



The Sainsbury Library

One of the Bodleian Libraries

Registering for FT.com


This guide provides information on how to register with the Financial Times Online database (FT.com).

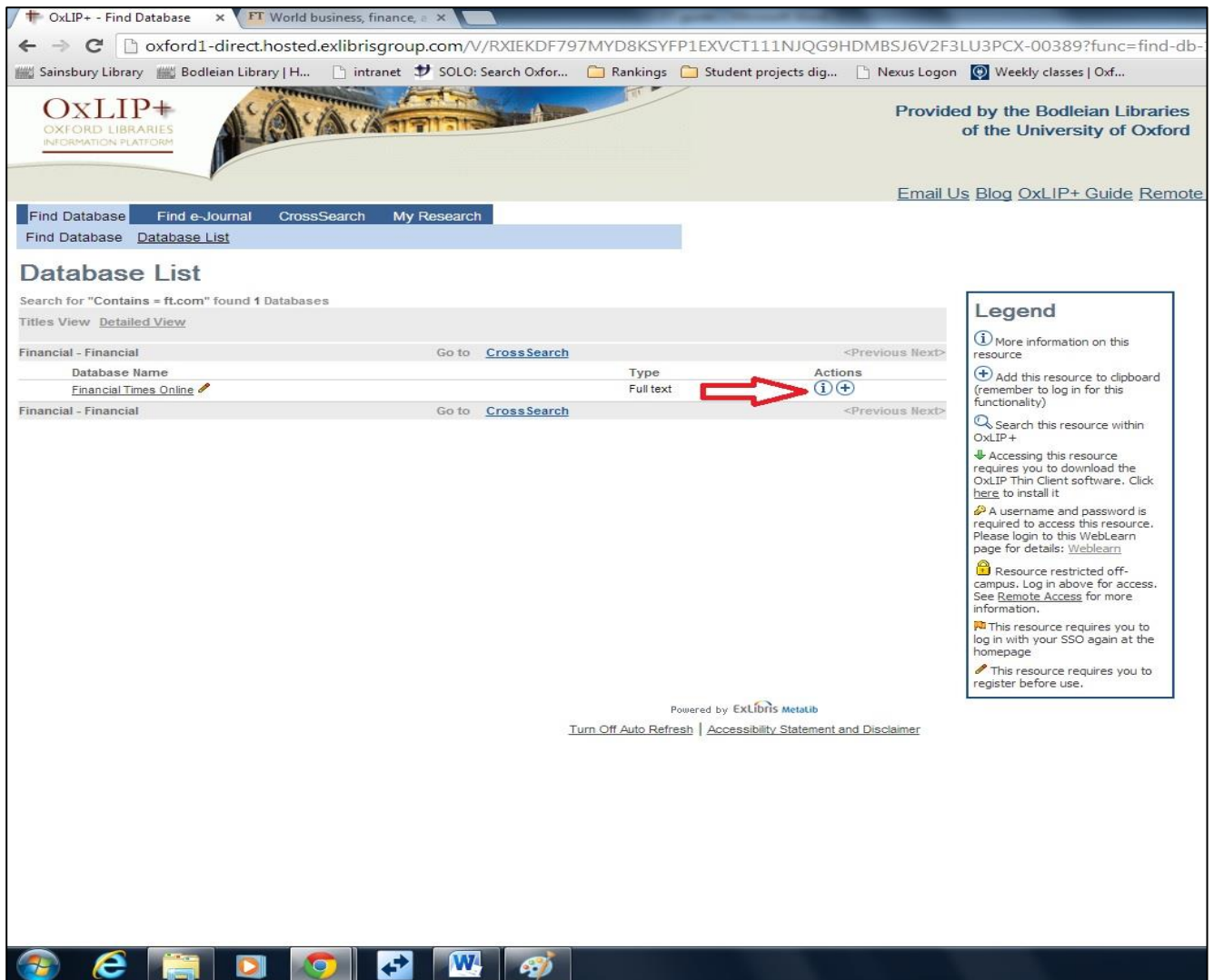
Getting Started

Go to the Sainsbury Library homepage (www.bodleian.ox.ac.uk/business). Click on the 'Quick Links' button, and then the 'OxLIP+' button from the drop-down menu.



