

Welcome to the Law Library

Bodleian Law Library



Welcome to the Law Library
St Cross Building
Manor Road
Oxford OX1 3UR

Visiting the Law Library

Opening Hours

Term (weeks 1-8)

Monday to Friday	9.00am to 1 0.00pm
Saturday (weeks 0-8)	10.00am to 6.00pm
Sunday (weeks 0-8)	11 .00am to 6.00pm

Vacation

Monday to Friday	9.00am to 7.00pm
Saturday except Aug & Sept	10.00am to 4.00pm 1 0.00am to 1 .00pm
Sunday	closed

Admissions

Readers require a valid University or library card and must bring it with them every time they come to the Library. Alumni & non-members of Oxford University need to apply for a card at the Central Admissions Office in the Clarendon Building, Broad St before coming to the Law Library.

For details see: <http://www.bodleian.ox.ac.uk/services/admissions>

Day passes are available (a maximum of 2 per year). Visitors are asked to register at the Enquiry Desk.

The Collection

Arrangement

The collection is arranged by jurisdiction: statutes, law reports, periodicals and textbooks are shelved, in that order, within each jurisdiction. Special subjects have their own sections. As well as holding the major law collection for Oxford University, the Law Library also houses the European Documentation Centre & the Bodleian's Official Paper Collection. See the floor plans at back of brochure.

Course books in heavy demand are kept at the Reserve Desk and may be borrowed for use within the library.

Newly received journals are displayed to the right of the library entrance, and the display is changed weekly. A New Books Bulletin is posted weekly at

<http://www.bodleian.ox.ac.uk/law/collections/new>.

Official Papers

The Bodleian Collection of Official Papers is on the Ground Floor. Research enquiries to official.papers@bodleian.ox.ac.uk

Catalogue

SOLO, <http://solo.bodleian.ox.ac.uk>, can be used to find items held in the Bodleian Law Library and most other academic institutions in Oxford. See the online user guide at

<http://www.ox.libguides.com/SOLO>

Using the books

The BLL is a reference library only - books may not be borrowed and taken out of the library. Most are on open access shelves. Books in heavy demand, such as those on reading lists, may be held at the Reserve Desk, but remain available for consultation.

Please remember to fill in book slips when you remove a book from the shelves, with your seat number and book details. It would be appreciated if you remembered to place books onto a trolley when you have finished with them.

The Bodleian Social Sciences Library.

This library is located in the Social Science building next to the St Cross Building. It holds journals and monographs used for the teaching criminology and socio-legal studies.

Inter library loans

If the Bodleian Libraries do not have a title you need, the Library may be able to arrange interlibrary loans from other institutions. For further details, please read

<http://www.bodleian.ox.ac.uk/law/services/ill/ill>

Reference and Research

The library staff have extensive experience in legal research and a good knowledge of the collection. Please feel free to ask any staff member for assistance on any legal research or library related matters.

Legal research classes, induction & guides

The library holds a range of research classes freely available to all oxford students. Details are posted on the web site, and on the notice board outside the main entrance to the library. You can sign up for these classes via

<http://www.bodleian.ox.ac.uk/law/services/classes>

Extensive induction for new undergraduate and graduate students is provided at the start of each academic year.

There are online guides to various parts of the collection via the portal

<http://www.ox.libguides.com/law>.

Legal databases and information services

The library provides a wide range of legal databases as well as links to free law related web sites. There is also extensive access to other e-resources such as non-legal databases, catalogues and information services via the Bodleian network, called OxLIP+. A full list of the databases is available from the law library home page at www.bodleian.ox.ac.uk/law. Please ask at the Enquiry Desk for further details and help with searching.

Reference queries

Reference librarians are available to assist you with research related queries; please make an appointment or ask for them at the Enquiry desk.

Using the Law Library

Seats

Please use the seating in the middle of the reading room unless you are a research student who has been allocated a specific seat or assigned to a block of seats around the perimeter of the room. Seating is also available on the Lower Floor near the European materials, in the Gallery, near the international law materials, and on the Ground Floor for those wishing to consult Official Papers. The Graduate Reading Room is located on the Lower Floor.

Seminar and discussion room

The Baker & McKenzie Seminar and Discussion room on the main Reading Room floor of the library is used by the Law Faculty for time tabled seminars. When not in use for seminars it is available to all readers for discussion or quiet study. Books may be taken into the room.

