Getting started with... Zetoc Alert

What is Zetoc?
Zetoc is the British Library’s electronic table of contents database giving access to over 30,000 journals and more than 52 million article citations and conference papers.
The Zetoc Alert service emails to you the contents information of your chosen journals when new issues are available. Please note that access is to the table of contents rather than the full-text journal. You can also set up a Zetoc Alert for papers written by particular authors or papers that include certain keywords.
Your University Single Sign-On (SSO) username and password is required to set up an alert. For more information on your SSO see: help.it.ox.ac.uk/webauth/oxfordusername

How to set-up your own Zetoc ALERT
1. Go to: zetoc.jisc.ac.uk
2. Click ‘Alert’. On the following page type “University of Oxford” and click ‘Search’
3. Enter your SSO username and password
4. Enter your email address and a descriptive name for the alerts to be sent to you. If you would like links to the full Zetoc reference in your email, select ‘Yes’
5. Click ‘Create’

... Add journals
6. You can select the journals for your Zetoc Alert list in two ways. You can click the first letter of the journal title and then browse the list until you reach the journal of your choice. Alternatively, type a journal name or keyword in the search box, and click ‘Search’. Once you find the journal you’re looking for, simply click ‘Add’

There is no limit to the number of alerts you can create but there is a restriction of 50 journals per alert.

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Help and enquiries
If you have any queries about Zetoc ALERT please contact us at hcl-enquiries@bodleian.ox.ac.uk or 01865 (2) 21936

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7. Enter keywords to receive Zetoc ALERTS of articles with those words in the title. Enter author names to receive Zetoc ALERTS of articles by those authors. Once you’ve chosen your terms, click Add to list. These searches will be applied to new issues of every journal in Zetoc, not just those in your alert list.

8. When your list is complete select ‘Review/Modify Alert List details’. Here you can amend your email address, renew the list for a further 12 months, or add and remove journals and author/title searches.

You can amend or delete your Zetoc Alert list any time you log in to Zetoc.

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