The screenshot shows the Sainsbury Library homepage. At the top left is the library logo and name: 'The Sainsbury Library Bodleian Libraries UNIVERSITY OF OXFORD'. To the right are navigation links: 'Home', 'Bodleian Libraries', 'Ask A Librarian', and 'Contact'. Below these are tabs for 'Website' and 'Catalogue (SOLO)', and a search bar labeled 'Search this site'. A horizontal menu contains: 'USING THIS LIBRARY', 'FINDING RESOURCES', 'DATABASES', 'QUICK LINKS', 'NEWS', 'CONTACT US', and 'CRITICAL THINKING'. The 'QUICK LINKS' menu is open, listing: 'Databases... Key Business Resources (LibGuides)', 'Student Projects', 'Eureka', 'SOLO', 'E-journals', 'OxLIP+', 'Oxford Futures Library', 'Renew your books', 'Databases by type (PDF)', 'How to access FT.com? (PDF)', 'How to reference? (PDF)', 'How to find an e-journal?', and 'FAQ on copyright'. The 'OxLIP+' option is highlighted with a mouse cursor. Below the menu is a 'Hours' section with 'Location' and 'OPENING HOURS (TERM)'. The opening hours are: 'SBS Members Only Mon-Fri 7.30am-Midnight Sat-Sun 8am-Midnight'. Below this is a note: 'All other university card holders click here for full details of opening hours'. At the bottom, there are three featured sections: 'IT Equipment' (with a 'FORGOT SOMETHING' graphic), 'My SBS' (Access to the SBS intranet), 'Eureka' (Eureka - the SBS research repository), and 'Executive Education' (Information for Executive Education participants).

OxLIP+


Once on this page, type 'FT.com' into the search bar and click on the blue circle which says 'GO'. This will bring up 'Financial Times Online' in the results. From here click the blue  button to the right.

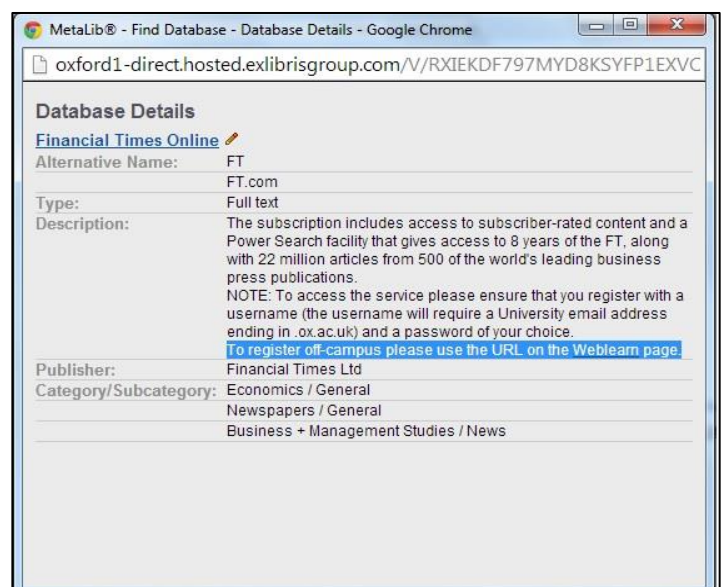


The screenshot shows the OxLIP+ Find Database interface. The search results table lists 'Financial Times Online' as a 'Full text' database. A red arrow points to the information icon (i) in the 'Actions' column. A 'Legend' box on the right explains the icons: 'i' for more information, a plus sign for clipboard, a magnifying glass for search within OxLIP+, a download icon for thin client software, a lock icon for off-campus access, a home icon for SSO, and a pencil icon for registration.

Database Name	Type	Actions
Financial Times Online	Full text	 

Database Details

Clicking the  above launches a pop-up with the details of the FT Online database. Under the 'Description' section, look for the part which says 'To register off-campus please use the URL on the Weblearn page'. Click on the Weblearn link.

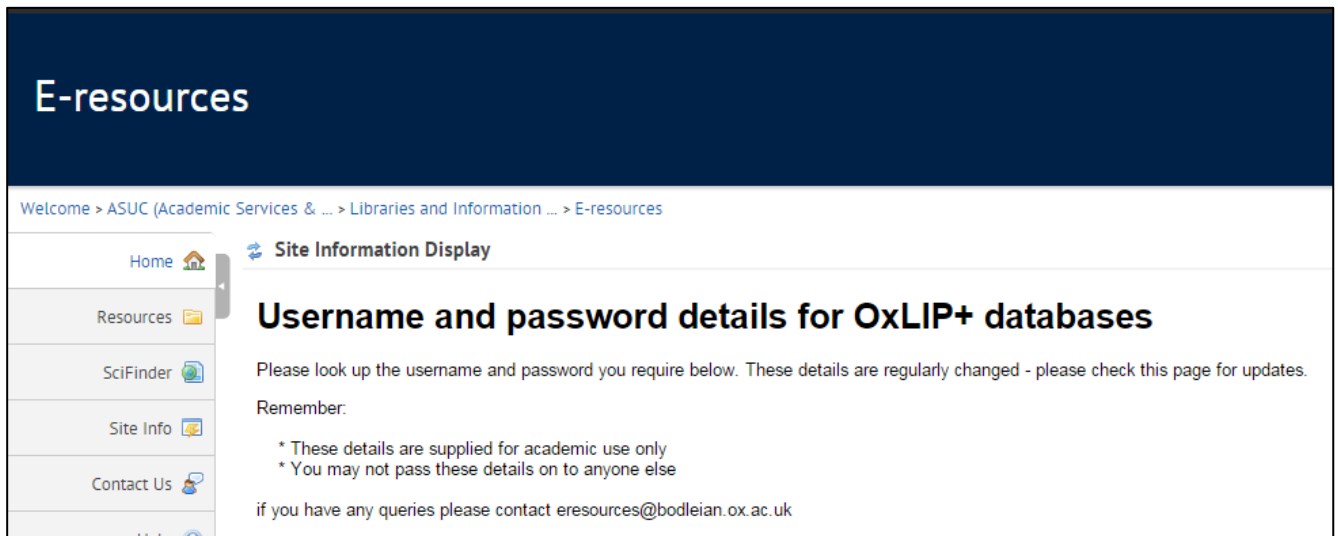


The 'Database Details' pop-up for 'Financial Times Online' provides the following information:

