, and therefore takes up a lot of space with very little usage. Although visual aids are useful for research, they are not always relevant to our Readers, nor are they heavily used compared to our online resources.
REF Z 1201 .T45	The new Sabin: books described by Joseph Sabin and his successors, now described again on the basis of examination of originals, and fully indexed by title, subject, joint authors, and institutions and agencies (1974), 7 volumes, and 3 indexes.	These titles relate to the work of Joseph Sabin (see below). It is useful to our researchers for the index, which is of considerable usage to those interested in publication history and history of the book. However, it is dated (1974), and it is questionable how much usage this title gets.

Relegate to the BSF

The Bodleian Library is able to send some of its low use titles to the Bodleian Swindon Facility (BSF). Items can be stored safely, either on a permanent basis, or temporarily for short term projects. It would therefore make sense to make use of the BSF in storing some of our items at the BSF during the Project. Titles can be recalled from the BSF by Readers to other Bodleian Libraries, although this will take a longer period of time than titles relegated to the Stack. Titles can also be recalled to the Vere Harmsworth Library and returned to the Open Shelves or the Stack if necessary.

Items which the Library is hoping to send to the BSF are mainly focused on titles which only have some or minimal relevance to our Readers, are particularly bulky or large, and are easily accessible to our Readers through online access or items that have multiple copies. Notably several of the titles in this list include some dictionaries. The Reference Collection includes a number of dictionaries and thesauruses, many of which are dated, or overlap. It would therefore be of use to the Librarian to know how regularly these kind of reference materials are being used, and which titles can be relegated to the BSF.

Call Number	Title	Justification and <u>availability</u>
REF 300.433 S1	Congressional Record, from 65 th Congress, 2 nd Session	The Congressional Records are a key part of our collections, and are important to academic research. However, they take up a lot of the space on the Vere Harmsworth Ground Floor, and we have full online access to the records. The earlier Congressional Records are currently housed in our Stack, but there would be no room to house the current

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	(1918) – 97 th Congress, 2 nd Session (1982)	<p>Congressional Records there as well. It is therefore suggested that the Congressional Records are moved to Swindon, possibly alongside the earlier Records as well to keep the collection intact. The Records can then be called to the Vere Harmsworth for Readers, and returned after the Decant Project is completed in 2021. Records with the heaviest usage could then be kept on the open Shelves, whilst lower usage could be kept in the closed Stack.</p> <p><u>There are two online databases subscribed to by the Bodleian which cover the Congressional Records. The Bodleian also has additional physical copies of the Congressional Records, already at the BSF.</u></p>
REF AE 5. E333	The Encyclopedia Americana, 1971, volumes 1-30.	<p>This encyclopaedia is dated, and it is unclear how useful this resource is to our Researchers. Because of the size of the encyclopedias, it is suggested that the encyclopedias be moved to the BSF for the duration of the Decant Project, and then returned if required by our Readers.</p> <p><u>Earlier editions of the Encyclopedia are available through HathiTrust as open access material.</u></p>
REF AI 21. N45	The New York Times Index, (1851-1912), Volumes 1-15 (first run of publication)	<p>During the Decant Project, the physical New York Times copies will be moved from the Vere Harmsworth closed Stack to Swindon, for preservation purposes and to create space. It would make sense for the indexes, which take up a large amount of space, to be sent with them. The Indexes can then be returned to the Vere Harmsworth, alongside the physical New York Times copies, after the Project.</p> <p><u>The Bodleian subscribes to the New York Times Historical Archive, which includes digital reproductions of the newspapers, and searchable texts (1851-2007). New York Times Indexes are included with our online subscriptions to The New York Times (1857-2015).</u></p>
REF AI 21. N45	The New York Times Index (1913-) (second run of publication)	
REF AI 21. W33 W372	The Washington Post Index (1989), Volume 1-	<p>The Vere Harmsworth Library holds copies of The Washington Post in microfiche and CD format. Whilst the indexes are useful for Readers using the microfiche, they are not heavily used, and can be difficult to manage. It is recommended that the Indexes are moved to the BSF during the Decant Project, and then possibly returned to the Vere Harmsworth closed Stack.</p> <p>The Bodleian subscribes to The Washington Post database, which includes digital reproductions of newspapers and searchable texts (1877-2001). The Bodleian also subscribes to The Washington Post (1877-1922, 1923-1954)</p>
REF CC 135. I585	International Dictionary of Historic Places (1994), volume 1.	<p>The title is not specific to American Studies and is dated.</p> <p>Bodleian Libraries have the four other volumes already stored at the BSF. For research and consistency, it would make sense to store these together.</p>
REF CT 213. A68	American National Biography (1999), Volumes 1-24	<p>The first edition of the American National Biography is of obvious relevance to American Studies. However, the current biography and supplement are out of date, and take up a large amount of space. The titles is available through a more up to date online database. It is therefore suggested that the title be moved to the BSF, and then returned to Vere Harmsworth if required.</p> <p>The Bodleian provides access to the American National Biography database, which includes up to date entries on more than 19,000 individuals. There are also physical copies held by the Bodleian already at the BSF.</p>
REF CT 213. A68	American National Biography: Supplement (2002)	
REF CT 213. N47	The New York Times Obituaries Index (1970), 2 volumes	<p>During the Decant Project, the physical New York Times copies will be moved from the Vere Harmsworth closed Stack to Swindon, for preservation purposes and to create space. It would make sense for the Obituaries indexes, which take up a</p>

