

## Other Options

You can also search **Find e-Journal** by **Subject**, **Citation** or **Other Options**. However, these options are much less reliable than searching **by title**.

**Warning:** The Citation option is particularly problematic and only gives reliable results if you enter the ISSN. You should not assume that a journal is unavailable simply because you did not find it using the "by citation option". Always search by title before concluding that a journal is not available online.

## What if the journal I want is not available?

If the journal you want is unavailable then we may have it in print. Use SOLO (<http://solo.ouls.ox.ac.uk/>) to find the print copy by entering the journal title.

If you still can't find the journal please speak to a librarian as we may be able to get it for you on inter library loan.

## CROSS SEARCH

**CrossSearch** allows you to search several databases simultaneously from within Oxlip+. Unlike **Find database** and **Find e-Journal** it allows you to search by entering subject keywords and author names without leaving Oxlip+.




CrossSearch offers basic searching and is useful for retrieving a sample of articles on your topic. For more in depth research you are advised to connect to each database separately. This will give you greater control over your search terms and a more comprehensive set of results.

### To use CrossSearch

1. Choose a subject and sub category.
2. Choose up to five databases by ticking the check boxes. (Only databases with a check box can be cross searched).

### 3. Enter your keywords

From the results page you can:

- See more information by viewing your results in detailed or full view
- Refine your results using the author, title etc clusters on the right
- Re-sort your results by author, title or date.
- Link to the full text using  or 
- Save your results using 

For more information on making the most of CrossSearch please see the full Oxlip+ guide.

## MY RESEARCH

My Research is your personal area on Oxlip+. You can use it to save articles, set up email alerts and to create Cross-searchable sets of your favourite databases.

Please see the full Oxlip+ guide for more information about **My Research**.

## REMOTE ACCESS AND LOGGING IN

If you are off campus or wish to use **My Research** you will need to log in with your Oxford Single Sign (SSO). If you have forgotten your SSO you can reset it at [https://webauth.ox.ac.uk/reset\\_password](https://webauth.ox.ac.uk/reset_password) or contact [help@oucs.ox.ac.uk](mailto:help@oucs.ox.ac.uk)

If you log in using your SSO you must log off and close down the internet browser before you leave the computer so that others cannot access your account.

This leaflet is also available online in alternative formats (<http://www.ouls.ox.ac.uk/services/guides/libraries>). Please contact [aracu@ouls.ox.ac.uk](mailto:aracu@ouls.ox.ac.uk) for requests for Braille and audio.



OXFORD  
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# A SHORT GUIDE TO OXLIP+ AND OXFORD UNIVERSITY E-JOURNALS

LIBRARY

Oxlip+ provides access to Oxford University's extensive online collections including databases, collections of e-books and articles, and e-journals.

Both Oxlip+ and this guide refer to all online resources collectively as databases

## USING OXLIP+

To access Oxlip+ go to <http://oxlip-plus.ouls.ox.ac.uk>.

Oxlip+ includes four services or tabs which run across the top of the screen:

- **Find database** allows you to discover and connect to databases for your subject
- **Find e-journal** provides access to over 28,000 online journals by title
- **CrossSearch** allows you to search a selection of databases simultaneously
- **My Research** is your personal space on Oxlip+

## FIND DATABASE

**Find database** allows you to discover which databases are available for your subject (e.g. Geography) or to search for databases by title.

**Find database** is not suitable for searching for articles by keyword or author (i.e. you should not enter keywords directly into the **Find Database** search box). Rather you should use **Find database** to discover and connect to a database that covers your subject. Once connected you should enter your keywords.

There are three ways to **find databases**:

**Title:** If you are looking for a specific database browse the A-Z or enter words from the database

title in the search box. This is only really suitable if you already know the name of the database.




**Subject** allows you to browse a list of databases for your subject or to find particular types of database (e.g. dictionaries). On the **Subject** tab you will see a list starting "New titles". Scroll through the list to find the A-Z of subjects. Then choose your subject (and sub category) and click **Go**.

The **Other options** tab allows you to search by **Title**, **Vendor** (publisher) or **Any word**. Any word searches the descriptions of the databases held on Oxlip+. These typically include keywords describing the topics covered by each database.

### Connecting and other options

You can connect to any database by double clicking on the title.

For each database you will also see the following options:

-  provides information about database coverage and search tips
-  adds the database to My Research
-  searches the database using CrossSearch

## FIND E-JOURNAL

**Find e-journal** is an A-Z of over 28,000 e-journals.

It is an excellent tool for finding and connecting to journals by title and is useful when you know the name of the journal you wish to use (e.g. from a reading list). It is not suitable for keyword or author searching. (If you want to search for articles by

keyword or author you should use **Find Database** to identify and connect to a collection of e-journals or an articles index for your subject. Your subject librarian can help you with this).

### To find a journal title:

1. Browse the A-Z or search using words from the journal title. Please note:
  - enter words from the journal title (not the article title, author or keywords)
  - enter full words from the title, not abbreviations/acronyms
  - choose from the **Starts with**, **Contains** and **Exact** search options. If the title includes common words (e.g. **Science**) use the "Exact" option so that you do not get too many results.
2. Follow the link that appears beneath the search box
3. A new window will open giving details of **Full text options** and **Print holdings**. **Full text options** lists the databases that hold the journal. For each database you should see:
  - The name of the database preceded by "full text available via" (e.g. Full text available via JSTOR)
  - Search boxes for **Year**, **Volume**, **Issue** and **Start Page**
  - Date coverage. It is important to check the date coverage for each database before making your choice
4. Choose a database by clicking **Go** (or if you have a citation fill in the Year, Volume, Issue and Start page)
5. Once you have connected to the database you will be able to browse or search the journal.