- Alternative Name:** FT, FT.com
- Type:** Full text
- Description:** The subscription includes access to subscriber-rated content and a Power Search facility that gives access to 8 years of the FT, along with 22 million articles from 500 of the world's leading business press publications. NOTE: To access the service please ensure that you register with a username (the username will require a University email address ending in .ox.ac.uk) and a password of your choice. [To register off-campus please use the URL on the Weblearn page.](#)
- Publisher:** Financial Times Ltd
- Category/Subcategory:** Economics / General, Newspapers / General, Business + Management Studies / News

WebLearn

Select 'Oxford Account' from the two options, and input your Oxford Single Sign On (SSO). This will take you to a page titled 'Username and password details for OxLIP+ databases'. Scroll down the page to find the entry for Financial Times (FT.com).



The screenshot shows the 'E-resources' page on the WebLearn system. The breadcrumb trail is 'Welcome > ASUC (Academic Services & ... > Libraries and Information ... > E-resources'. The main heading is 'Site Information Display' and the sub-heading is 'Username and password details for OxLIP+ databases'. The text reads: 'Please look up the username and password you require below. These details are regularly changed - please check this page for updates. Remember: * These details are supplied for academic use only * You may not pass these details on to anyone else if you have any queries please contact eresources@bodleian.ox.ac.uk'. A left-hand navigation menu includes links for Home, Resources, SciFinder, Site Info, and Contact Us.

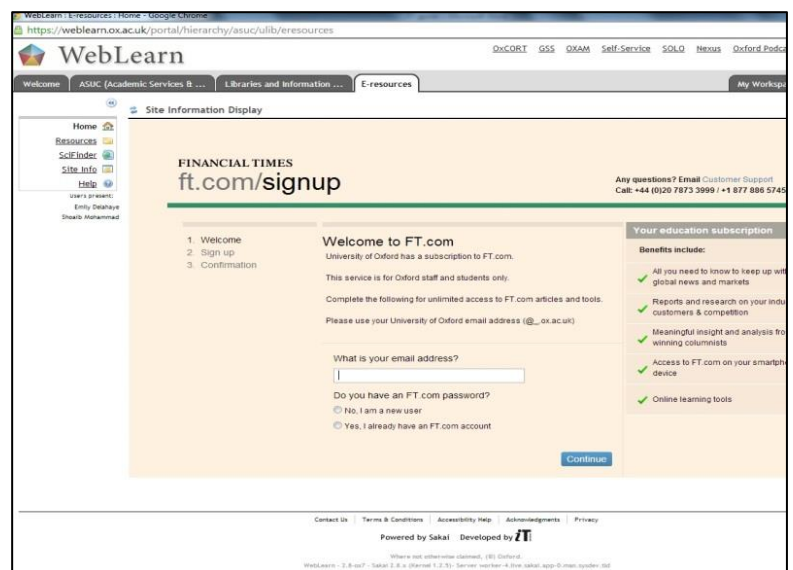
Click the link for the Financial Times (FT.com) to be taken to the registration page on the Financial Times website.

FT.com

You are now on the page where you can register to access the full FT.com service. Because you have come through Weblearn, the site will recognise you as a member of the University of Oxford.

Use your University of Oxford email address to register and select 'No, I am a new user' to create a new password.

After creating a password you will have access to the database both on and off campus.



The screenshot shows the 'ft.com/signup' registration page. The page title is 'FINANCIAL TIMES ft.com/signup'. The main heading is 'Welcome to FT.com'. The text reads: 'University of Oxford has a subscription to FT.com. This service is for Oxford staff and students only. Complete the following for unlimited access to FT.com articles and tools. Please use your University of Oxford email address (@...ox.ac.uk)'. There is a text input field for 'What is your email address?'. Below this, there are two radio button options: 'No, I am a new user' and 'Yes, I already have an FT.com account'. A 'Continue' button is visible. On the right side, there is a section titled 'Your education subscription' with a list of benefits including: 'All you need to know to keep up with global news and markets', 'Reports and research on your industry customers & competition', 'Meaningful insight and analysis from winning columnists', 'Access to FT.com on your smartphone', and 'Online learning tools'. The page footer includes 'Powered by Sakai' and 'Developed by FT'.