Computers and laptops

There are catalogue terminals located throughout the Library. General purpose access to databases, the internet and applications such as Word is available on computers in the Gallery computer room. There are a further 26 workstations in the Freshfields Bruckhaus Deringer IT Room for use by law Faculty students and staff. All workstations provide access to the catalogue, general applications such as word, and the databases provided by the Bodleian Libraries.

You may use lap-top computers in any of the seating areas so long as they do not disturb other readers. Wireless access is provided. Please see the leaflet Essential IT information. We recommend that you secure your lap-top with a computer lock.

Facilities

Photocopying, printing & scanning

There are four self-service photocopiers/scanner/printers, and a microform reader printer. It is possible to scan documents and email the resulting pdf version to your own email or download it to a USB memory stick.

A PCAS account is needed to pay for all printing, scanning or photocopying done in the Library. See <http://www.bodleian.ox.ac.uk/services/copy> Please see the leaflets called Printing, Scanning and Photocopying for further details.

The Photocopying room is on the Main Floor.

There are copying restrictions. Observation of copyright law is your responsibility. Copyright notices are displayed by each machine; please read them. You may not photocopy books from locked cases, or any old or fragile volumes, or any loose-leaf works - please ask a member of staff for assistance.

Contact Details

The Law Librarian is Ruth Bird

ruth.bird@bodleian.ox.ac.uk

St Cross Building,

Manor Rd,

Oxford OX1 3UR

Tel: 01865 271462

Fax: 01865 271475

web: <http://www.bodleian.ox.ac.uk/law/>

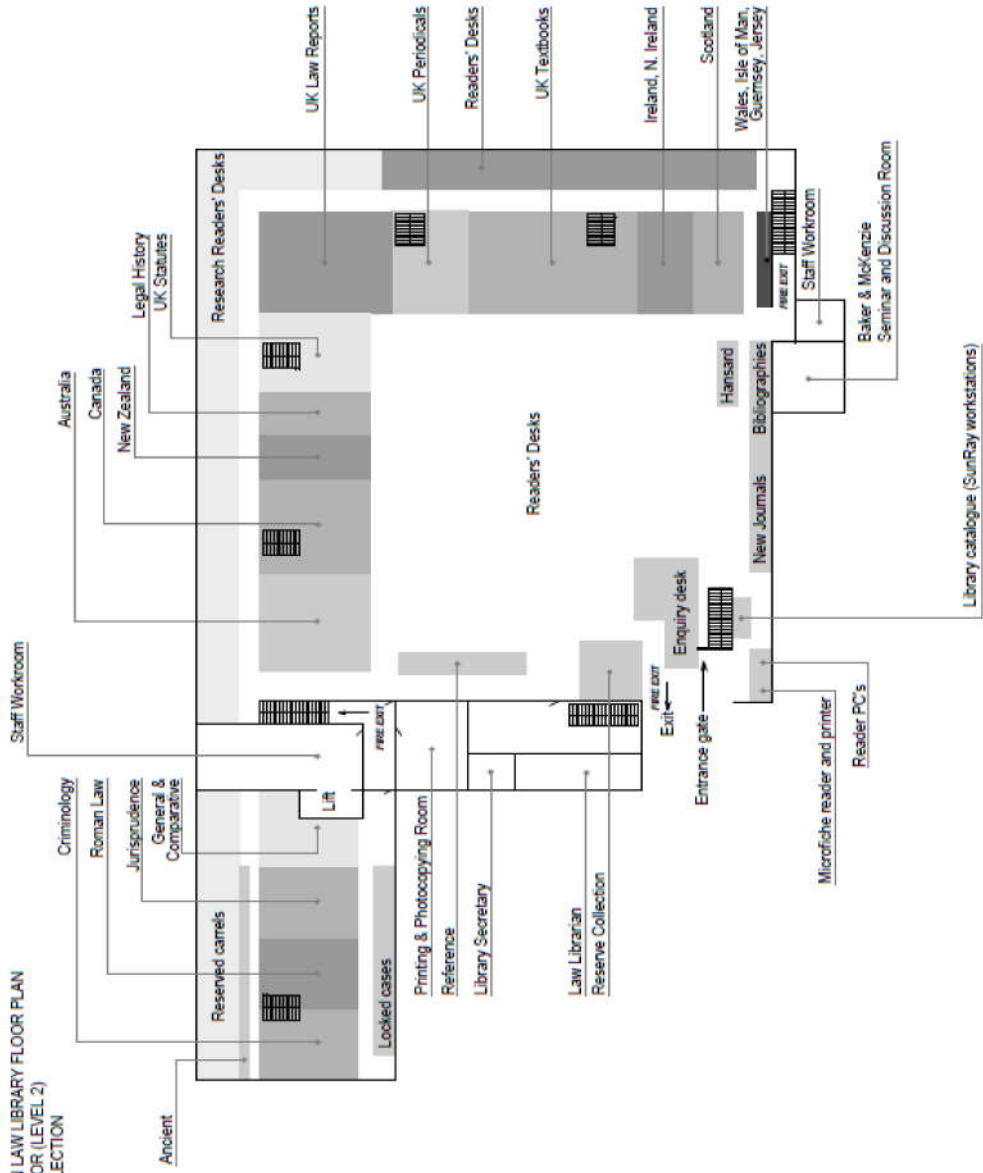
Blog: <http://lawbod.wordpress.com/>

Online library guides: <http://www.ox.libguides.com/law>

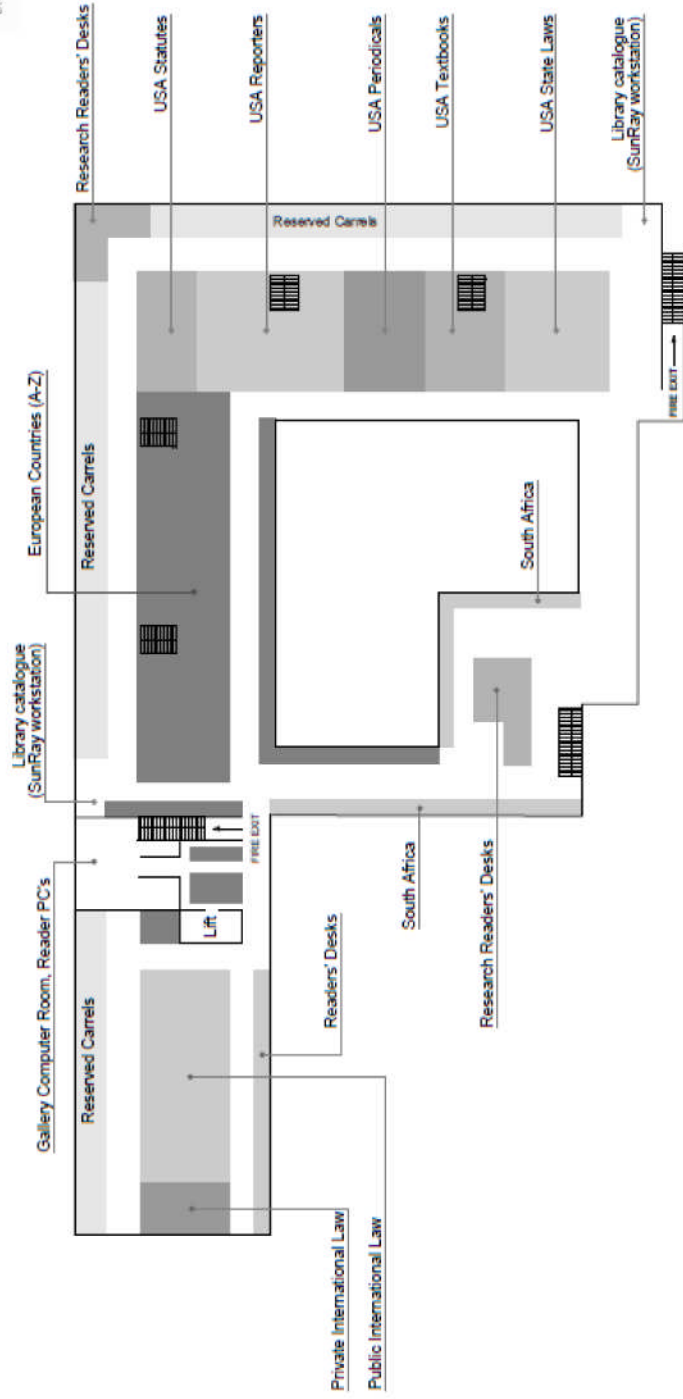
General Email: law.library@bodleian.ox.ac.uk

If you require this guide in Braille or audio, please contact
aracu@bodleian.ox.ac.uk

**BODLEIAN LAW LIBRARY FLOOR PLAN
MAIN FLOOR (LEVEL 2)
LAW COLLECTION**



BODLEIAN LAW LIBRARY FLOOR PLAN
GALLERY (LEVEL 3)
LAW COLLECTION



BODLEIAN LAW LIBRARY FLOOR PLAN
GROUND FLOOR (LEVEL 0)
OFFICIAL PAPERS
LAW COLLECTION (SECONDARY) in italics