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		large amount of space, to be sent with them. The Indexes can then be returned to the Vere Harmsworth, alongside the physical New York Times copies, after the Project.
REF E 174. D52	Dictionary of American History (2003), 10 volumes	This dictionary is dated and takes up a large amount of shelf space. It is unclear how relevant this title is to our Researchers in their up to date research. Previous editions are available on the open shelves, and possibly upon return, the 2003 edition can be moved to the Open Shelves instead of as a Reference material. <u>Previous editions are available physically in the Vere Harmsworth Library, and an online edition (1997).</u>
REF E 176. W64	Who was who in America (volumes 1-12, Index 1607-1985)	This title is dated, and at 12 volumes, takes up considerable shelf space, with a low number of usage. However, it is a useful historical text for researchers to have access to. Several of the titles already sit in the Stack, which also suggests low usage. It would make sense to move the titles on the Shelf, and the titles in the Stack together, to the BSF.
REF E 176. W642	Who's who in America, (2003), volumes 1-3	This is a more recent addition to the previous title. It would make logical sense to shelve these titles together.
REF E 180. K25	Encyclopedia of Local History (2000)	Although this title is useful for our Readers dealing with local history of areas within the United States, the title is dated, and not regularly required. <u>A more recent edition is available as an online legal deposit title.</u>
REF E 181. A94	America's Wars (2002)	This title is dated, and does not cover recent martial events. It is also unclear how relevant this title is to our Readers.
REF E 181. F83	America's military adversaries (2001)	This title is dated and does not cover recent wars, or the recent developments in American warfare. It is also unclear how relevant this title is to our Readers.
REF E 183.7. F5	Dictionary of American Diplomatic History (1989)	This dictionary is dated, and it is unclear how relevant this title is to our Readers. The first edition currently sits on the open shelves of the Vere Harmsworth, and so it is recommended that this title be set on the Open Shelves, whilst the first edition is moved to the BSF.
REF HA 37. U55 E53	Encyclopedia of the US Census (2000)	The US Census is a key resource for our researchers, especially those focused on the social sciences. This document, however, is dated, and it is unclear as to how useful this document is to our Readers, especially as most of the US Census material is now online. It is therefore recommended that the document be moved to the BSF, and then possibly returned after the Decant Project.
REF HF 5549.5 .A34 E39	Affirmative action: a reference handbook (1999)	This title may be useful for researchers based on American employment. However, it is dated, and could it is unclear how relevant this title is to our current Readers.
REF KF 4257 .K55	The Constitution of the United States of America: analysis and interpretation. Annotations of cases decided by the Supreme	The study of the Constitution and the legal decisions of the Supreme Court are important resources for our researchers, particularly those based in law, politics and social sciences. However, this document is now dated, and has been superseded by new reference material. <u>The Bodleian subscribes through HeinOnline to updated editions of this work (currently up to 2018). Online versions of the 1982 edition are also available online Open Access under the LLMC Digital Collections. The 1975 edition is also available in the Law Library.</u>

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	Court of the United States to July 2, 1982" (1987)	
REF KF 4548 .O97	The Oxford Guide to United States Supreme Court Decisions (2000)	The study of the legal decisions of the Supreme Court are important resources for our researchers, particularly those based in law, politics and social sciences. However, this document is now dated, and has been superseded by new reference material. <u>The Oxford Guide is available as an e-book via Oxford Scholarship Online (2009). The 2000 edition is available in the Social Sciences Library, and the 2009 edition is available in the Law Library.</u>
REF OG 5. O88	The Oxford Reference Dictionary (1990)	This document is dated, and is more of a general reference document, rather than specific to American Studies. It is unclear how useful this title is to our Readers. <u>Title is currently stored at the BSF already by the Bodleian Library.</u>
REF PE 1628. R28	Random House Webster's college dictionary (1991)	This document is dated, and is more of a general reference document, rather than specific to American Studies. It is unclear how useful this title is to our Readers. <u>Title is currently stored at the BSF already by the Bodleian Library.</u>
REF PE 2832. L88	The Cambridge thesaurus of American English (1994)	Although relevant to American Studies, this document is now dated, and would be more useful for historical linguistic studies, rather than as a current reference resource. It is unclear how useful this title is to our Readers.
REF PE 2835. L6. 1997 c.2	Longman dictionary of American English (1997)	Although relevant to American Studies, this document is now dated, and would be more useful for historical linguistic studies, rather than as a current reference resource. It is unclear how useful this title is to our Readers.
REF PE 2835. O95	The Oxford paperback American dictionary (1986)	Although relevant to American Studies, this document is now dated, and would be more useful for historical linguistic studies, rather than as a current reference resource. It is unclear how useful this title is to our Readers.
REF RA 395. A3 F738	Healthspeak: a complete dictionary of America's healthcare system (1996)	The American Healthcare system is a key issue in American Politics and American society in general. However, this title is now very dated, compared to very recent developments in the American Healthcare system. However, this title may be relevant as a historical resource.
REF U 52 D53	Dictionary of American military biography (1984), 3 volumes	Although relevant to American military history and warfare, this title is now dated, and takes up a large amount of shelf space. It is also unclear how relevant this title is to our Readers. Therefore, it is recommended this title be sent to the BSF during the Decant Project, and possibly returned to the Vere Harmsworth Stack after the Project.
REF Z 1201 .S22	A dictionary of books relating to America, from its discovery to the present time (1867), volumes 1-29	This title is a key study in American cultural studies and in particular history and anthropology. However, the title takes up a large amount of space. <u>The Vere Harmsworth version has also been entirely digitised as part of a Google Books Project, and is freely available for researchers. Other editions are also available on other Open Access platforms.</u>

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REF Z 1215 .A43	American bibliography: a preliminary checklist for 1801 [-1819] (1958), Volumes 1-23)	Although relevant to American Studies, this document is now dated, and takes up a large amount of shelf space. It is unclear how relevant this title is to our Readers, although the Librarian can see how this title could be used for creating a detailed historical bibliography and in the study of publication history. <u>Title is available through the HathiTrust as an Open Access document.</u>
REF Z 1215 .C44	A checklist of American imprints for "1820-1846; indexes 1820-1829, 1830-1839"	Although relevant to American Studies, this document is now dated, and takes up a large amount of shelf space. It is unclear how relevant this title is to our Readers, although the Librarian can see how this title could be used for the study of publication history. The title is also technically catalogued as a Journal, and therefore should be shelved with the Journal titles in the future. <u>Title is available through the HathiTrust as an Open Access document.</u>
REF Z 1223 .A18	Monthly catalog: United States public documents (1933-1939), 78 volumes (incomplete)	These documents are of historical relevance to our Readers. However, they are dated, incomplete and take up a large amount of space. Later editions are catalogued as Journals, so for consistency and research purposes, it would make sense to catalogue these together. <u>From 1998 onwards, the catalogues are available online via the US Government Documents database. Several of the earlier catalogues are available through the HathiTrust as Open Access documents.</u>
REF Z 1223 .A18	Monthly catalogue: United States public documents (1907-1913) 312 volumes (incomplete)	
REF Z 1223 .A18	United States government publications: monthly catalog (1940-1951), 131 volumes (incomplete)	
REF Z 1223 .Z7 M34	Major studies and issue briefs of the Congressional Research Service (1989), 2 volumes and a supplement.	This document is dated, and takes up a large amount of shelf space. It is unclear how relevant this title is to our Readers.
REF Z 1223 .Z7 T5	Checklist of hearings before congressional committees through the Sixty-seventh congress: parts I, II and III (1959)	This document covers a specific time in American History before congressional committee documents were easily accessible to libraries and researchers. However, it is unclear how much use this document has with our Readers. <u>All parts are available via the HathiTrust (Open Access).</u>

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Relegate to BSF (non US Study specific)

These relatively few titles are for possible full removal from the Vere Harmsworth Library. They are the only titles which would not be retrievable after the Decant Project. These titles have been limited to titles which are not specific to American Studies and duplicates. There are also several language dictionaries within this list. Whilst the Vere Harmsworth Library holds some foreign language titles within the Collection, they are not regularly consulted. The dictionaries listed here are dated. If dictionaries in foreign languages would be useful for the Reference Collection in the long term, it would be useful to consider titles which are more specific to historical and current American experience, rather than general language dictionaries.

Call Number	Title	Justification and Availability
REF AE 5. E363	The New Encyclopedia Britannica (1991)	This title is not specific to American studies, and it is dated. <u>The 1991 edition and more recent editions are also stored off-site by the Bodleian Libraries.</u>
REF E 174. T56	Cassell's dictionary of modern American History (2000)	This is a duplicate - <u>The Vere Harmsworth already has a copy of this dictionary on the open shelves of the Library.</u>
REF JZ 4870 .G56	A glossary of terms and concepts in peace and conflict studies (2004)	This is a duplicate, as mentioned above. The 2005 edition will be moving to the Open Shelves and this title will be removed.
REF PC 2640 .K58	Dictionnaire Cambridge Klett compact Francais - Anglais/English-French (2002)	Whilst there were early French settlements in America, this dictionary is a general French dictionary, and could be seen as not immediately relevant to the historical French language. It is also dated, and it is not immediately clear how relevant French dictionaries would be to our Readers. There are 640 titles in the Vere Harmsworth are either in French, mainly in the historical material in the Stack, or in some anthologies.
REF PC 4640 .K58	Dictionnaire Cambridge Klett compact Espanol-Ingles/English-Spanish (2002)	Whilst there were early Spanish settlements in America, and a large number of Spanish speaking nationals in America, this dictionary is a general Spanish dictionary, and could be seen as not immediately relevant to Spanish spoken in America, either historically, or within the Mexican-American/Latina community. It is also dated, and it is not immediately clear how relevant Spanish dictionaries would be to our Readers. There are 156 titles in the Vere Harmsworth, which are in Spanish.
REF PE 1628. A67	American wordpower dictionary	This title is mainly used in the teaching of American English to non-native English speakers, rather than as a reference work for researchers. It is unclear how useful this title is to our Readers.
REF PE 1628. C68	The concise Oxford dictionary of current English (1990)	This title is not specific to American studies, and it is dated. <u>Previous, and more recent editions available across the Bodleian and College Libraries.</u>
REF PE 3601. Z5 C64	Collins Concise dictionary (1995)	This title is not specific to American studies, and it is dated. <u>Previous, and more recent editions available across the Bodleian Libraries.</u>

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REF PF 3640. L244	Langenscheidt's concise German dictionary: German-English, English-German (1973)	Whilst there were German speaking settlers in early America, this dictionary is a general German dictionary, and could be seen as not immediately relevant to historical German spoken by early settlers, or later immigrants. It is also dated, and it is not immediately clear how relevant German dictionaries would be to our Readers. There are 400 titles in German in the Vere Harmsworth, most in the historical material in the Stack, or in the anthologies.
REF PF 3640. L265	Langenscheidt's shorter German dictionary: German-English, English – German (1970)	